



Halloween Spooktacular



MANAGER'S REPORT

October 3, 2025

Prepared by:
Town Manager Mike McLaurin

The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents with an update on projects and other activities happening throughout the Town.

The next Manager's Report is scheduled for Friday, October 24.

Administration Department

- The 2025 Citizens Academy is officially halfway complete! Participants remain engaged and are having fun while learning important information about the Town. The Public Works and Parks and Recreation Departments presented the past two weeks, with Planning, Zoning, and Code Enforcement up next on Oct. 6. The final three sessions will cover Engineering & Stormwater, Public Safety, and the Town Council.
- The Town hosted Facebook Live on Sept. 25 with guest Phillip Hinson, Deputy Director of the Union County Board of Elections. The next Facebook Live is on Thursday, Oct. 23, at 2:30 p.m. October's guest is Felix Obregon, the Division 10 Engineer for NCDOT.
- The October newsletter was distributed digitally on Oct. 1. A copy can be found on the Town's website at <https://www.indiantrail.org/ArchiveCenter/ViewFile/Item/310>.
- The HR Director participated in a free Cybersecurity 101 training session conducted by the North Carolina League of Municipalities on Sept. 24.
- Kyle Crump began working on the Public Works Right-of-Way crew on Sept. 26.
- Our 401(k)/457 retirement counselor presented information to staff on Oct. 1 regarding the pension and our 401(k) program.
- Staff are continuing to recruit for a Crew Leader position for the Right-of-Way maintenance crew.
- The Town is continuing its annual tradition for Breast Cancer Awareness month and will be wearing pink each Thursday during the month of October.

Finance & Tax Departments

- Staff attended the Edmunds EDGE Conference (Town's financial system) in Charlotte the week of Sept. 29.
- Staff continue to work with the auditors to wrap up any outstanding questions.
- The Town is currently in the final interview process for responses to the banking RFP.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on converting others.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.
- Staff will start working on the Audit RFP for FY 2026.

Parks & Recreation Department

- The January 1-June 30 reservation period for Group A is open for Chestnut Square Park. Anyone interested in reserving a facility is encouraged to submit their application. Applications will be accepted until mid-November, and permits will be issued around the beginning of December.
- Staff are finalizing 2026 events and programs and determining marketing strategies for all activities next year.
- The pickleball courts at Crooked Creek Park have broken ground and work will continue toward a ribbon cutting.

Planning Department

- CZ 2025-0080 – 1830 Waxhaw Indian Trail Road request to rezone from SF-1 to CZ-NBD for the redevelopment of the property for a neighborhood business. This project had community meetings on Aug. 25. There were a variety of concerns regarding this request, including traffic. The applicant has requested a two-month deferral in order to work with NCDOT on the traffic concerns and what specific improvements will be required.
- Staff have finalized the details of the Citizens Academy presentation and activities and completed a mock run.
- Staff have been tracking and reviewing important legislation that was adopted in the General Assembly's recent session.
- Staff continue to work through challenges and additional workload due to the transition of the new online GIS platform.
- Staff are working with Union County staff to create a more efficient way to process Building Release Forms.
- Dean Benfield started as a Code Enforcement Officer within the Planning Department on Monday and will be training over the course of the next several weeks.

Engineering Department

- Indian Trail Road Complete Street Phase 1: The Town Council approved additional funds for CSX coordination and additional design for utilities at its Sept. 23 meeting.
- Chestnut Square Park Phase 2B: The project is on hold until the Community Center site analysis is completed.
- Chestnut Square Park New Access Road: The project is in the design phase. The plans are close to being finished. Staff are working on culvert design coordination along with the roadway design.
- Chestnut Parkway Phase 3: The Town is reviewing the contractor's request for additional time. All the miscellaneous concrete work is almost complete, and the guardrail at the culvert should get installed soon. The final lift is scheduled to occur this fall.
- Pickleball Courts at Crooked Creek Park: The project is in the construction phase.
- Additional Items:
 - Staff are working with the Heritage developer to close out this subdivision. The developer has begun installing the necessary items to convert SCMs (wet ponds) into the permanent phase.
 - Staff are working with property owners on their stormwater bills.
 - Staff are actively approving housing C/Os on five active subdivisions.
 - Staff continue to review encroachment requests for fiber installation.
 - The FY 25/26 Resurfacing Contract has been pushed back until the beginning of 2026.
 - Staff are actively working with a couple of property owners on small stormwater improvement projects.

Public Works Department

- Solid Waste:
 - Staff are working through an increase in requests for services. This month, we set a record for the number of new accounts.
- Parks:
 - Staff are working to complete larger projects at the parks, including adding additional power for the scoreboards and installing additional conduit for upgraded fiber installation that will add internet and cameras to more areas of Crooked Creek Park.
 - Staff completed ongoing maintenance, including equipment and daily field preparation.
- Streets and Drainage:
 - Staff trimmed several trees along Poplin Road and Rocky River Road for a sight distance issue.
 - Staff trimmed several trees along Fincher Road.
 - Staff made several sidewalk and ADA ramp repairs.
 - Staff replaced several signs around the Town due to normal wear and tear.

Public Works Department - Cont.

- Stormwater
 - Staff completed several stormwater repairs.
- Right-of-Way:
 - Staff continue to mow and collect litter along several NCDOT- and Town-maintained roadways.
- Buildings/Grounds:
 - Safety and security upgrades at the Town Hall are nearing completion.
 - Staff performed vehicle and equipment maintenance on several pieces of equipment.
 - Staff completed ongoing maintenance and all daily tasks.
 - Staff added a new seating area to the Indian Trail cemetery.
- Other
 - Staff are going through training on a new program to assist in forecasting upcoming capital needs as it relates to our facilities and parks.

Upcoming Events

Events	Day/Time	Location
HITS After Six	October 16 6-9 p.m.	Chestnut Square Park
Halloween Spooktacular	October 24 6-9 p.m.	Chestnut Square Park

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