



Planning and Development Department
PO Box 2430
Indian Trail, NC 28079
Telephone (704) 821-5401
Fax (704) 821-9045

SKETCH PLAN REVIEW APPLICATION

Submittal Requirements

(Plans will not be routed for review until all of the following items have been received)

- Completed Sketch Plan Review Application
- 4 sets of plans (including elevations) folded to 8 ½ x 11 with title block visible
- 1 digital copy
- \$250 Review Fee (half will be applied to Site Plan Review)
- **A TECHNOLOGY FEE, 10% OF REVIEW FEE, WILL BE APPLIED TO THE TOTAL FEE.**

Plan Submittal & Fees:

- Submittal for new site
- Revisions to plans

Plan Type:

- Non-Residential
- Residential

General Information (Completed by Applicant)

Project Name: _____

Project Address: _____

Tax Parcel ID(s): _____ Proposed Use: _____

Zoning Designation: _____

Total Acreage of Site: _____ Square Feet of Impervious Area: _____

Square Footage of Building: _____

Contact Information – Property Owner

Name _____

Address _____

Email _____

City _____ State _____ Zip _____

Phone _____ Fax _____