



TEMPORARY SIGN BANNER

Zoning Permit Review

PROCESSING FEES

Temporary Promotional Banner

\$25

APPLICANT INFORMATION

Name / Company	Phone
Address	Email

TIME TABLE

Date of Submittal	Dates (To / From)	Banner Size (L x H)
1.		
2.		
3.		
4.		
5.		
6.		

NOTES

For Temporary Grand Opening or Going Out of Business signs, signs must not exceed the maximum size of 32 square feet and one per business. Signs may be posted for a maximum of 45 days for Grand Openings and 30 days for Going out of Business.

For Temporary Promotional signs, signs must not exceed the maximum size of 32 square feet if attached to the building façade and 18 square feet if placed on monument sign. Only one (1) sign per business but no more than one (1) sign in a multi-tenant commercial center. Signs may be posted for a maximum of 14 days per event with no more than 6 events per year.

Banners that are displayed 48 hours past their authorized duration will be cited for violation of the Zoning Ordinance and collected by the Town and held at Town Hall for a 30-day period. Signs can be picked up at the Town for a \$25 fee. Banner must be secured in a manner to prevent flapping or other movement which may be distracting to motorist.

Permit sticker must be placed visibly located on the Banner