

MINUTES

Indian Trail Alcoholic Beverage Control Board

Law Offices of Hinson Faulk, PA

January 16, 2014 6:30 PM

Board Members: Wes Hinson, Robert Laatz

Attendees: Charles Fowler, Nancy Ratcliffe, Melissa Williamson, Rick Turner

Call to Order

The meeting was called to order by Wes Hinson at 6:30 PM. Wes read G.S. 18B-201: It is the duty of every Board member to avoid both conflicts of interest and appearances of conflicts. In accordance with this statute, Wes asked everyone to review the agenda for the meeting and if any member has any known conflict or appearance of conflict with any matters coming before the Board today, that they identify the conflict and refrain from any undue participation in the matter involved. None were identified.

Presentation

Motion made by Robert to approve proposed agenda with item g) closed personnel session added by Charles. Seconded by Wes and approved unanimously.

Approval of Minutes

November meeting minutes were reviewed. Wes made a motion to approve the November minutes. Seconded by Robert and approved unanimously.

Public Comments

Wes Hinson opened the floor for public comments. Rick Turner, who helped with original design of IT ABC Store, has worked with NC ABC Commission since 1976, and owns a local business in Union County, presented a letter of introduction to bring a program to Union County schools to replace the D.A.R.E program that has been cancelled. Rick is working with Roman Gabriel III, a former NCSU & professional football player, who has developed a school program for alcohol and drug awareness and prevention, character building, and learning how to say "no". Roman Gabriel III has aligned himself with the Carolina Panthers & Joe Gibbs Racing to help bring local celebrity role models into the schools to work with kids on this program. The program is now active in middle and high schools in 15 counties in NC, and as a concerned Union County resident, Rick would like to see the program in our local schools. Rick is requesting that the local ABC Boards assist in funding this program, so he can present it to the UC School Superintendent with the funding already in place. Wes thanked Rick for bringing this program information to them. The Board commented that this is something that they could put on a future meeting agenda to address with their discretionary alcohol education funds from their year-end distributions, and this is definitely the type of program they would consider supporting. Rick is also considering approaching the NC ABC Commission and UC Sheriff's office for support, and taking it to local business owners if necessary.

Store Business, General Operations, and Sales Reports

- Charles presented packets for Board and reviewed the audit report in detail. He verified that the audit items have been cleared, except for the 2 items that the ABC Board and Town Council have to vote on. Wes advised they will get this added to upcoming Town Council meeting agenda.

- Wes made a motion to approve the reviewed amendments to the store policy manual, which includes a price discrepancy plan and a cash drawer shortage/overage policy. Seconded by Robert and approved unanimously.
- Charles and Nancy have been working to get the full-time employees retirement plan set up. Nancy contacted our IRA company and was advised that they needed complete information for all eligible employees, so each employee can be presented with options, before going any further. Also, Nancy was advised that the law only allowed the Board to match 3%. Charles then asked why they don't go with the local/state government plan that does full 6% investment option, because some of the employees would prefer that to the Vanguard IRA. Board discussed retirement plans and how many employees are interested in participating.
- Melissa provided and reviewed handouts on November sales figures. November sales were up \$33,660.00 from last year to \$286,000.00, which was 13.38% increase from 2013 and 6.13% increase over the State's average. Thanksgiving Eve sales were up \$8,100.00 from last year to \$34,621.00. December sales were up \$28,859.00 over 2013's \$354,000.00 to \$383,000.00. New Year's Eve sales were \$41,000.00, which was store's biggest day so far.
- ALE report was also reviewed for November & December. There were a few parking lot incidents & bar/restaurant citations that were not directly related to the store.
- The average of mix beverage sales is up, especially from Bonfire.

Store Financials

- Nancy went over current YTD budget and the revenue, expenses, profit and loss, and balance sheets. Board discussed in detail.
- Board discussed amendments to professional services and asked for detailed breakdown on utilities to review for possible future budget adjustments.
- Wes made a motion to approve the store financials for November & December. Seconded by Robert and approved unanimously.

Discussion of Internal Controls for Budget Amendment Process

- Nancy went over possible changes in budget statements. Board discussed.

Workers Comp Audit

- Nancy submitted the workers comp audit and is awaiting a response from the auditor.

Year-End Distributions

- All year-end distributions have been made.

Scholarship Applicant Consideration

- Robert made a motion to table the scholarship application review to a meeting when all Board members are present. Seconded by Wes and approved unanimously.

Board Discussion & Possible Action/Comments

N/A

Next Meeting

Next meeting is February 20, 2014, at 6:30 PM at the Law Offices of Hinson Faulk, PA.

Adjourn

Motion to adjourn made by Robert, seconded by Wes, and was passed unanimously.

Search the site



- Spirituos Liquor ▶
- Permits ▶
- Beer & Wine Products ▶
- Education ▶
- Legal ▶
- Audit ▶
- Local ABC Boards ▶
- About Us ▶

- How do I locate a permittee? (Permittee Search)
- How do I apply for a permit?
- How do I find a store near me?
- How do I apply for a job at an ABC store?
- What type of sales are allowed in my area?
- How do I open an ABC Store?

Enter LE Monthly Reporting Numbers [\[Exit\]](#)

Instructions:

- Preview the information below.
- Click [Submit] button to submit the information to ABC
- Click the [Cancel] button to return to the board login page.

Month: December **Year:** 2013

ABC Law Violations	At Permitted Establishments	Away From Permitted Establishments	Total
Sell to Underage	0	0	0
Sell to Intoxicated	0	0	0
Underage Possession	0	0	0
Unauthorized Possession	0	0	0
Other Alcohol	0	0	0
Controlled-Substance Violations			
Man/Sell/Deliver, trafficking/etc.	0	0	0
Possession	0	0	0
Paraphernalia	0	0	0
Other	0	0	0
Other Offenses			
DWI & Implied	0	0	0
Traffic	2	0	2
Criminal	0	0	0
Weapons/Assaults	0	0	0

Alcohol Education	
Seller / Server	0
Other Presentations	0
Total:	0
Agencies Assisted	
ABC Law	0
Controlled Substance	0
Other	0
Total:	0
Miscellaneous	
Inspections	8
Violations Submitted	0
Compliance Checks	0
Training Hours	0
Total:	8

Remarks:

conducted 8 written inspections and had two traffic arrest for the month. Several agents worked the Christmas and New Years holiday with no significant issues.

Official Submitting Report:

J.W. Hinson

Date of Report:

1/6/2014