



MANAGER'S REPORT

February 21, 2025

Prepared by:
Town Manager Mike McLaurin

The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents an update on projects and other activities happening throughout the Town.

The next Manager's Report is scheduled for Friday, March 7.

Administration Department

- Staff prepared the Feb. 25 Town Council meeting agenda packet.
- The Town Clerk attended the Clerks Certification Institute, which was held Feb. 10-14 at the UNC School of Government.
- The next Facebook Live with Senator Todd Johnson is scheduled for Friday, Feb. 28.

Finance & Tax Departments

- Overall Collection is 97.99% (tax revenue budget: 102.77% collected and stormwater revenue budget: 98.40% collected)
- The Finance Director and Senior Accountant attended the NCGFOA Spring Conference on Feb. 17 and 18.
- Over the last two weeks, the Finance Department and Town Manager held budget review meetings with department heads.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff continue to work on setting up offering payments to vendors via EFT.
- Staff continue to work on implementing a financial dashboard that will allow transparency for expenses and revenues. The dashboard will be hosted on our website.

Parks & Recreation Department

- Indian Trail Parks and Recreation hosted the Love Bug Dance on Friday, Feb. 14, at Carolina Courts. This event has grown over the years, and for the third year in a row, the event has reached maximum capacity. This event is something that is becoming a tradition for families.
- Indian Trail Parks and Recreation staff have been invited to Wingate University to present to two classes about parks and recreation programming/events and marketing. This is also used as an opportunity to recruit part-time staff.
- Part-time staff will host training to review expectations and procedures as we head into a new season of rentals.
- Windscreens have been installed at Crooked Creek Park. This not only makes the park more visually appealing but also responds to users' requests. Scoreboards will be installed before the end of the month.

Planning Department

- ZM 2024-0108 Pine Creek Land Company (Secret Shortcut Road) is requesting a conventional rezoning from CZ-SF-5 to Light Industrial for a proposed light industrial development. The Planning & Zoning Board heard this request on Feb. 18 and unanimously recommended approval of this project. A public hearing before the Town Council is scheduled for March 11.
- CZ 2024-0127 Indian Trail Corporate Park: A large proposed Light Industrial Park held community meetings in January and is tentatively scheduled for the March 18 Planning & Zoning Board meeting.
- SP 2024-0123 Alliance Hartis Light Industrial: This project, which includes over 450,000 square feet of light industrial, has completed its Traffic Impact Analysis, and it is under review by staff.
- Crossgate Condos site plan review has submitted the tree preservation calculations this week, and it is under review by staff.

Planning Department - Cont.

- 600 Radiator Road has submitted for sketch plan review for a large light industrial building (approx. 100,000 square feet).
- Planning staff met with UCSO to discuss panhandling and how we address the issue. The Town Attorney is scheduled to discuss this with the UCSO's staff attorney as well.
- Planning staff have spent a great deal of time with lots in the Rosemary Park subdivision and explaining the Town's requirements for road improvements.

Engineering Department

- Indian Trail Road Complete Street Phase 1: Staff are waiting on the Geotechnical consultant's soil report.
- Chestnut Square Park Phase 2B: The Town is still waiting for approval from the Union County Building Department.
- Chestnut Parkway Phase 3: The project has shown little progress due to the continued bad weather.
- FY23/24 Resurfacing Contract: Staff received the final invoice but are now waiting on material submittals.
- ARPA Stormwater Improvements Project Phase 2: The preconstruction meeting was held on Feb. 13. The contractor hopes to begin the work sometime during the last week of February.
- Additional Items:
 - Staff selected the Stormwater Fee Assessment consultant and are waiting on proposal costs.
 - Staff continue working on the next resurfacing contract.
 - 2055 Metropolitan Transportation Plan: Staff completed the project submittal process.
 - Staff sent an email to the Brandon Oaks HOA requesting to attend their next HOA meeting to discuss the speed study.
 - Staff began interviews for the Engineering Technician position.

Public Works Department

- Solid Waste:
 - Staff continue to maintain and monitor daily solid waste operations.
 - Staff continue to conduct field investigations of ongoing operations.
- Parks:
 - Staff are working to complete winter project upgrades.
- Streets and Drainage:
 - Staff repaired several signs around the Town.
 - Staff applied material on roadways to help with freezing during the winter storm.
 - Staff started street sweeping all subdivision roads within the Town. This process will take several weeks.
- Stormwater:
 - Two larger stormwater projects were completed during the last few weeks.
- Right-of-Way:
 - Staff have been making great progress on stormwater creek cleaning.
- Buildings/Grounds:
 - Staff completed daily tasks at all facilities.
 - HVAC service was performed on all systems at the Town Hall.
 - Building upgrades are underway at the Sheriff's Office. The items left to be completed include a vehicle wash station and a few electrical upgrades.

Public Works Department

- Other
 - Staff are working on long-term projects related to the Town Hall.
 - The ADA Transition Plan is underway.
 - The Emergency Operations Plan is underway.
 - Staff gave a tour of the Town Hall to the Town of Harrisburg. They are looking into a major remodel/upgrade to their existing building and wanted to gain insight from the Town.
 - Staff are working on the FY26 budget preparations for the departments.

American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

Upcoming Events

| Events | Day/Time | Location |
|---------------|--|----------------------|
| Touch A Truck | Saturday, March 1 10 a.m. to 2 p.m. | Chestnut Square Park |

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