

MINUTES

Indian Trail Alcoholic Beverage Control Board

Law Offices of Goodwin & Hinson, PA

August 25, 2011 6:30 PM

Board Members: Ken Porter- Chairman, Wes Hinson, Jan Brown

Attendees: Nancy Ratcliffe, Charles Fowler, Milton Brian McLamb, Carlton Aldrech, Natoshia Ratcliffe, Michael Alvarez, David Waddell

Call to Order

The meeting was called to order by Ken Porter at 6:33 PM.

Presentation

Jan Brown made a motion to accept agenda. Seconded by Ken Porter, and approved unanimously.

Approval of Minutes

April, May, and June meeting minutes were reviewed. Two amendments were made to May minutes by Wes Hinson. Jan Brown made a motion to approve meeting minutes as amended. Seconded by Wes Hinson and carried unanimously.

Public Comments

Ken Porter opened the floor for public comments. David Waddell, who is running for Town Council, expressed that his purpose for attending is to get information, find out what is being done, and to get closure to the media hype. Mayor candidate, Michael Alvarez, stated that he thinks all the negativity needs to stop and the truth needs to be said. He wants everyone to be on the same page, believes education & information is the key to keeping things moving forward and stopping the arguing. Both indicated their positive support for the Board and the store.

Store Business and Sales Reports

- Charles Fowler provided July & to-date August sales reports and reviewed them in detail with the Board.
- Charles reported that the training of the new assistant managers is coming along well.

Update on Site Flooring Issues

- Jan Brown provided information about a company that has been contacted to conduct a hydrostatic test and submitted a contract estimate. It has to be a 60-72 hour test on 3 places in the floor, so he suggests doing it over Labor Day weekend when the store will be closed on Monday. Once test results are received, they will know best way to prime and seal the concrete base floor and if this repair cost will be the responsibility of the landlord.
- Jan also submitted a proposal for carpeting to be installed where the water-damaged wood floor was removed and had carpet samples available. This will be discussed later, after testing is done and repair responsibility determined.
- Wes Hinson made a motion to accept the proposal and contract for the hydrostatic testing. Seconded by Jan Brown and carried unanimously.

Store Financials, Distributions, and Audit

- Nancy Ratcliffe reported that the changes Charles helped her make to the sales close out report form are working out very well.
- Nancy provided store financial reports for July and reviewed in detail with the board.
- Nancy also stated the auditor has everything she needs, except for a few extras she's requested and is being provided, and has already been out to the store. Audit should be complete soon.
- Ken advised he has been in contact with auditor and they promised to have the information available from them by September 3. It will be made public record as soon as possible.

Update on Law Enforcement Activities

- Ken provided copy of ALE contract to the board for review and went over all the city and county options and costs he had researched.
- Ken also met with Richard Griffin, Supervisor for ALE for NC Department of Crime Control and Public Safety, who was able to provide contract proposal for ALE Officer. They are excited at the prospect of working with the IT ABC Board and are reviewing a final agreement to submit to the Board for approval to start September 1. This option will save the IT ABC Board substantial savings over the proposed law enforcement contract with the County, while providing the same or better coverage and ultimately increase their distributions to the town.
- Jan made a motion to accept the contract with State ALE as written and authorize Ken to sign the final agreement on behalf of the Board. Seconded by Wes Hinson and passed unanimously.

Board Discussion & Possible Action/Comments

N/A

Next Meeting

Next meeting is September 15, 2011, at 6:30 PM at the Law Offices of Goodwin & Hinson, PA.

Adjourn

Motion to adjourn made by Jan Brown, seconded by Ken Porter, and was passed unanimously.