



MANAGER'S REPORT

July 3, 2025

Prepared by:
Town Manager Mike McLaurin

The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents with an update on projects and other activities happening throughout the Town.

The next Manager's Report is scheduled for Friday, July 18.

Administration Department

- Staff prepared the agenda packet for the July 8 Town Council meeting.
- The Town hosted Facebook Live on June 26 with Finance Director Alicia Massey. The next Facebook Live is on Thursday, July 17, at 1 p.m. Heather Gardner, executive director of Union County Crisis Assistance Ministry will join Mayor Cohn and the Town Manager.
- On June 30, Mayor Cohn, the Town Manager, Parks and Recreation Director, and Communications Director met with representatives from the Charlotte Knights to discuss hosting an Indian Trail night at an upcoming game. The Town is finalizing the details with the Knights and will provide additional details soon.
- Applications are now open for the Indian Trail Citizens Academy. Those interested can apply at <https://bit.ly/ITCitizensAcademyApplication>. As of today, July 3, more than half of the spots are filled, with only nine remaining.
- The next Coffee with the Mayor will be on Thursday, July 17, from 6-7 p.m. at the Indian Trail Town Hall.
- Staff continue to recruit for the Tax Collector, Customer Service Representative, Streets and Drainage Maintenance Technician, and Right-of-Way Maintenance Technician positions.

Finance & Tax Departments

- Overall Collection is 99.77% (tax revenue budget: 104.51% collected and stormwater revenue budget: 100.59% collected)
- Staff are working on the year-end closing of FY 25.
- Staff completed the transition from FY 25 to FY 26 in the Town's financial software.
- Staff are working on a Banking RFP for core banking services.
- The Town Council approved the FY 26 budget on June 12. Staff are working on preparing the full budget book.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on converting others. They are also developing a vendor packet.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.

Parks & Recreation Department

- At its June 26 meeting, the Town Council approved the construction of pickleball courts at Crooked Creek Park. Staff will continue to work with and engage the pickleball community to develop rules, rental fees, and other logistics.
- Staff are working on a fiscal year-end report that will be shared with Mayor and Council. Preliminary figures indicate that the numbers continue to rise in rentals and programs.
- Tickets will soon be released for both the dinner theatre and community theatre. We have traditionally sold out and encourage interested parties to purchase tickets early!

Planning Department

- Planning and Administration met and toured industrial sites and prospective sites with the new Union County Economic Development Director and the Assistant Director. This was a very productive afternoon, and we are thrilled with the vision of this new County Department.

Planning Department - Cont.

- Planning staff have been working diligently with multiple property owners to annex in two areas considered “donut-holes” near Stoney Creek at Brandon Oaks subdivision and near Union Grove subdivision off W Unionville Indian Trail Road. These annexations will go before the Town Council during public hearings in August.
- 600 Radiator Road has submitted for site plan review for a large light industrial building (approx. 176,000 square feet).
- 74 Junction, a 30-acre site off the Bypass with approx. 236,000 square feet of light industrial between two buildings, has submitted for site plan review.
- Watson Steel and Iron Works has submitted for site plan review for a phase 2 addition and expansion of their current facilities located off Choctaw Road.
- Clover Senior Living (Indian Trail Senior Apartments) has completed all final punch list items for occupancy and is fully open.
- Premier Eye Care Center, located beside Morning Star Storage off Indian Trail-Fairview Road, has started construction. Phase 1 consists of a building with approximately 7,000 square feet of medical office space and 4,000 square feet of retail space. Phase 2 will consist of a second building with 10,000 square feet of additional retail space.

Engineering Department

- Indian Trail Road Complete Street Phase 1: The consultant is working on NCDOT’s comments on the construction drawings. Staff are waiting to hear back from NCDOT on the right-of-way certification.
- Chestnut Square Park Phase 2B: The project is on hold until the Community Center site analysis is completed.
- Chestnut Square Park New Access Road: The project is in the design phase. Staff will have the first progress meeting with the contractor the week of July 7.
- Chestnut Parkway Phase 3: The contractor will finish the storm drainage infrastructure by the end of July. Due to last month’s rain, the stormwater infrastructure will take another month to complete, which is delaying paving operations.
- FY23/24 Resurfacing Contract: Staff received the final invoice this week and will close out the project soon.
- ARPA Stormwater Improvements Project Phase 2: The contractor completed paving in Clover Bend. They plan on finishing the project before July 4. The contract will stay open so the contractor can plant grass on the slopes in September.
- Bow Brook Trail and Pioneer Lane Culvert Replacement Project: Staff should be able to finish all easement acquisitions by the week of July 7. The goal is to advertise the project in August.
- Pickleball Courts at Crooked Creek Park: The construction contract was fully executed on June 30. Staff are working with the design-build team to schedule a kickoff meeting for the week of July 7.
- Additional Items:
 - Staff are wrapping up the traffic analysis in the Colton Ridge subdivision.
 - Staff are reviewing bonds for the Sherwin Williams and Moore’s Farm sites.
 - Staff are still actively reviewing fiber company encroachment installation plans throughout the Town limits. Currently, the Town has three fiber companies doing installs (Ripple, Gigapower, and Windstream)

Public Works Department

- Solid Waste:
 - During ongoing field investigations, staff have seen an increase in residents leaving carts on the street for an extended period after collection. Staff have begun sending letters to individual residents about proper times to place and return carts from the roadside to the primary structure on the property. This letter will include the Town code that is being cited, as well as information regarding potential remedies for residents and fines for not following the code.

Public Works Department - Cont.

- Parks:
 - Staff are working to complete the last few project upgrades, including scoreboards and a new feature installed at Crooked Creek Park.
 - Staff are working on repairs and upgrades to the batting cages at Crooked Creek Park.
 - Staff completed ongoing maintenance and daily field preparation.
 - Staff completed aeration, topdressing, and infield maintenance to the ball fields at Crooked Creek Park.
- Streets and Drainage:
 - Staff repaired several sidewalks in Bonterra.
 - Staff removed a tree from Crismark that had fallen and was blocking the road due to the storm on Tuesday night.
 - Staff prepped Indian Trail Road for the July 4 parade.
- Stormwater
 - Staff completed a large stormwater project in Crismark.
- Right-of-Way:
 - Staff continue mowing and litter collection along several NCDOT and Town-maintained roadways.
- Buildings/Grounds:
 - Safety and security upgrades are now in the construction phase at the Town Hall.
 - Building upgrades are underway at the Sheriff's Office. The items left to be completed include a vehicle washing station.
 - Staff performed vehicle and equipment maintenance on several pieces of equipment.
 - Staff completed cemetery maintenance.
- Other
 - The ADA Transition Plan was presented at the May 27 Town Council meeting. Staff will look for adoption of the plan by the Council in July 2025.
 - An Emergency Operations Plan is underway and will be presented at an upcoming Town Council meeting.

American Rescue Plan Act (ARPA)

- Items related to the FY25 projects are being purchased.
- The final stormwater project related to ARPA funds is underway.

Upcoming Events

Events	Day/Time	Location
July 4 Parade	July 4 10 a.m. (NEW TIME)	Indian Trail Road
National Night Out	August 5 6-9 p.m.	Chestnut Square Park

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