

Town of Indian Trail

To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: March 11, 2021
Subject: Manager's Report: Week Ending March 5, 2021



Mayor & Council Members,

I am pleased to send you an update of our recent activities. The last report was issued on February 19, 2021. Please contact me if you have questions or need additional information.

Administration

- **Personnel Policy:** The policy is being finalized, and the Executive Summary has been completed for the next council workshop.
- **Public Safety:** Consulted with the League about conducting safety meetings and obtaining a grant for lightening detection equipment. Working with Adam to establish routine safety meetings for each group in the Public Works Department.
- **Technology:** Upgrades to technology are being made this week by the Town's IT vendor. The upgraded system is designed to protect the Town against potential cyberattacks.
- **Retreat:** Final preparation for the Board's March 8th Board Retreat were completed.
- **UC Meeting on March 11:** Prepared the Town's presentation for County's Growth and Development Meeting.

Planning

- **Hotel associated with Elan at Indian Trail Project (formerly The HUB):** The hotel for this project has been upgraded. Council will likely be considering a modification to the original approval due to increase in size and change in the concept plan.
- **Comprehensive Plan:** The Comprehensive Plan Advisory Committee held their first meeting on February 25th. The Comprehensive Plan survey went live on March 1st, and Council is encouraged to take the survey and to also forward the survey to all Indian Trail contacts.
 - **Comprehensive Plan Updates:** [Indian Trail 2041: Comprehensive Plan Update Link](#)
 - **Comprehensive Plan Survey:** [Comprehensive Plan Survey 1 Link](#)
- **Moore Farm Phase II:** Upcoming Developer's Workshop. (Residential Subdivision – Phase I is a partial built out within Union County Unincorporated.)
- **Oakwood Conditional Rezoning (formerly Stinson Crossing):** Received.
- **Shomars Restaurant:** Site plan review is under way in Sun Valley Commons located behind CVS.
- **Medical Buildings:** Site plan review is underway at Union West Center.

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Finance

- Banking Services: The Town is anticipating responses from recently issued RFPs for banking services as required.
- Budget: Finance Director met with the key staff to receive initial budget requests.
- CRF Grant Funding: The final requirement for funding was completed, and the Town received \$506,596.
- Collections: Total Collection (including stormwater) through February is approximately 98.4%. The Town continues to work with businesses and homeowners on payment plans as needed.
- Potential Tax Determents: The Town continues to follow House Bill 119 (2021-2022 Session). If passed, the Bill will allow for a deferment of 2020 tax payments through the end of 2021 for businesses. To qualify, business owners would have to demonstrate two primary economic impacts from COVID-19 for the period of March to December 2020. [Bill 119 - Summary Link](#)

Engineering

- Sardis Roundabout: The required paperwork has been closed out for the Sardis Roundabout project.
- Indian Park Stormwater Improvements: Continuing to proceed on course.
- 1st Avenue: – The Town is currently working on constructing the pump station for the 1st Avenue Pond. The design is being completed for the 1st Avenue stormwater and roadway improvements. Construction should begin in the Summer of 2021.
- Resurfacing Contract Partnership: Staff is currently working with the Town of Stallings to determine if they wish to have a joint resurfacing contract.
- Pavement Condition Survey: An RFP for a Pavement Condition Survey was issued; Responses are due March 8th. The study will be used to help develop road resurfacing and repair priorities.
- Chestnut Parkway, Phase 3: Right of way acquisition has begun.

Public Works

- Positions Filled: The Public Works Department has recently filled three vacancies; the new employees are working out well.
- Vacancy: The Public Works Department has one remaining open position on the Street and Drainage Crew.
- Fitness Pad: Installation has begun at Chestnut Park.
- Fields: Staff is preparing fields for the upcoming season.
- Potholes: Repairs have been made in Holly Park. Crews are continuing to make pothole repairs on Town-owned streets as they are reported.
- FY21 Stormwater Maintenance Contract: The contract has been executed and work will begin soon.
- Litter Sweep: The Town Litter Sweep planned for April 10th and has a rain date of April 17th. The registration form and additional information is found on the Town's website. [IT Litter Sweep Registration & Info. Link](#)

Parks and Recreation

- Park Tours: Staff hosted a park tour at Crooked Creek Park with Mayor Protem McIntyre and Council Member Cohn.