

**MAYOR**  
Michael L. Alvarez

**MAYOR PRO TEM**  
David L. Cohn

**INTERIM TOWN MANAGER**  
Scott J. Kauffhold



**TOWN COUNCIL**

Gordon B. Daniels

Gary M. Savoie

Amy R. Stanton

Mark A. Wireman

**Indian Trail Town Council  
Regular Meeting  
Tuesday, March 22, 2016  
Civic Building—6:30 PM**

**AGENDA**

1. **CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**
2. **AGENDA ADDITIONS & DELETIONS** **Action**
3. **MOTION TO APPROVE AGENDA** **Action**
4. **PRESENTATIONS/INTRODUCTIONS**
  - a) Introduction of Jim Wojtowicz, Finance Director
  - b) Rotary-Check Presentation by Robin McGrath
5. **PUBLIC COMMENTS**
6. **PUBLIC COMMENTS FOR FY 2016/2017 BUDGET DEVELOPMENT**
7. **LAW ENFORCEMENT UPDATE**
8. **CONSENT AGENDA** **Action**
  - a) Approve Budget Amendments #540-#543
  - b) Approve Tax Refunds in excess of \$500.00
  - c) Approval of additional signatories for Town bank accounts
  - d) Approve revised Closed Session Policy as directed by Council on 2/11/16
9. **PUBLIC HEARINGS** **Action**

*– Please adhere to the following guidelines:*

  - *Proceed to the podium, and state your name and address clearly;*
  - *Be concise; avoid repetition; limit comments to three (3) minutes or less;*
  - *Designate a spokesperson for large groups*
  - a) **CZ2015-005 Waxhaw-Indian Trail Road:** This is a rezone request to establish a Conditional Zoning Single Family district for 49 single-family units on a parcel approximately 16 acres. The proposed project is intended to be a senior housing concept development. The parcels are located on the east side of Waxhaw Indian Trail Road, north of Blanchard Circle. (Parcels: 07117010, 07117010A, 07117010B and 07117010C) Applicant: Blake Communities VP2-SC, LLC.

**10. BOARD & COMMITTEE APPOINTMENTS**

**Action**

a) Stormwater Committee—Council to appoint members to the following vacant seats:

- Seat #1 (Regular Member unexpired 3-year term ends 6/30/16)
- Seat #4 (Regular Member unexpired 3-year term ends 6/30/18)
- Seat #7 (Regular Member unexpired 3-year term ends 6/30/16)

Applications for the Stormwater Committee have been received from the following: Robin McGrath, William Dennis Gay and Jason Klinger (currently and Alternate Member)

b) Planning/Tree Board—Council to appoint members to the following vacant seats:

- Seat #2 (Regular Member unexpired 3-year term ends 6/30/17)
- Alternate #2 (unexpired 3-year term expires 6/30/17)
- Alternate #3 (unexpired 3-year term expires 6/30/16)
- Alternate #1 (possible-dependant on appointment to Seat #2; this Alternate member has applied for the Regular Member Seat)

Applications for the Planning/Tree Board have been received from the following: Jorge Aponte (currently an Alternate Member); Joseph Lytch, Helen Killough, William Dennis Gay and Jayson Derosier.

c) Parks, Arts, Recreation and Cultural (PARC) Committee—Council to appoint members:

- Seat #9 (Regular Member unexpired 3-year term ends 6/30/17)

There are multiple vacancies on this committee but only one application has been received to date; Susan R. Bryant

**11. BUSINESS ITEMS**

**Action**

- a) Council consideration to approve Chestnut Parkway Phase 2 for 65% Design Plans (“Right-of-Way” Plans)
- b) Council consideration to approve awarding bid for the Rodgers Road sidewalk project.
- c) Council consideration to direct staff/Planning Board to prepare a UDO text amendment to allow for flexibility in dumpster enclosure(s) materials for change of use facilities. (Councilman Daniels)

**12. DISCUSSION ITEMS**

**13. UPDATES**

- a) Manager’s Update: Scott Kaufhold, Interim Town Manager
- b) Department Head Update: Planning & Neighborhood Services—Rox Burhans
- c) Department Head Update: Parks & Recreation—Jason Tryon

**14. COUNCIL COMMENTS**

**15. CLOSED SESSION**

**Action**

**16. POSSIBLE ACTION FOLLOWING CLOSED SESSION**

**17. ADJOURN**

**Action**



**TO:** Mayor and Town Council

**FROM:** Branden Chopelas

**CC:** Scott Kaufhold

**DATE:** March 17, 2016

**SUBJECT:** Budget Amendments for March 22 Meeting

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Please find attached budget amendments processed through March 17, 2016.

Please feel free to call, email come in or ask any questions you may have regarding these matters.







8a

# TOWN OF INDIAN TRAIL BUDGET TO BUDGET AMENDMENT REQUEST

DATE: 3/16/2016

DEPARTMENT: Parks and Rec

<i>Account Number</i>	<i>Account Description</i>	<i>(Transfer In / Out)</i>	<i>Amount</i>
10-80-6130-343-000	Printer/Copier Usage	Transfer IN	50.00
10-80-6130-499-000	Misc Expense	Transfer OUT	50.00
10-80-6130-491-000	Dues & Subscriptions	Transfer IN	150.00
10-80-6130-395-000	Staff Training	transfer OUT	150.00
10-80-6130-550-000	Equipment > \$5000	Transfer IN	8,600.00
10-80-6130-551-000	Equipment < \$5000	Transfer OUT	8,600.00
			17,600.00

**EXPLANATION:** Needed to cover expenses for: copier at town hall  
 staff membership/certifications that should come out of training  
 equipment needed for Chestnut Square Park with opening of multipurpose fields

**REQUESTED BY:** Jay Tryon

**FINANCE:** [Signature]

**TOWN MANAGER:** \_\_\_\_\_

For Finance Dept Only:

EFFECTIVE DATE: 3.16.16 JOURNAL NO. ASSIGNED: 543

FISCAL YEAR: 2016 ENTERED: DWC

PERIOD: 9 DATE: 3.16.16

8b

## Town of Indian Trail

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# Memo

**TO:** Mayor and Town Council  
**FROM:** Alicia Massey  
**CC:** Scott Kaufhold  
**DATE:** March 22, 2016  
**SUBJECT:** Large Refunds of Overpaid Taxes

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Please see the below list of tax refund(s) for overpayment of taxes greater than \$500.00

1. Lee Land Co LLC - \$1168.51 refunded to Concrete Repair & Restoration, Inc, property owner over paid

If you need any clarification on any of these items, please feel free to contact Alicia Massey at (704) 821-5401.

Sc



**TO:** Mayor Alvarez and Town Council Members  
**FROM:** Kelley Southward, Town Clerk  
**DATE:** March 22, 2016  
**SUBJECT:** Additional Signatories on Town Bank Accounts

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As required by the Local Government Budget and Fiscal Control Act, Section 159-24(b) "Except as otherwise provided by law, all checks or drafts on an official depository shall be signed by the finance officer or a properly designated deputy finance officer..."

Mr. Wojtowicz, as the Finance Director (which is synonymous with Finance Officer in our case) will be an approved signatory. The Town Manager and Town Clerk have previously been approved as deputy finance officers in order to act as signatories. Since two signatures are required on all checks and drafts the Town has in the past normally had four approved signatories. The Clerk and the fourth signatory would only sign checks/drafts in the rare instance that the Finance Director and/or Town Manager were unavailable.

The Town would like to recommend that Alicia Massey, Tax/Revenue Collector, be designated a Deputy Finance Officer.

To clarify the following four staff members should be approved signatories for all Town Bank Accounts:

1. James Wojtowicz, Finance Director
2. Scott Kaufhold, Interim Town Manager/Director of Engineering
3. Kelley Southward, Town Clerk
4. Alicia Massey, Tax/Revenue Collector



## Town of Indian Trail

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### Memo

TO: Mayor and Town Council

FROM: Scott J. Kaufhold, P.E., Interim Town Manager

COUNCIL DATE: March 22, 2016

SUBJECT: Chestnut Parkway Phase 2 Design Fee

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#### General Information:

The development of design plans for the Chestnut Parkway Phase 2 from the Old Monroe Road to Gribble Road will require professional engineering services. The proposed design has been divided into two parts which is typical of project of this size and scope. The first part will accomplish 75% design ("Right-of-Way Plans").

The proposed fee for phase one of design work is \$209,056. The scope of work includes; surveying, roadway design and plans, right-of-way plans, hydraulic design, erosion control plans, probable cost estimates, and utility coordination plans. Phase one of design is expected to take 12 months, with an anticipated notice to proceed on April 1, 2016.

Staff recommends Council approve funding and scope of work by RS&H Architects-Engineers-Planners, Inc. (RS&H).

#### Required Actions:

Council Approval

#### Attachments:

RS&H Scope of Work and Fee Proposal

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**Final – 03/17/2016**  
**Scope of Services for Chestnut Parkway**  
**Task Order No. 1**

**PROJECT OVERVIEW**

The Town of Indian Trail (Town) proposes a new alignment of Chestnut Parkway from Old Monroe Road (western limits) to Gribble Drive (eastern limits). This project (Segment 2) will be one of three segments of Chestnut Parkway. Segment 1 has recently been constructed from US 74 (Independence Boulevard) to Matthews Indian Trail Road. NCDOT recently initiated studies for Segment 3 which is the central connecting piece from Gribble Road to Matthews Indian Trail Road. The new alignment typical section for Segment 2 is a four-lane median divided facility which includes an 18-foot grass median with 1'-6" curb and gutter on both sides of the median, two 12-foot lanes in each direction, a bicycle lane in each direction, a six-foot concrete sidewalk on both sides, a three-foot planting strip on both sides, and a full access median opening at the future/potential access road connecting to Williams Rescue Road. The project also includes a proposed culvert for the South Fork of Crooked Creek. The project will be funded and managed locally by the Town and is not subject to compliance with the National Environmental Policy Act of 1969, as amended (NEPA) or State Environmental Policy Act (SEPA).

RS&H Architects-Engineers-Planners, Inc. (RS&H) will provide the planning, design, and environmental services for the Town as described below. RS&H will coordinate with NCDOT for the western terminus of the project which will tie-in to the future U-4714 project and on the eastern terminus of the project which will connect to Segment 3 at Gribble Road.

**A. DATA COLLECTION**

RS&H will collect recent, readily-available public GIS data and conduct a field review (anticipated to be one planner and two roadway engineers). RS&H will obtain the most recent aerial photography from Union County for the project study area and prepare a detailed study area map for the Town.

**B. PUBLIC AND AGENCY INVOLVEMENT**

**1. Public Involvement**

This contract does not include any public involvement activities.

**2. Agency Involvement (This section provided by Carolina Ecosystems, Inc.)**

Wetland and Stream Delineation

- Obtain GIS data and prepare background mapping



- Delineate wetlands and streams based on current USACE methodology
  - Segments 2 and 3 (assumes Segment 1 and Municipal Building have been delineated)
- Identify streams subject to State or County riparian buffer rules
- GPS wetlands and streams (for planning use only or later PLS location)

#### Permit Feasibility and Agency Communication

- Gather and review prior permit documentation (Segment 1 and Municipal Building)
- Investigate and discuss status of Segment 3 with NCDOT
- Prepare request for Preliminary Jurisdictional Determination for USACE
- Prepare request for buffer determination (if required)
- Agency field visits/discussions
  - USACE and NCDWR including discussion of potential permitting
  - Meeting with RS&H and Indian Trail to discuss project
  - Follow up conversations with agencies
  - State/County stream buffer determination (if required)
- Prepare memo summarizing results and providing:
  - Clean Water Act permit process recommendations
  - Permitting schedule
  - Costs (permit preparation and mitigation if needed)
  - Design requirements for buffer crossings
  - Any additional requirements (species surveys, etc.)

#### Assumptions:

- NCDOT requirements (Natural Resource Technical Report etc.) are not required.
- No permit application preparation or submittal is included in this scope.
- No threatened/endangered species habitat is present or surveys required.
- No historical/archaeological resources present or surveys required.

#### **C. SURVEYS AND GEOTECHNICAL INVESTIGATION**

##### **1. Surveys (This section provided by Lawrence Associates)**

Lawrence Associates will provide route location and utility surveys and Subsurface Utility Engineering (SUE).

#### Scope of Services



- Field stake and station Alignment #1 Identified as such in the Feasibility Study completed by HNTB dated November 1, 2006.
- Provided one foot topographic survey of the proposed alignment extending 250' either side of the proposed center line alignment of Chestnut Parkway.
- Detail cross section of the south fork of Crooked Creek for a distance of 200' along the creek either side of the proposed Chestnut Parkway center line alignment.
- Topo and utility location of Old Monroe Road for a distance of 1000' on either side of the proposed Chestnut Parkway Alignment (Total 2000').
- Topo and utility location of Gribble Road for a distance of 500' either side of the proposed Chestnut Parkway alignment (Total 1000').
- Field locate and Identify property line of 10 parcels impacted by the Chestnut Parkway alignment. Impacted tracts to be mapped with topographic survey.
- Employ private locate firm to identify the underground utilities on Old Monroe Road and Gribble Road.
- Field locate wetlands/streams as marked by wetland consultant.

#### Elements and Assumptions

- All survey data will be presented in Autocad format.
- All horizontal information will be on NC Grid with vertical information referenced to NAVD 1988.
- Flood Plain location will be mapped as per Union County GIS.
- This proposal does not include the location of trees 12" and greater.
- The Town of Indian Trail is to notify property owners before any survey work begins.
- Proposal does not include record mapping for right of way acquisition.
- Lawrence Associates PA is not responsible for review fees or recording fees under this agreement.
- This proposal does not include any Corp. Delineation Mapping.

**Deliverables:** AutoCad files (FS, DTM, TIN, SUE, etc), Pole data file (PDF text file)

#### **2. Geotechnical Investigation**

This contract does not include and geotechnical investigations.

#### Pavement Design

The proposed pavement design will match the pavement section constructed in Segment 1. This contract does not include pavement design.

**Deliverables:** No deliverables under this contract

#### **D. DESIGN**



## **1. Roadway Design and Plans**

RS&H will conduct an initial field visit to review the GIS mapping information. Using this data, RS&H will develop preliminary plans. All plans, designs, and specifications will conform to NCDOT standards and practices for highway construction, based on the latest edition of AASHTO and NCDOT reference materials. RS&H will prepare full size roadway design plans on roll plots (5-foot max length) at a scale of 1"=20' horizontal and 1"=4' vertical. Cross sections will be produced at 50 foot intervals, with a horizontal and vertical scale of 1"=10', and will be plotted full size if there are less than 30 sheets, as anticipated. Should there be 30 or more cross sections sheets, they will all be plotted on 11" x 17" sheets. Plans will be developed using MicroStation and GEOPAK V8i software and converted to AutoCAD for the Town's use.

### Initial Planning and Coordination with Adjacent Projects

NCDOT is preparing traffic analysis and planning documents for U-4714 (Old Monroe Road Widening) project, which identified a potential location for Chestnut Parkway intersection. However, this study did not perform detailed evaluation of how the Chestnut Parkway lanes will tie into Old Monroe Road and how this intersection and associated through/turn lanes will function in close proximity of Chestnut Lane intersection. Under this task, RS&H will perform this additional evaluation and identify lane configurations for Old Monroe Road/Chestnut Lane intersection and Old Monroe Road/Chestnut Parkway intersection.

RS&H will also coordinate with the U-4714 Project Team to obtain design files and reports from that study and incorporate into Chestnut Parkway design accordingly.

NCDOT recently initiated studies for Chestnut Parkway segment 3 (U-5808 Gribble Road to Matthews Indian Trail Road). Under this task, RS&H will maintain close coordination with U-5808 Project Team to ensure the designs of that study are incorporated into Segment 2 designs scoped in this document. RS&H will also perform evaluation of the intersection of Chestnut Parkway/Gribble Road and coordinate proposed lane configuration with U-5808 Team.

### Design Criteria and Line and Grade Plans

Prior to beginning preliminary design, RS&H will prepare detailed design assumptions and preliminary typical sections, based on the feasibility study completed by HNTB dated November 1, 2006. The Segment 2 preferred alternative, Alternate 1, will be used as the base alignment design with exception to the access drive connecting Chestnut Connector to Williams Rescue Road, the cul-de-sac on Williams Rescue Road at Old Monroe Road and the realignment of Gribble Road. Line and Grade Roadway Plans will also be developed, in advance of any hydraulic modeling. Electronic and hard copies of each will be submitted to the Town for review. RS&H will revise any of this material if needed and resubmit to the Town for approval.

### Preliminary Plans (25% Submittal)

RS&H will prepare preliminary plans consisting of typical sections, plan and profile roll plots with horizontal and vertical designs, intersection layout, cross sections, and construction limits.



Superelevation will be shown on the plans and cross sections. Proposed preliminary right-of-way lines will be shown on the 25% plans, but will not be all inclusive of utility easements or potential temporary construction easements needed for traffic control. RS&H will submit one electronic set of plans in PDF format and one hard copy set to the Town of Indian Trail for review and comment. Upon receipt of all comments, RS&H will finalize preliminary roadway plans. One PDF and one hard copy set of plans will be provided to the Town of Indian Trail as well as associated CADD files.

#### Preliminary Right of Way Plans (65% Submittal)

RS&H will prepare Preliminary Right of Way plans consisting of the approved 25% roadway design, hydraulic design, final typical sections reflecting the equivalent pavement design constructed in Segment 1, cross sections, construction limits, drainage details, parcel index, and right of way plans checklist. Proposed right of way and easements will be shown on the plans, incorporating any acquisitions needed for utilities by others, utility construction plans, erosion control plans, and traffic control plans. RS&H will submit one electronic set of 65% plans in PDF format and two hard copy sets to the Town for review and comment.

RS&H will conduct a "Plans in Hand" field review with the Town and provide a meeting summary of the field review. Upon incorporation of comments from the Town following the field review, RS&H will submit one PDF and one hard copy set of 75% right of way plans to the Town.

*Deliverables: Design Criteria, Typical Sections, Line and Grade, 25% Plans, 65% Plans, 75% Plans, CADD files*

## **2. Hydraulic Design**

RS&H will conduct a field review, collect data, and design roadway drainage in accordance with the Town guidelines, the latest NCDOT *Guidelines for Drainage Study and Hydraulic Design*, and the most recent Union County Riparian Buffer Ordinance. The conceptual size determined in the Hydraulic modeling will be performed using HEC-RAS. Hydraulic analysis will be based on the topographical information included in the survey and verified in the field, as well as base information available for drainage designs such as USGS Quad maps.

#### Site Visit

RS&H will conduct an independent site visit to review existing drainage features, identify off-site drainage impacting the project, locate areas of cross drainage, review potential outfall channels, identify sediment sensitive areas, and generally become acquainted with conditions and constraints at the site. Survey data will be reviewed and supplemented as needed.

#### Culvert Survey Report and Hydraulic Design Report

As part of the Line and Grade/Preliminary Plan approval, a hydraulic model will be created to determine the hydraulic opening required to appropriately convey the design discharge and the Base Flood. This analysis will be presented in the form of a NCDOT Culvert Survey and Hydraulic Design Report. This



analysis will insure that the design discharge is conveyed by the proposed culvert as required by the NCDOT Hydraulic Design Manual and that backwater created during the Base Flood is not increased from existing conditions. In the event the decision is made to retain the existing pipes, RS&H will analyze the pipe extensions for their impact on the design discharge and the Base Flood to determine their acceptability. This contract does not include any time for FEMA coordination, revising FIS Maps, completing MT-2 Forms or obtaining required CLOMR/MOA.

#### Roadway Drainage

Following approval of preliminary roadway plans, RS&H will design proposed roadway storm drainage systems. This will include ditches, pipe culverts, inlets and outfalls, following NCDOT's Best Management Practices. Redline drawings will be provided to the Town. Once the redline drainage plans are approved the 100% drainage plans will be prepared and submitted to The Town for review and approval.

*Deliverables: Culvert Survey and Hydraulic Design Report and Roadway Drainage Redlines, 100% Drainage plans*

### **3. Erosion Control Plans**

RS&H will design and specify erosion control measures, which minimize erosion and limit off-site sedimentation during construction of the project. The design will be in accordance with the requirements of the NCDOT Roadside Environmental Unit and the requirements of the Town. RS&H will produce preliminary and final erosion and sedimentation control plans, which will be submitted to the Town for approval.

*Deliverables: Preliminary and Final Erosion Control Plans*

### **4. Cost Estimate / Quantities**

RS&H will prepare quantities and cost estimates at the 25% plan submittal, 65% plan submittal and 75% plan submittal.

*Deliverable: Opinion of Probable Construction Cost (25% plans, 65% plans and 75% plans)*

### **5. Utility Coordination**

RS&H will provide utility coordination for identifying conflicts with overhead and underground utilities such as electric, fiber optic, and gas lines, and to facilitate any necessary relocations within the project limits. The utility coordination effort will begin with establishing contacts for the respective utilities, as well as obtaining any records and additional knowledge of the utilities along the project corridor. Utility owners, potential conflicts, and conflict resolutions will be documented in a Utility Analysis and Progress Report (UAPR). Once preliminary roadway plans are approved, a request for relocation plans will be



submitted to each affected utility owner. The returned utility relocation plans will be compiled into a Utilities by Others (UBO) plan set. RS&H will coordinate the preparation of utility relocation agreements if appropriate and encroachment agreements if needed.

**Deliverables:** UAPR, UBO plan set

**E. ADMINISTRATION AND COORDINATION**

**1. Schedule and Work Plan**

RS&H will prepare a milestone-driven Microsoft Project schedule. The Town will review the schedule and provide comments. RS&H will revise the schedule and provide monthly updates, submitted with the progress reports for 12 months (anticipated Notice to Proceed of April 1, 2016 to April 31, 2017).

RS&H will provide the Town with a Work Plan notebook, including a list of project contacts, scope of services, fee estimate, municipal agreement, maps, and a set of tabs for easy organization of later additions.

**Deliverables:** Microsoft Project Schedule, Work Plan

**2. Progress Reports and Invoices**

RS&H will prepare monthly progress reports and invoices in a format suitable for meeting the requirements of the Town for a period of 12 months, anticipated to be April 2016 to April 2017.

**Deliverables:** Monthly Progress Reports and Invoices (12 months)

**3. Meetings and Coordination**

RS&H will maintain general coordination with the Town for 12 months, anticipated to be April 2016 to April 2017. RS&H and the Town will hold a project status conference call approximately once each month (day/time to be determined by Town of Indian Trail project manager) to discuss updates and issues. RS&H will meet periodically with the Town for progress updates and review of submittals. This scope of services includes four in-person meetings with the Town of Indian Trail.

**F. ADDITIONAL SERVICES**

The following services are not included in this scope of services but can be provided as additional services if needed.

Task/Service	Reason Not Included
Traffic Counts	Traffic report completed in 2006



Chestnut Parkway  
Old Monroe Road to Gribble Road  
Indian Trail, Union County

Task Order 1  
Original: June 26, 2015  
Revised: January 11, 2016  
Revised: March 17, 2016

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Historic Architecture Survey	Resources not anticipated within project limits
Archaeological Investigation	Resources not anticipated within project limits
Traffic Forecast	Traffic report completed in 2006
Traffic Capacity Analysis	Traffic report completed in 2006



Chestnut Parkway  
Old Monroe Road to Gribble Road  
Indian Trail, Union County

Task Order 1  
Original: June 26, 2015  
Revised: January 11, 2016  
Revised: March 17, 2016

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11b

## Town of Indian Trail

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### Memo

**TO:** Town Council and Mayor  
**FROM:** Scott J. Kaufhold, Interim Manager  
**DATE:** March 22, 2016  
**SUBJECT:** C-4957 A Rogers Road Sidewalk Contract Award

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#### General Information:

Staff held a formal bid opening for C-4957 A Rogers Road Sidewalk Improvements on Thursday, March 17, 2016.

The three bids ranged from \$1,084,632.00 to 1,703,395.60. Staff recommends W. M. Warr & Sons, Inc. with a bid of \$1,084,632.00 as the lowest responsive, responsible bidder.

#### Required Actions:

Council Award of Contract  
Council Approval of Resolution

#### Attachments:

1. Bid Results
2. Resolution



STATE OF NORTH CAROLINA  
TOWN OF INDIAN TRAIL

RESOLUTION # R160322-1

**RESOLUTION AUTHORIZING THE TOWN MANAGER TO EXECUTE ON BEHALF OF THE TOWN OF INDIAN TRAIL A CONTRACT AND ANY CHANGE ORDERS WITHIN THE BUDGETED AMOUNT WITH W. M. WARR & SON, INC. FOR THE PROJECT KNOWN AS C-4957 A ROGERS ROAD SIDEWALK IMPROVEMENTS, 505-2016-001.**

**WHEREAS**, Congestion Mitigation and Air Quality (CMAQ) is a Federal program that funds transportation projects and programs in air quality nonattainment and maintenance areas to help achieve and maintain national standards for pollutants; and

**WHEREAS**, CMAQ reduces congestion and improves air quality by providing and promoting multimodal transportation options in high traffic corridors; and

**WHEREAS**, the Town applied for and was awarded a CMAQ grant through the Mecklenburg-Union Metropolitan Planning Organization (MUMPO); and

**WHEREAS**, W. M. Warr & Son, Inc. has been duly awarded the contract work on a low bid responsible/responsive bidder basis following a successful formal sealed bidding process;

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF INDIAN TRAIL THAT:**

The Town Manager of the Town of Indian Trail is hereby authorized to execute on behalf of the Town of Indian Trail the attached contract with W. M. Warr & Son, Inc. in the amount of \$1,084,632.00 and any change orders within the budgeted amount for the C-4957 A Rogers Road Sidewalk Improvements, 505-2016-001 contingent upon the North Carolina Department of Transportation concurring in the award.

Adopted this 22nd day of March, 2016.

TOWN COUNCIL OF INDIAN TRAIL NORTH CAROLINA

\_\_\_\_\_  
Michael L. Alvarez, Mayor

Attest:

\_\_\_\_\_  
Kelley Southward, Town Clerk

11c

# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: GORDON B. DANIELS Department: Town Council

Contact Phone # 704 907 1688 Date Submitted 3/16/16

Date of Town Council Meeting to consider this item:  
(Meetings are generally 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month starting at 6:30 pm) 3/22/16

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic, this is how item appears on the Agenda.)  
Council consideration to direct staff/Planning Board to prepare a UDO text amendment to allow for flexibility in dumpster enclosure(s) materials in change of use facilities.

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion Items
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> Business Item	<input type="checkbox"/> Continued Item	

\*Board, commission, or group requesting joint meeting:

Who will attend Council meeting able to respond to questions? Give name & title:  
GORDON B. DANIELS, Council Member

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes  No  (Attach recommendation.)

What action is requested of the Council? CONSIDERATION TO DIRECT STAFF/PLANNING BOARD TO PREPARE A UDO TEXT AMENDMENT TO ALLOW FOR FLEXIBILITY IN DUMPSTER ENCLOSURE AND CHANGE OF USE FACILITIES  
What action is requested of the Manager? FUNDING SOURCE  
Are Town funds required? Yes / No \$

**PLEASE PROVIDE:** Ten (10) copies of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\*