



SPECIAL USE APPLICATION

PROCESSING FEES	
Residential Use	\$350
Major Home Occupations	\$300
Non- Residential Use	\$500

SUBMITTAL REQUIREMENTS

- Completed Application
- Notarized signatures of applicant and property owner
- Letter of Intent
- Articles of Incorporation, Certificate of Incorporation, Articles of Organization, Corporate Charter, or similar (unless applicant is an individual)
- Hard copy of Concept Plan (including a digital copy)
- Standards for Approval (used to determine if Findings of Fact can be made at public hearing)
- Hard Copy of Statement of Appraisal (including a digital copy)

Has work started on the project? YES NO

If yes, did you obtain a building permit? YES NO

Have you received a Notice of Violation for this project? YES NO

Has this property been rezoned? YES NO

If yes to any of the above, please attach a copy of the document.

If property has been rezoned, please provide Petition Number _____

SPECIAL USE PERMIT APPLICATION

GENERAL INFORMATION		
Development Name	Project Address	
Project Description	Parcel #	
Zoning District	Proposed Use	
Total Acres	Impervious Area	
PROJECT CONTACT		
Name/Company	Address	
Phone	Email	
Signature	Date	
OWNER		
Name	Address	
Phone	Email	
Signature	Date	
PUBLIC NOTARY		
Notary Name	Notary Seal	Notary Date

Unnecessary hardship would result from the strict application of the ordinance.
It shall not be necessary to demonstrate that , in the absence of the variance, no
reasonable use can be made of the property; Summarize Evidence: