



Hop To IT Vendor Application

EVENT DATE: SATURDAY, APRIL 8, 2017 10 a.m. – 1 p.m.

Location: Chestnut Square Park, 320 Chestnut Parkway, Indian Trail, NC 28079

Vendor Fee: \$20

**COMPLETE ALL PORTIONS OF THE APPLICATION, Application Deadline: Friday, March 31st
Vendors are limited to Easter or Spring related items or services**

Business/Organization Name: _____

Contact Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Type of Business: _____

Description of items to be sold, services advertised or demonstrated:

Signing this form signifies that you have read and agree to the Hold Harmless Agreement stated below:

We/I, _____ (the "Indemnifying Party"), agrees to protect, defend, indemnify and hold harmless the Town of Indian Trail (the "Town"), its officers, employees, representatives and agents from and against any and all claims, losses, penalties, damages, settlements, costs, charges, professional fees (including attorney fees) or other expenses or liabilities of every kind to the extent such claims, losses, damages or expenses are caused by any negligent act, error or omission, or willful or wanton act, of the Indemnifying Party, its officers, employees, representatives or agents. The Indemnifying Party further agrees to investigate, handle, respond to, and provide a defense for any and all claims (with counsel approved by the Town) at its sole expense, including all costs and expenses related thereto. The Town may, at its sole and absolute discretion, chose to defend any claim and the Indemnifying Party agrees to indemnify and reimburse the Town for all costs and expenses, including attorney fees, incurred by the Town in defending the claim.

Signature: _____

Date: _____

Vendor Rules and Regulations

1. Due to space availability, Indian Trail Parks and Recreation has the ability to limit the number of vendors and business types. Applications are accepted until the end of registration or until all vendors spaces are filled, whichever comes first. Late, incomplete applications without payment will not be accepted.
2. Access to electric and water is very limited and not guaranteed. Generators must be pre-approved and only quiet generators will be allowed.
3. All vendors must provide their own tents, tables, chairs, ect. All tents MUST be weighted down during the entire event. Indian Trail Parks and Recreation is not responsible for any damaged property due to weather.
4. Set up and break down times must be adhered to. Late arrivals, early break downs or no shows may result in being banned from future events. Vendors must staff their booth during all hours of the event.
5. Vendors must park in the designated parking areas. Vendors are able to unload their booth materials and then immediately move their vehicle. Vehicle must be moved prior to setting up vendor space. Driving within the park, on fields, courts or sidewalks is prohibited.
6. Vendors may only sell items that are listed on their application. Vendors will be asked to remove any item not listed on the application or may be removed from the event. Sponsors may give out information, sell related items/services and/or provide an interactive activity/game.
7. Town of Indian Trail representatives have sole discretion on acceptability of items and reserve the right to remove any items from vendors.
8. Vendors are not to relocate or move from their assigned spaces. Vendors must not infringe on other spaces or in public areas. Vendor spaces are 10 foot by 10 foot, unless otherwise noted.
9. All events are rain or shine! All vendors are expected to participate at all times. Refunds will not be issued for vendors who cancel, arrive late, leave early or who do not show up to events. A credit will be given to vendors if the Parks and Recreation Department cancels the event. Credits can be applied towards future vendor fees, rentals or programs. No cash refunds will be given; credits may only be transferred with Towns approval.
10. Only approved food vendors can provide food, beverage and water. No food or beverage may be provided for sale or for free to any person attending the event.
11. Smoking and consuming outside alcohol is strictly prohibited.
12. Pets are prohibited from events. Exceptions are made for events that feature animals, but all animals must be up to date on vaccinations and preapproved.
13. Additional rules and regulations may be listed on the application or sent out via email prior to the event.
14. The Town of Indian Trail is not responsible or liable for damages, injury or loss to any persons or goods from any cause whatsoever. The Town of Indian Trail cannot be held responsible for any claims for damage, injury or loss arising out of or in connection with use of space or ground of the event.

By signing the application, you are agreeing to follow the rules and regulations stated above.

**Please return all completed applications with payment to: 130 Blythe Drive, Indian Trail, NC 28079
or complete the online application.**

Please call (704) 821-8114 or email recreation@admin.indiantrail.org

Return all completed applications to: 130 Blythe Drive, Indian Trail, NC 28079
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