



Planning & Neighborhood Services
PO Box 2430
Indian Trail, NC 28079
Telephone (704) 821-5401
Fax (704) 821-9045

PLAT REVIEW APPLICATION

Submittal Requirements: (Plans will not be for reviewed until all of the following items have been received)

- 1) Completed Plat Review Application
- 2) Notarized Signature of Property Owner, if Applicant is not the property owner
- 2) 1 set of plans folded to 8.5' x 11' with block title visible
- 3) One (1) digital file- (*note: an additional digital file will be required of the plans once approved*)
- 4) Fees (cash or check) associated with review listed below
- 5) **A TECHNOLOGY FEE, 10% OF REVIEW FEE, WILL BE APPLIED TO THE TOTAL FEE.**

[Please note, the Union County ROD only accepts 24"x18" mylars for recording.]

Plan Submittal & Fees: (Recording fee will be collected separately upon approval)

- Final Plat Review \$275.00 plus \$25.00 per lot
- Minor Subdivision Plat Review \$275.00
- Lot Recombination/Miscellaneous Plat Review \$125.00
- Revision to Approved Plat or Condominium Plat \$125.00
- Technology Fee – 10% of review fee, applied to total fee**

Plat Type:

- Residential Non-Residential

Application Information: (Completed by Applicant)

Date Received: _____

Project Name: _____

Project Address: _____

Tax Parcel ID(s): _____

Zoning: _____

Total Acreage of Site: _____

Number of Lots Created by Plat: _____

Plat Review Application

Surveyor/Engineer: (Completed by Applicant)

Organization/Professional Name: _____

Address: _____

Telephone: _____

Fax: _____

Email: _____

Contact Name: _____

Property Owner Contact Information: (Completed by Applicant)

Property Owner: _____

Owner Address: _____

Telephone: _____

Fax: _____

Email: _____

OWNER'S CERTIFICATION

Notary Seal

Signature _____ Date _____

Printed Name/Title _____

Signature of
Notary Public _____ Date _____

INDIAN TRAIL OFFICE USE ONLY

Case Number: _____

Date Received: _____

Amount of Fee: _____

Received By: _____

Receipt #: _____