



# Pickleball Court Construction



## MANAGER'S REPORT

January 9, 2026

**The Manager's Report is distributed twice monthly on the weeks opposite the Town Council meetings. The purpose of the report is to provide the Town Council and Indian Trail residents with an update on projects and other activities happening throughout the Town.**

**The next Manager's Report is scheduled for Friday, January 23.**

## Administration Department

- Staff prepared the agenda packet for the Jan. 13 Town Council meeting.
- Adam McLamb assumed his role as Town Manager on Jan. 1.
- The December Town Hall Bulletin was distributed digitally on Dec. 30. A copy can be found on the Town's website at <https://www.indiantrail.org/ArchiveCenter/ViewFile/Item/313>.
- The first Coffee with the Mayor of the year will be on Thursday, Jan. 22, at 9 a.m. at Rockhounds Coffee (located in Extreme Ice Center).
- The next Facebook Live will be on Thursday, Jan. 22, at 1 p.m. It will be a one-on-one with Town Manager Adam McLamb.
- Website Redesign and Accessibility:
  - On Jan. 5, several staff from all departments began a four-part training on how to create accessible documents and remediate existing documents to make them accessible. Ablr, the Town's digital accessibility partner, is conducting the training. The three remaining sessions will occur once a week throughout January.
  - On Jan. 6, the Communications Director and IT Administrator met with the CivicPlus redesign team to view the new homepage design for the website.
  - The internal website team will meet on Jan. 13 to review the new website design and develop a plan and timeline for creating and remediating accessible documents.
- The Communications/Parks & Recreation intern developed a video for Law Enforcement Appreciation Day on Jan. 9.
- Staff are recruiting for a Buildings and Grounds Maintenance Technician position.
- Handling Difficult Conversations training was held for Supervisors/Managers/Directors on Jan. 6.
- Staff met with Union County Emergency Management to begin discussions on a training exercise for the Town's Emergency Operations Plan.

## Finance & Tax Departments

- Overall tax collection is 93.10% (tax revenue budget: 98.43% collected; stormwater revenue budget: 98.79% collected).
- Staff are accepting proposals for auditing services. They are due by Jan. 23 at 3 p.m.
- The transition to SouthState from Truist should be complete by the end of the month.
- Staff completed NC SCIF and ARPA grant reporting.
- Staff are working on 1099s and will mail them by Jan. 31.
- Staff have made progress in setting up a few vendors for EFT payments and continue to work on converting others.
- Staff continuously complete journal entries, process account payables, and budget amendments as needed.

## Parks & Recreation Department

- **Program Guide Release & Registration Activity:** The 2026 Parks and Recreation Program Guide has officially been released, and the department has already seen an uptick in program registrations and facility reservation activity over the past several weeks.

## Parks & Recreation Department - Cont.

- Crooked Creek Park Weekday Athletic Facility Permits (March 1–June 30): Permits for weekday athletic facility use at Crooked Creek Park have been issued for the March 1 through June 30 timeframe. A total of 615 reservations has been issued, representing 1,301.75 hours of permitted time.
  - Group A received 406 reservations (66%), totaling 893.45 hours (69%)
  - Group B received 208 reservations (34%), totaling 408 hours (31%). These figures continue to demonstrate a strong preference and priority for Group A usage under the Town’s current athletic rental structure.
- **Crooked Creek Park Tournament Scheduling:** Tournament requests for Crooked Creek Park are currently being reviewed and coordinated. Tournament assignments will be finalized and issued by the end of January.
- **Increasing Demand & Year-Over-Year Comparison:** Staff continue to carefully balance tournaments, programs, Town events, and permitted rentals at Crooked Creek Park. Demand continues to increase in both the number of reservations and total hours requested.
  - Current period: 615 reservations totaling 1,301.75 hours
  - Same period last year: 473 reservations totaling 964.5 hours. This represents a 30% increase in reservations and a 35% increase in total permitted hours, reinforcing continued growth in demand for athletic facilities.
- **Seasonal Staffing & Training:** Part-time Parks and Recreation staff are being interviewed and are moving through the hiring process. A comprehensive pre-season staff training will be conducted prior to the start of the busy spring season to ensure expectations, procedures, and service standards are clearly understood and consistently applied.

## Planning Department

- 3415 Wesley Chapel Stouts Road has submitted for sketch plan review for 9.21 acres of commercial development, including retail, two dine-in restaurants, an ice cream shop, a bank, a coffee shop, a drive-thru restaurant, and a medical office.
- 1022 Technology Drive is one of the last remaining lots in this industrial park and has submitted for sketch plan review for a 17,500 square foot light industrial building.
- Pebble Creek Golf Course on Highway 74 is under construction. The light industrial developers have demolished the clubhouse and are constructing a road, parking lot, and stormwater detention for the golf course. This is part of the agreement in the group developing the land behind the golf course for light industrial use. Phase 2 of this project was recently submitted for review and includes a new clubhouse and improvements to the golf course. The golf course remains closed until the third quarter of 2026 due to the Phase 1 improvements.
- Text Amendment 2025-0119: Unified Development Ordinance amendments were proposed by staff during the Dec. 16 Planning and Zoning Board meeting and were unanimously approved. This request is scheduled to be considered by the Town Council on Jan. 13.
- CZ 2025-0080 – 1830 Waxhaw Indian Trail Road: A request to rezone from SF-1 to CZ-NBD for the redevelopment of the property for a neighborhood business. Community meetings were held on Aug. 25. There were a variety of concerns regarding this request, including traffic. The project was delayed so the applicant could work with NCDOT. The applicant has requested to move forward for Planning and Zoning Board consideration during their regularly scheduled meeting on Jan. 20.
- 125 Plyler (corner of Plyler and Unionville Indian Trail Road) has submitted for a rezoning from SF-1 to GBD. On Dec. 16, this request received unanimous approval from the Planning and Zoning Board. No community meeting is required due to the request being a conventional rezoning. A public hearing is scheduled for the Jan. 13 Town Council meeting.
- 5710 Secrest Shortcut has submitted for a rezoning from SF-1 to RSF. This is to resolve a code enforcement case that is active on the property. This rezoning will not begin the rezoning process until the site has been cleaned up and semi-trucks and trailers removed.

## Engineering Department

- No significant updates to report. Minimal progress occurs on projects during the last two weeks of the year because of the holidays and many contractors taking those two weeks off. Other projects were unable to progress because of the temperatures.

## Public Works Department

- Solid Waste:
  - Staff have begun working on the RFQ for the next solid waste vendor selection.
- Parks:
  - Staff completed ongoing maintenance, including equipment and daily field preparation.
  - Staff hauled structural fill material to Chestnut Square Park.
- Streets and Drainage:
  - Staff continue channel maintenance.
  - Staff made asphalt repairs along Indian Trail Road.
- Right-of-Way:
  - Staff continue litter collection along several NCDOT and Town-maintained roadways.
  - Staff removed several deceased deer from roadways after vehicle accidents.
- Buildings/Grounds:
  - Staff performed maintenance on several vehicles and pieces of equipment.
  - Staff completed ongoing maintenance and all daily tasks.
  - Staff removed a dilapidated home from a Town parcel on Old Monroe Road.
  - Staff completed several building maintenance items within Town Hall.

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