

Planning & Engineering Departments Fees Schedule

Technology Fee Applied to All Planning Permits and Applications (10% of Fee)

Alarm Permits - Annual Renewal	Planning	Engineering
Residential (2-yr permit minimum)	\$10.00	
Commercial (per review)	\$30.00	
False Alarm Penalties - 3rd - 5th (per event)	\$50.00	
6th - 7th (per event)	\$100.00	
8th-9th (per event)	\$250.00	
10+ (per event)	\$500.00	
Zoning Permits - Counter	Planning	Engineering
New- Construction Residential	\$125.00	
New-Construction Commercial (included in site plan review fee)	N/A	
Minor Additions- Residential (or accessory Structure) \leq 25% or 600 SF or less	\$30.00	
Major Additions- Residential (or accessory Structure) \geq 25% or 600 SF- 1500 SF	\$50.00	
Major Additions- Residential (or accessory Structure) \geq 25% greater than 1500 SF	\$75.00	
Physical Survey	\$25.00	
Code Enforcement Inspections	\$25.00	
Interior Upfit	\$30.00	
Zoning Use Permit/ Temp Use / Demolition	\$30.00	
Zoning Use Permit with interior-upfit Residential	\$50.00	
Zoning Use Permit with interior-upfit Commercial	\$75.00	
Minor Home Occupation Permit	\$30.00	
Temporary-Food Truck	\$50.00	
Semi-Annual-Food Truck	\$125.00	
Special Event Permit	\$30.00	
Zoning Verifications	Planning	Engineering
Zoning Verification	\$30.00	
Non-Conforming Use Certification	\$150.00	
Zoning Confirmation Letter	\$75.00	
Sign Permit	Planning	Engineering
Permanent Wall Sign - 2 or less	\$50.00	
Permanent Wall Sign - 3 or more	\$75.00	
Free-stand Sign	\$125.00	
Temporary/Promotional Banner	\$25.00	
Master Sign Plan	\$150.00	
Amendment of Master Sign Plan	\$50.00	
Statement of Integrity and Design - SID Permit	Planning	Engineering
Individual Elevation Series	\$50.00	
3-4 Elevation Series	\$150.00	
5 -10 Elevation Series	\$250.00	
>10 Elevation Series	\$350.00	
Development Fees	Planning	Engineering
Annexation		
Appeals to the Board of Adjustment (plus \$100 property owner notification fee)	\$300.00	

Comprehensive Plan Amendment (plus \$100 property owner notification fee)	\$1,000.00	
Special Use Permit		
	Planning	Engineering
Major Home Occupations	\$300.00	
Non-Residential Use (plus \$100 property owner notification fee)	\$400.00	
Variance		
	Planning	Engineering
Residential (plus \$100 property owner notification fee)	\$200.00	
Non-Residential Use (plus \$100 property owner notification fee)	\$350.00	
Non-Residential Use (fee plus reimbursement the actual cost of Town for consulting review)	\$350.00	
Floodplain Development (fee plus reimbursement the actual cost of Town for consulting review)		\$350.00
Zoning Map Amendment - Conditional Zoning		
	Planning	Engineering
Less than 2 acres (plus \$100 property owner notification fee)	\$400.00	\$100.00
2-10 acres (plus \$100 property owner notification fee)	\$800.00	\$175.00
Greater than 10 acres (plus \$100 property owner notification fee)	\$1,500.00	\$250.00
Minor Modification	\$250.00	
Zoning Map Amendment - Conventional		
	Planning	Engineering
Less than 2 acres (plus \$100 property owner notification fee)	\$250.00	
2-10 acres (plus \$100 property owner notification fee)	\$600.00	
Greater than 10 acres (plus \$100 property owner notification fee)	\$800.00	
Zoning Text Amendment - UDO	\$500.00	
Plan Review Fees		
	Planning	Engineering
Sketch Plan Review	\$150.00	\$100.00
Subdivision Plats		
	Planning	Engineering
Minor Subdivision Review & Plat (plus recording fees)	\$275.00	
Misc. Plat/Revisions to Plat/Condominium Plat (plus recording fees)	\$125.00	
Final Plat Review (plus \$25 per lot and recording fees)	\$275.00	
Major Subdivision Review		
	Planning	Engineering
0-10 acres (plus \$325 per acre or portion thereof residential only)	\$2,500.00	
10+ Acres (plus \$325 per acre or portion thereof residential only)	\$4,000.00	
Major Subdivision Review (w/o site/construction plans)	\$500.00	
Major Subdivision Resubmittal (w/ 4th plan submittal & each submittal thereafter)	\$500.00	\$100.00
Minor Revision		\$250.00
Major Revision		\$500.00
Stormwater Review & Permit - Residential (plus \$100 per acre of site)		\$2,500.00
Sediment and Erosion Control Permit (plus \$300 per acre of site)		\$300.00
Sediment and Erosion Control Review (plus any cost incurred by Town's consulting firm)		\$300.00
Sediment and Erosion Control Appeal Fee		\$100.00
Non-Residential Site Plan Review		
	Planning	Engineering
Less than 1 acre	\$1,000.00	\$600.00
1-10 acres (plus \$100 per acre or portion thereof)	\$2,000.00	
10+ acres	\$2,500.00	
Minor Changes to approved plan (≤ 1 ac; 2 lengths of SD pipe; 1 flood cross-section; or 2 SF lots)	\$150.00	\$100.00
Major changes to approved plan	\$500.00	\$500.00
Stormwater Review & Permit - Commercial (plus \$100 per acre of site)		\$1,500.00
Stormwater Review & Permit-Commercial w/ Water Quality (+\$100/ac of site)		\$2,500.00

Sediment and Erosion Control Permit (plus \$300 per acre of site)		\$300.00
Sediment and Erosion Control Review (plus any cost incurred by Town's consulting firm)		\$300.00
Grading Only Permit	\$150.00	\$100.00
Site Plan Resubmittal - w/ 4th plan submittal & each submittal thereafter	\$500.00	
Alt. Landscape Plan for Buffer or Tree Mitigation Plan	\$100.00	
Surety Fees		
	Planning	Engineering
Posting New Surety		\$300.00
Reduction of Surety		\$300.00
Replacement of Surety		\$300.00
Release of Surety		\$300.00
Misc. Stormwater		
	Planning	Engineering
Stormwater BMP Annual Maintenance Inspection by Responsible Party		\$300.00
Recordation of Maintenance Agreement		\$25.00
Flood Study Review (Reimbursement of actual cost to Town for consultant review)		
Miscellaneous Stormwater		
	Planning	Engineering
Stormwater Utility Fee- Residential		
Tier 1: ≤ 2,000 sq. ft (per year)	\$53.10	
Tier 2: ≥ 2000 sq. ft (per year)	\$63.60	
Stormwater Utility Fee-Non-Residential (ERU=2,060 sq. ft of impervious area/ERU)	\$3.38	
MISCELLANEOUS		
	Planning	Engineering
ROW/Road Closure (actual cost of attorney fees and surveying expenses)		
Emergency Recordings	\$100.00	
Driveway Permit	\$100.00	
Re-inspection Charge	\$75.00	
Interim Occupancy	\$200.00	
Attorney Fees (excluding tax foreclosures or other collections - per hr)	\$200.00	
or reimbursement of actual cost to Town if higher fee		
Re-advertising fee (actual cost to Town)		
Violations		
	Planning	Engineering
General or UDO Citation (per day Civil Penalty)	\$100.00	
Municipal Ordinance Citation (per day)	\$50.00	
Animal Control		
	Planning	Engineering
1st Offense	\$25.00	
2nd Offense	\$50.00	
3rd. and continuing offenses (per offense)	\$100.00	
Curfew Violations		
	Planning	Engineering
1st Occurrence (Letter to Parent)		
2nd Occurrence	\$50.00	\$50.00
3rd Occurrence	\$100.00	\$100.00
4th Occurrence	\$250.00	\$250.00
5th Occurrence	\$500.00	\$500.00
On-Street Parking Violations		
	Planning	Engineering
Citation	\$25.00	
Late Penalty After 30-Days	\$25.00	

Late Pentalty After 60-Days	\$50.00	
Burning Violations		
1st Occurrence	Warning	
2nd Occurrence	\$200.00	
3rd Occurrence	\$300.00	
All Subsequent Occurances	\$500.00	
Copies	Per Page	
8.5 x 11 (size A) (B&W)	\$0.10	
8.5 x 14 (legal) (B&W)	\$0.25	
11 x 17 (size B) (B&W)	\$0.35	
8.5 x 11 (size A) color	\$0.25	
8.5 x 14 (legal) color	\$0.35	
11 x 17 (size B) color	\$0.50	
17" x 22" (size C) (B&W)	\$10.00	
22" x 34" (size D) (B&W)	\$15.00	
34" x 44" (size E) (B&W)	\$20.00	
Golf Cart Registration		
	Annual	
Annual Registration	\$25.00	
Subject Matter Expert Fee		
TIA Review-Based on pre-determined scope of work		
Wireless Tower Review-Based on pre-determined scope of work		
Environmental Review-Based on pre-determined scope of work		
Downstream Analysis Review - Based on pre-determined scope of work		