

Town of Indian Trail



To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: May 21, 2021
Subject: Manager's Report: Week Ending May 21, 2021

I am pleased to send you an update of our recent activities. The last report was issued on May 7, 2021. Please contact me if you have questions or need additional information.

Upcoming Events

- **May 29** - Retro Run 5K beginning and ending at Chestnut Square Park. [Common Heart Retro Run 5K & Virtual 5K \(runsignup.com\)](#) – Virtual Run
- **May 31 – 11 a.m.** – Memorial Day Celebration at Indian Trail Town Hall, Veterans Memorial Garden, 315 Matthews-Indian Trail Road. This event is being done in cooperation with James B. Crump VFW Post 2423 and American Legion Post 458.
- **June 19 11 a.m. – 3 p.m.** – Juneteenth Celebration will be held at the Winchester Community Center, 1001 Westchester Ave., Monroe. This will be a drive through event. The Town has partnered with Trinity Wellness, City of Monroe Parks and Recreation, NC Cooperative Extension, Union County Public Library and Union County Parks and Recreation.
- **July 4th Parade - July 4th Parade will take place on Saturday, July 3, 2021.** The parade will follow the traditional July 4th Parade route with line up on Post Office Drive and the parade traveling along Indian Trail Road to Old Monroe Road. Lineup will begin at 10 a.m. and the parade will roll at 11:30 a.m.

Administration

- Work on the proposed Union County – Municipality Wastewater Interlocal Agreement continues. Several weeks ago, Town representatives forwarded their comments to County staff. We are awaiting their response and expect to meet with them next week. Once the town and county staffs have agreed on the Interlocal Agreement, it will be submitted to the respective boards for their consideration.
- The Manager along with Todd, Adam and Hayden met with representatives from Land Design to discuss various park issues including further development ideas for Crooked Creek and Chestnut Parks.
- The next newsletter will be distributed on June 1.
- This week is National Public Works Week, and we are sharing a short video each day on the Town's Facebook page to recognize our hardworking crews. Please take a moment to watch, like, and share the videos.
- Open Enrollment Meetings with staff were held on 5/11/2021
- Continuing to recruit for Custodian and Planning Technician positions. Interviews for Planning Technician are scheduled for 5/21 and 5/24.
- Met with the Mayor and Hayden to discuss plans for the Pow-Wow.
- Met with a citizen along with Alicia and Todd to discuss concerns over a stormwater billing issue.
- An Employee Appreciation Luncheon is scheduled for May 26th from 12-2 p.m.

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Finance

- Worked with the Town Manager to interview Bond Counsel and Financial Advisors for the possible sale of town bonds.
- Overall Collection percentage is 99.22% (tax revenue budget: 102.96% collected and stormwater revenue budget: 97.96% collected)
- Our department is continuing to work with delinquent property owners to aid with payments for those with financial hardship as well as utilizing collection remedies required by NCGS

Engineering

- **Indian Trail Park Stormwater Improvements** – Meeting with the County next week to discuss a water main issue involving this project.
- **1st Avenue Pond and Pumpstation** – (Phase 1) Completing electrical connections as part of the final project wrap up. (Phase 2) Will be meeting with the County to discuss a water main issue involving Phase 2. Public notice will go out once we have a good idea how the job will change due to existing water main locations.
- **FY20/21 Spring Resurfacing Contract** – The interlocal agreement has been completed and the project will be advertised soon.
- **RFQ (Pavement Condition Survey)** – Work has begun.
- **Chestnut Parkway Ph. 3 (Right of Way Acquisition)** – Right of Way work has begun.
- **Indian Trail Complete Street** – Wrapping up negotiations on final design criteria and taking over Indian Trail Road.
- **Poplar Glen SW Improvements (RFQ – Design)** - RFQ for professional design services is currently being advertised.

Parks and Recreation

- Athletic Facilities Amenities requests closed on Monday, May 17th at 5pm. Permits will be issued by June 1. Information on the reservation requests received:
 - **Chestnut Square Park Turf Field** 19 requests received; 18 groups interested in reserving the turf field; 7 requests received from resident groups; including both athletic associations located in Indian Trail; 11 requests received from non-residents.
 - **Chestnut Square Park Tennis Courts** 4 requests received; 3 groups interested in reserving the tennis courts; All requests are from resident groups.
 - **Chestnut Square Park Volleyball Courts** - No requests received.
 - **Crooked Creek Park Ball Fields** - 19 requests received; 19 groups interested in reserving the ball fields; 7 requests received from resident groups; 12 requests received from non-residents.
- Poplin Elementary School won the 2021 Mayor Tree Education initiative with over 95% participation from students! The entire 4th grade class and staff will receive an ice cream party on Monday, May 24th.
- Programs continue to be popular. Current offerings include Yoga, Zumba, tennis, summer camps and senior programming.
- July 4th Parade registrations are being received.
- The Summer-Fall calendar is being finalized and will be released once the budget is approved.

Public Works

- **Solid Waste** – Continuing to monitor the current solid waste contract performance, the current contractor is still working on bulk pickup and expects to be finished soon.

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- **Staff** - New employee to start May 26, 2021 and we are still recruiting for one open position. We are scheduled to do interviews for the Custodial Position. The positions will remain open until filled.
- **Park Maintenance** – Several repairs were needed to get the Splash Pad opened. The repairs have been completed and the Splash Pad is scheduled to open May 29th at 9:00 a.m. The Splash Pad is scheduled to operate every day except Tuesday from 9:00 a.m. – 7:00 p.m.
- **Stormwater projects** - Completed repairs in Ashcroft and Crismark.
- **Roadway Repairs** - Call volume is up; Patched potholes in Brandon Oaks
- **Right of way projects** - Installed new signs on Midwood Drive; Removed large limb on Matthews Indian Trail Road
- **Stormwater Maintenance Contract** - The contractor continues work on the FY21 Stormwater Maintenance Contract
- **Work Order** - Going great with a full launch scheduled for June.
- Worked with Abbey to create several videos for national PW week. We also celebrated throughout the week with the staff for all their hard work this year.