

MAYOR
Michael L Alvarez

MAYOR PRO TEM
David L. Cohn

TOWN MANAGER
Scott J. Kaufhold, P.E.



TOWN COUNCIL

Gordon B. Daniels

Gary M. Savoie

Amy R. Stanton

Mark A. Wireman

**Indian Trail Town Council
Regular Meeting
Tuesday, July 12, 2016
Civic Building—6:30 PM**

AGENDA

- 1. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. AGENDA ADDITIONS & DELETIONS** **Action**
- 3. MOTION TO APPROVE AGENDA** **Action**
- 4. PRESENTATIONS**
 - a) 2016 Indian Trail July 4th Parade Float Winners Plaque Presentation
- 5. PUBLIC COMMENTS**
- 6. LAW ENFORCEMENT UPDATE**
- 7. DEPARTMENT UPDATES:**
 - a) Department Update: Parks & Recreation—Jason Tryon, Director of Parks & Recreation
 - b) Department Update: Finance—Jim Wojtowicz, Finance Director
- 8. CONSENT AGENDA** **Action**
 - a) Approval of Budget Amendments #603-#610
 - b) Approval of Draft Minutes June 28, 2016 Regular Town Council Meeting
 - c) Approval of Month End Tax Report June 2016
 - d) Approval of Tax Settlement 2015 Taxes
 - e) Approval of Order of Collection
 - f) Approval of opening the Public Comment Period for Faith Church Road Corridor Study
 - g) Approval of Resolution #R160712-01-Resolution Directing the Town Clerk to Investigate a Petition Received Under G.S. 160A-31 (Voluntary Contiguous Annexation; Annexation #142)
 - h) Approval of Certificate of Sufficiency-Annexation Petition #142 for Parcel# 07045001
 - i) Approval of Resolution #R160712-02-Resolution Fixing the Date of the Public Hearing for Annexation for August 9, 2016
 - j) Approval of Resolution #R160712-03-Resolution Authorizing Sale of Surplus Personal Property Worth Less than \$30,000

- k) Approval of Amendment #2 of the May 1, 2013 Interlocal Agreement Between the Town of Indian Trail, NC, Union County, NC and Eddie Cathey, Sheriff of Union County
- l) Cancel second meeting in August; August 23rd which was “tentative” on the Annual Meeting Schedule

9. PUBLIC HEARINGS **None**

10. OLD BUSINESS ITEMS **None**

11. NEW BUSINESS ITEMS **Action**

- a) Council consideration to approve equipment purchase of a new backhoe. (Mr. Kaufhold)
- b) Council consideration to approve Website Design and Developer. (Mr. Kaufhold)
- c) Council consideration to approve having a moment of silence at the beginning of Town Council Meetings. (Mayor Pro Tem Cohn)
- d) Council to consider selecting and honoring an “Indian Trail Person of the Month”; give a gift certificate for appreciation of positive things people do for the Town. (Mayor Pro Tem Cohn)
- e) Council to consider modifying the Donation Policy. (Councilman Wireman)
- f) Council to consider the development of a Draft Agenda Committee to consist of the Town Manager, Mayor and Clerk. (Councilman Wireman)
- g) Council consideration to direct Town staff to send a letter to the North Carolina Department of Transportation (NCDOT) requesting to have all the planned Super Street configurations in the Town of Indian Trail to allow traffic to go directly through these intersections, instead of outlawing all left turns, and be directly consistent to the City of Monroe’s and the Monroe-Union Economic Development Corporation request in June. (Councilman Daniels)
- h) Council consideration to start each Indian Trail Town Council meeting with a Christian prayer and allow the Mayor to establish all of the policies, practices, and selection of those who give the prayer at each Town Council meeting. (Councilman Daniels)
- i) Council consideration to start each Indian Trail Council meeting with a secular prayer and allow the Mayor to establish all of the policies, practices, and selection of those who give the prayer at each Town Council Meeting. (Councilman Daniels)
- j) Council consideration of Woolpert’s scope of work for Crooked Creek Park. (Mr. Tryon)

12. DISCUSSION ITEMS

- a) Traffic Calming Devices and Street Ownership for Crismark. (Mayor Alvarez)
- b) Council discussion on creating a zoning amendment for a needed combination of a hotel, a minimum of 10,000 square foot Class A conference center, and a white table cloth restaurant at Sun Valley Commons Entertainment District, instead of the currently requested stand alone hotel. (Councilman Daniels)
- c) Council discussion on creating a new Senior Center for Indian Trail residents, while considering using one of the three Town-owned buildings on Indian Trail Road for this future purpose. (Councilman Daniels)
- d) Limit each presentation to 10 minutes. (Mayor Alvarez)

13. UPDATES

- a) Manager’s Update: Scott Kaufhold, Town Manager

14. COUNCIL COMMENTS

15. CLOSED SESSION

16. ADJOURN

Action

Action



TO: Mayor and Town Council
FROM: Susan Didier
DATE: July 06, 2016
SUBJECT: July 4th Parade Winners

Our 2016 Parade Float Contest, sponsored by Heritage Funeral Home, drew tremendous interest and success. Parade judges have submitted their votes, contest results listed below. Director Harris High will be presenting award plaques and prizes at the July 14, 2016 Council Meeting. Invitations have been extended to all winners, families and friends.

Most Patriotic- M & R Stables

Most Creative- Sardis Baptist Church

Best Youth- Mr. James Crump, VFW Post 2423

Most Spirit by a business- Tied for first- ASAP Communications and Extreme Ice Center

Most Red, White and Blue- Total Being Yoga

Thank you,

Susan Didier
Community Development Specialist

Batch Id: BWC Posting Date: 06/30/16 Budget Year: 6 Fund: 40 Reason: Amended Budget
* Account Not on File in Budget Year: 6

Expenditure Account Revenue Account	Account Description Account Description	Change Description	Amend Budget	Chg to Budget	Seq
40-00-8180-599-002	Municipal Complex Construction	to match Ordinance	2,078,000.00	2,078,000.00	1
		to match Ordinance	1,814,264.00	0.00	2
40-00-3991-991-000	Fund Balance Appropriated	to match Ordinance	263,736.00	0.00	3
40-00-3983-980-000	Transfer from Debt Service/ Cap Reserve				
Total Amend Budget: 2,078,000.00			Total Change To Budget: 2,078,000.00		

Revenue Posting Summary

			Amend Antic	Chg to Antic
40-00-3983-980-000	Transfer from Debt Service/ Cap Reserve	to match Ordinance	263,736.00	263,736.00
40-00-3991-991-000	Fund Balance Appropriated	to match Ordinance	1,814,264.00	1,814,264.00
Total Amend Anticipated: 2,078,000.00			Total Change To Anticipated: 2,078,000.00	

G/L Posting Summary

G/L Debit:			
40-99-9999-999-999	Budgetary Control	2,078,000.00	
G/L Credit:			
40-99-9999-999-999	Budgetary Control		2,078,000.00
Total Debits: 2,078,000.00		Total Credits: 2,078,000.00	

Entries: 3 Total Amend Budget: 2,078,000.00 Total Change To Budget: 2,078,000.00
Total Amend Anticipated: 2,078,000.00 Total Change To Anticipated: 2,078,000.00

There are NO errors in this listing.

June 30, 2016
11:14 AM

TOWN OF INDIAN TRAIL
Budget Amend Batch Update/Posting Report

Page No: 1

Batch: BWC	Updated Entries:	3	Ref Num:	603	Reason:	Amended Budget
	Total Amend Budget:	2,078,000.00		Total Change To Budget:	2,078,000.00	
	Total Amend Anticipated:	2,078,000.00		Total Change To Anticipated:	2,078,000.00	
	Total Debits:	2,078,000.00		Total Credits:	2,078,000.00	

Range of Accounts: 10-40-4910-000-000 to 10-40-4910-999-999 Include Cap Accounts: Yes Skip Zero Activity: Yes AS Of: 06/30/16

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%used
10-40-4910-000-000	PLANNING & ZONING:	359,677.00	9,289.00	0.00	342,871.07	26,094.93	26,094.93	93
10-40-4910-121-000	SALARIES	6,026.00	135.00	0.00	4,824.78	1,336.22	1,336.22	78
10-40-4910-181-000	SS & MEDICARE CONTR.	25,958.00	627.00	0.00	23,143.86	3,441.14	3,441.14	87
10-40-4910-182-000	RETIREMENT	76,712.00	0.00	0.00	64,983.65	11,728.35	11,728.35	85
10-40-4910-183-000	HEALTH INSURANCE	900.00	50.00	0.00	920.00	30.00	30.00	97
10-40-4910-189-000	Other Fringe Benefits	5,000.00	0.00	313.95	3,044.34	1,955.66	1,641.71	67
10-40-4910-260-000	OFFICE SUPPLIES	3,000.00	0.00	1,380.00	1,127.73	1,872.27	492.27	84
10-40-4910-311-000	TRAVEL EXPENSE	2,500.00	0.00	0.00	12.95	2,487.05	2,487.05	1
10-40-4910-321-000	Telephone	4,860.00	0.00	0.00	2,928.45	1,931.55	1,931.55	60
10-40-4910-325-000	Planning Postage	500.00	0.00	0.00	0.00	500.00	500.00	0
10-40-4910-329-000	Other Communications, Internet Cost	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
10-40-4910-341-000	PRINTING & BINDING	500.00	500.00	0.00	1,187.40	187.40-	187.40-	119
10-40-4910-343-000	Copier / Printer Usage	5,000.00	250.00-	0.00	1,197.00	3,553.00	3,553.00	25
10-40-4910-391-000	ADVERTISING	4,000.00	0.00	578.00	1,640.00	2,360.00	1,782.00	55
10-40-4910-395-000	STAFF TRAINING	1,000.00	0.00	0.00	526.81	473.19	473.19	53
10-40-4910-395-001	COMMITTEE TRAINING	250.00	0.00	0.00	54.00	196.00	196.00	22
10-40-4910-396-000	FILING FEES	30,000.00	15,000.00-	14,575.00	425.00	14,575.00	0.00	100
10-40-4910-397-000	Contract SERV.	1,000.00	1,000.00-	0.00	0.00	0.00	0.00	0
10-40-4910-397-001	DATA PROC. EQUIP/LICENSE RENEW	200,000.00	0.00	0.00	200,000.00	0.00	0.00	100
10-40-4910-397-002	Rocky River/Poplin Roundabout	2,750.00	300.00-	0.00	1,824.00	626.00	626.00	74
10-40-4910-491-000	DUES & SUBSCRIPTIONS	1,500.00	0.00	0.00	1,287.53	212.47	212.47	86
10-40-4910-511-000	Other Equipment < \$5,000							
Control Total		732,633.00	5,949.00-	16,846.95	651,998.57	74,685.43	57,838.48	92
Fund Budgeted		732,633.00	5,949.00-	16,846.95	651,998.57	74,685.43	57,838.48	92
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		732,633.00	5,949.00-	16,846.95	651,998.57	74,685.43	57,838.48	92
Final Budgeted		732,633.00	5,949.00-	16,846.95	651,998.57	74,685.43	57,838.48	92
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		732,633.00	5,949.00-	16,846.95	651,998.57	74,685.43	57,838.48	92

June 30, 2016
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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Batch Id: AGADDY Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-40-4910-341-000 PRINTING & BINDING	Transfer Out	To cover overage usage of copier	700.00	1
10-40-4910-343-000 Copier / Printer Usage	Transfer In	To cover overage usage of copier	700.00	2

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	700.00	700.00	0.00	0.00
Total of All Funds:		0.00	0.00	700.00	700.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	700.00
Transfer Out:	1	700.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	1,400.00

There are NO errors in this listing.

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	1	700.00
Transfer Out:	1	700.00
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: AGADDY Updated Entries: 2 Updated Amount: 1,400.00 Ref Num: 604

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Range of Accounts: 10-00-4110-000-000 to 10-00-4110-999-999 Include Cap Accounts: Yes skip Zero Activity: Yes As Of: 06/30/16								
10-00-4110-000-000	GOVERNING BODY:							
10-00-4110-121-000	BOARD MEMBER SALARY	38,756.00	0.00	0.00	38,755.49	0.51	0.51	100
10-00-4110-181-000	SS & MEDICARE CONTR	2,965.00	0.00	0.00	2,964.76	0.24	0.24	100
10-00-4110-186-000	WORKERS COMPENSATION	108.00	0.00	0.00	0.00	108.00	108.00	0
10-00-4110-220-000	MEETING EXPENSES	1,000.00	40.00	0.00	1,037.73	2.27	2.27	100
10-00-4110-231-000	Citizens Academy	2,000.00	2,000.00-	0.00	0.00	0.00	0.00	0
10-00-4110-260-000	SUPPLIES	300.00	1,000.00	0.00	1,226.62	73.38	73.38	94
10-00-4110-312-000	Travel Expense other than mileage	1,000.00	0.00	0.00	350.72	649.28	649.28	35
10-00-4110-329-000	other Communications, Internet Cost	3,000.00	0.00	0.00	2,546.67	453.33	453.33	85
10-00-4110-370-000	Advertising	400.00	0.00	0.00	103.70	296.30	296.30	26
10-00-4110-375-000	Public Outreach	500.00	0.00	0.00	500.62	0.62-	0.62-	100
10-00-4110-395-000	TRAINING	2,500.00	0.00	0.00	850.00	1,650.00	1,650.00	34
10-00-4110-399-000	Volunteer Committee Expenses	2,000.00	1,115.00-	0.00	336.29	548.71	548.71	38
10-00-4110-498-100	Grants To Outside Agencies	4,000.00	7,000.00	0.00	6,000.00	5,000.00	5,000.00	55
10-00-4110-499-000	MISCELLANEOUS EXPENSE	600.00	75.00	0.00	656.16	18.84	18.84	97
Control Total		59,129.00	5,000.00	0.00	55,328.76	8,800.24	8,800.24	86
Fund Budgeted		59,129.00	5,000.00	0.00	55,328.76	8,800.24	8,800.24	86
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		59,129.00	5,000.00	0.00	55,328.76	8,800.24	8,800.24	86
Final Budgeted		59,129.00	5,000.00	0.00	55,328.76	8,800.24	8,800.24	86
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		59,129.00	5,000.00	0.00	55,328.76	8,800.24	8,800.24	86

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Batch Id: AGADDY Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-00-4110-370-000 Advertising	Transfer Out	To cover cost of paper/env for mailing	5.00	1
10-00-4110-375-000 Public Outreach	Transfer In	To cover cost of paper/env for mailing	5.00	2

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	5.00	5.00	0.00	0.00
Total of All Funds:		0.00	0.00	5.00	5.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	5.00
Transfer Out:	1	5.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	10.00

There are NO errors in this listing.

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	1	5.00			
Transfer Out:	1	5.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: AGADDY	Updated Entries:	2	Updated Amount:	10.00	Ref Num: 605

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%used
Range of Accounts: 10-00-4120-000-000 to 10-00-4120-999-999 Include Cap Accounts: Yes Skip Zero Activity: Yes As of: 06/30/16								
10-00-4120-000-000	ADMINISTRATION:	266,092.00	15,618.00	0.00	281,064.82	645.18	645.18	100
10-00-4120-121-000	SALARIES & WAGES	4,291.00	9.00	0.00	4,104.58	195.42	195.42	95
10-00-4120-181-000	SS & MEDICARE CONTR.	18,786.00	7,958.00-	0.00	8,069.50	2,758.50	2,758.50	75
10-00-4120-182-000	RETIREMENT CONTRIBUTION	49,959.00	20,000.00-	0.00	29,281.56	677.44	677.44	98
10-00-4120-183-000	Health Insurance	6,600.00	4,000.00-	0.00	2,500.00	100.00	100.00	96
10-00-4120-189-000	Other Fringe Benefits	7,500.00	5,100.00-	0.00	2,471.14	71.14-	231.64-	110
10-00-4120-260-000	OFFICE SUPPLIES and Materials	4,000.00	3,550.00-	0.00	407.94	42.06	42.06	91
10-00-4120-311-000	TRAVEL & TRANSPORTATION	700.00	450.00-	0.00	248.75	1.25	1.25	100
10-00-4120-315-000	Business Expense	10,000.00	2,100.00	0.00	12,069.62	30.38	30.38	100
10-00-4120-321-000	Telephone	1,000.00	250.00	0.00	1,196.14	53.86	53.86	96
10-00-4120-325-000	POSTAGE	1,000.00	0.00	0.00	496.06	503.94	503.94	50
10-00-4120-329-000	Other Communications, Internet Cost	600.00	0.00	0.00	467.99	132.01	132.01	78
10-00-4120-343-000	Printer / Copier Usage	2,500.00	2,000.00-	0.00	120.70	379.30	379.30	24
10-00-4120-391-000	ADVERTISING	4,000.00	3,000.00-	0.00	738.43	261.57	261.57	74
10-00-4120-395-000	STAFF TRAIN & EDUC	28,190.12	50,460.00	37,000.00	38,143.01	40,507.11	3,507.11	96
10-00-4120-397-000	CONTRACT SERVICES	21,000.00	0.00	538.83	19,611.51	1,388.49	849.66	96
10-00-4120-439-000	Equip Lease Payments	70,000.00	24,778.84-	0.00	48,156.17	2,935.01-	2,935.01-	106
10-00-4120-491-000	DUES & SUBSCRIPTIONS	500.00	50.00	0.00	548.71	1.29	1.29	100
10-00-4120-499-000	MISC EXPENSE	2,000.00	0.00	0.00	1,095.15	904.85	904.85	55
10-00-4120-499-001	PROPERTY TAXES PAID	2,000.00	1,028.84	0.00	2,981.01	47.83	47.83	98
10-00-4120-511-000	Office Furniture & Equipment < \$5,000							
Control Total		500,718.12	1,321.00-	37,699.33	453,772.79	45,624.33	7,925.00	98
Fund Budgeted		500,718.12	1,321.00-	37,699.33	453,772.79	45,624.33	7,925.00	98
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		500,718.12	1,321.00-	37,699.33	453,772.79	45,624.33	7,925.00	98
Final Budgeted		500,718.12	1,321.00-	37,699.33	453,772.79	45,624.33	7,925.00	98
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		500,718.12	1,321.00-	37,699.33	453,772.79	45,624.33	7,925.00	98

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Batch Id: AGAD0Y Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-00-4120-395-000 STAFF TRAIN & EDUC	Transfer out	To cover needed supplies/dues	250.00	1
10-00-4120-397-000 CONTRACT SERVICES	Transfer out	To cover needed supplies/dues	3,000.00	2
10-00-4120-260-000 OFFICE SUPPLIES and Materials	Transfer In	To cover needed supplies/dues	250.00	3
10-00-4120-491-000 DUES & SUBSCRIPTIONS	Transfer In	To cover needed supplies/dues	3,000.00	4

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	3,250.00	3,250.00	0.00	0.00
Total of All Funds:		0.00	0.00	3,250.00	3,250.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	2	3,250.00
Transfer Out:	2	3,250.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	4	6,500.00

There are NO errors in this listing.

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	2	3,250.00
Transfer Out:	2	3,250.00
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: AGADDY	Updated Entries:	4	Updated Amount:	6,500.00	Ref Num:	606
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Range of Accounts: 10-00-4130-000-000 to 10-00-4130-999-999 Include Cap Accounts: Yes Skip Zero Activity: Yes As of: 06/30/16

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%used
10-00-4130-000-000	FINANCE:	286,858.00	44,500.00-	0.00	205,527.70	36,830.30	36,830.30	85
10-00-4130-121-000	SALARIES	4,183.00	0.00	0.00	2,859.52	1,323.48	1,323.48	68
10-00-4130-181-000	SS & MEDICARE CONTRIBUTION	20,657.00	0.00	0.00	13,873.15	6,783.85	6,783.85	67
10-00-4130-182-000	RETIREMENT	45,996.00	4,600.00-	0.00	31,052.84	10,343.16	10,343.16	75
10-00-4130-183-000	HEALTH INSURANCE	300.00	300.00-	0.00	0.00	0.00	0.00	0
10-00-4130-189-000	Other Fringe Benefits	1,500.00	900.00	26.40	2,384.14	15.86	10.54-	100
10-00-4130-260-000	SUPPLIES	2,500.00	150.00	0.00	2,492.67	157.33	157.33	94
10-00-4130-292-000	Software < \$5,000	1,000.00	1,000.00-	0.00	0.00	0.00	0.00	0
10-00-4130-311-000	TRAVEL EXPENSES	750.00	150.00	0.00	856.40	43.60	43.60	95
10-00-4130-325-000	Finance Postage	8,800.00	400.00	0.00	9,194.04	5.96	5.96	100
10-00-4130-329-000	Other Communications, Internet Cost	500.00	0.00	0.00	171.82	328.18	328.18	34
10-00-4130-343-000	Printer / Copier Usage	1,049.00	500.00	525.00	797.30	751.70	226.70	85
10-00-4130-395-000	STAFF TRAINING	19,000.00	24,000.00	0.00	40,742.86	2,257.14	2,257.14	95
10-00-4130-397-000	CONTRACT SERVICES	2,500.00	2,000.00-	0.00	134.84	365.16	365.16	27
10-00-4130-397-001	Projects And Applications	30,625.00	2,600.00	0.00	29,756.53	3,468.47	3,468.47	90
10-00-4130-397-002	Maintenance Contracts	55,200.00	4,600.00	0.00	55,200.00	4,600.00	4,600.00	92
10-00-4130-397-003	IT Support Services	0.00	4,700.00	0.00	4,685.99	14.01	14.01	100
10-00-4130-397-004	DPS Service Fee	3,100.00	0.00	0.00	2,823.15	276.85	276.85	91
10-00-4130-398-000	CPI Security System	200.00	0.00	0.00	60.00	140.00	140.00	30
10-00-4130-491-000	DUES & SUBSCRIPTIONS	7,500.00	5,250.00	0.00	11,026.70	1,723.30	1,723.30	86
10-00-4130-494-000	BANK CHARGES	100.00	0.00	0.00	0.00	100.00	100.00	0
10-00-4130-499-000	MISC EXPENSE	5,000.00	4,000.00-	0.00	0.00	1,000.00	1,000.00	0
10-00-4130-510-000	IT Hardware >\$5,000	5,783.00	20,650.00	19,190.86	4,752.44	21,680.56	2,489.70	91
10-00-4130-511-000	IT Hardware <\$5,000							
Control Total		503,101.00	7,500.00	19,742.26	418,392.09	92,208.91	72,466.65	86
Fund Budgeted		503,101.00	7,500.00	19,742.26	418,392.09	92,208.91	72,466.65	86
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		503,101.00	7,500.00	19,742.26	418,392.09	92,208.91	72,466.65	86
Final Budgeted		503,101.00	7,500.00	19,742.26	418,392.09	92,208.91	72,466.65	86
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		503,101.00	7,500.00	19,742.26	418,392.09	92,208.91	72,466.65	86

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Batch Id: AGADDY Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-00-4130-395-000 STAFF TRAINING	Transfer Out	To cover needed office supplies	50.00	1
10-00-4130-260-000 SUPPLIES	Transfer In	To cover needed office supplies	50.00	2

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	50.00	50.00	0.00	0.00
Total of All Funds:		0.00	0.00	50.00	50.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	50.00
Transfer Out:	1	50.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	100.00

There are NO errors in this listing.

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	1	50.00			
Transfer Out:	1	50.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: AGADDY	Updated Entries:	2	Updated Amount:	100.00	Ref Num: 607

Range of Accounts: 60-90-7500-000-000 to 60-90-7500-999-999 Include Cap Accounts: Yes Skip Zero Activity: Yes AS of: 06/30/16

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
60-90-7500-000-000	STORMWATER EXPENSES:	264,731.00	3,871.00-	0.00	239,001.99	21,858.01	21,858.01	92
60-90-7500-121-000	SALARIES	4,195.00	42.00	0.00	3,368.46	868.54	868.54	80
60-90-7500-181-000	SS & MEDICARE	18,980.00	194.00	0.00	16,044.38	3,129.62	3,129.62	84
60-90-7500-182-000	RETIREMENT	53,933.00	20,000.00-	0.00	33,410.06	522.94	522.94	98
60-90-7500-183-000	HEALTH INSURANCE	1,388.00	0.00	81.60	0.00	1,388.00	1,306.40	6
60-90-7500-189-000	Other Fringe Benefits	5,000.00	0.00	0.00	220.00	4,780.00	4,780.00	4
60-90-7500-192-000	LEGAL EXPENSES	14,423.00	7,958.29-	0.00	0.00	6,464.71	6,464.71	0
60-90-7500-231-000	PUBLIC EDUCATION	2,500.00	0.00	0.00	1,615.72	884.28	884.28	65
60-90-7500-260-000	OFFICE SUPPLIES and Materials	1,000.00	0.00	843.00	248.34	751.66	91.34-	109
60-90-7500-311-000	TRAVEL AND TRANSPORTATION	4,131.58	0.00	250.00	1,790.59	2,340.99	2,090.99	49
60-90-7500-314-000	Gas - Stormwater	1,500.00	0.00	0.00	0.00	1,500.00	1,500.00	0
60-90-7500-320-000	COMMUNICATIONS	500.00	0.00	0.00	40.32	459.68	459.68	8
60-90-7500-325-000	Postage & Shipping	1,000.00	0.00	0.00	31.60	968.40	968.40	3
60-90-7500-341-000	PRINTING AND BINDING	800.00	0.00	0.00	0.00	800.00	800.00	0
60-90-7500-343-000	Printer / Copier Usage	3,434.26	0.00	634.26	159.55	3,274.71	2,640.45	23
60-90-7500-352-000	Equipment Maintenance and Repairs	6,000.00	5,800.00-	0.00	150.44	49.56	49.56	75
60-90-7500-353-000	VEHICLE MAINTENANCE	754,491.59	72,641.71-	252,198.24	418,227.97	263,621.91	11,423.67	98
60-90-7500-359-000	Repairs & Maint-Const Projects	9,100.00	2,500.00-	0.00	0.00	6,600.00	6,600.00	0
60-90-7500-370-000	ADVERTISING	3,000.00	650.00	1,923.50	1,724.97	1,925.03	1,53	100
60-90-7500-395-000	STAFF TRAINING	4,000.00	0.00	0.00	2,810.00	1,190.00	1,190.00	70
60-90-7500-396-000	FEES AND PERMITS	194,350.00	199,600.00	161,809.87	231,423.13	162,526.87	717.00	100
60-90-7500-397-000	CONTRACT SERVICES	1,200.00	0.00	0.00	0.00	1,200.00	1,200.00	0
60-90-7500-399-000	COMMITTEE TRAINING	750.00	400.00	0.00	700.00	450.00	450.00	61
60-90-7500-491-000	Dues and Subscriptions	2,000.00	0.00	279.99	0.00	2,000.00	1,720.01	14
60-90-7500-511-000	Office Furniture & Equipment < \$5,000	86,750.00	85,000.00-	0.00	0.00	1,750.00	1,750.00	0
60-90-7500-550-000	Other Equipment > \$5,000	4,500.00	0.00	0.00	2,586.81	1,913.19	1,913.19	57
60-90-7500-551-000	Other Equipment < \$5,000							
Control Total		1,443,657.43	3,115.00	418,020.46	953,554.33	493,218.10	75,197.64	95
Fund Budgeted		1,443,657.43	3,115.00	418,020.46	953,554.33	493,218.10	75,197.64	95
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		1,443,657.43	3,115.00	418,020.46	953,554.33	493,218.10	75,197.64	95

TOWN OF INDIAN TRAIL
Abbreviated 2016 Expenditure Account Status

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Final Budgeted		1,443,657.43	3,115.00	418,020.46	953,554.33	493,218.10	75,197.64	95
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		1,443,657.43	3,115.00	418,020.46	953,554.33	493,218.10	75,197.64	95

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Batch Id: AGADDY Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
60-90-7500-260-000 OFFICE SUPPLIES and Materials	Transfer Out	To cover travel for ASCE clas	100.00	2
60-90-7500-311-000 TRAVEL AND TRANSPORTATION	Transfer In	To cover travel for ASCE clas	100.00	3

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TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
Stormwater	60	0.00	0.00	100.00	100.00	0.00	0.00
Total of All Funds:		0.00	0.00	100.00	100.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	1	100.00
Transfer Out:	1	100.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	2	200.00

There are NO errors in this listing.

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	1	100.00			
Transfer Out:	1	100.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: AGADDY	Updated Entries:	2	Updated Amount:	200.00	Ref Num: 608

Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%Used
Range of Accounts: 10-80-6140-000-000 to 10-80-6140-999-999 Include Cap Accounts: Yes Skip Zero Activity: Yes AS Of: 06/30/16								
10-80-6140-000-000	INDIAN TRAIL CULTURAL ARTS CENTER							
10-80-6140-121-000	Salaries	20,863.00	9,790.00	0.00	27,513.30	3,139.70	3,139.70	90
10-80-6140-126-000	Part Time Salaries	8,000.00	3,000.00-	0.00	7,525.00	2,525.00-	2,525.00-	150
10-80-6140-181-000	SS & Medicare Contribution	921.00	150.00	0.00	730.08	340.92	340.92	68
10-80-6140-182-000	Retirement	1,507.00	0.00	0.00	1,655.99	148.99-	148.99-	110
10-80-6140-183-000	Health Insurance	5,040.00	250.00	0.00	5,278.44	11.56	11.56	100
10-80-6140-189-000	Other Fringe Benefits	300.00	0.00	0.00	300.00	0.00	0.00	100
10-80-6140-260-000	Supplies	300.00	0.00	0.00	270.96	29.04	29.04	90
10-80-6140-331-000	Electricity	5,500.00	0.00	0.00	4,633.47	866.53	866.53	84
10-80-6140-334-000	Water and Sewer	200.00	0.00	0.00	0.00	200.00	200.00	0
10-80-6140-351-000	Building Maint/Upgrades	2,458.52	1,490.00-	204.66	745.90	222.62	17.96	98
10-80-6140-397-000	Program Services	2,237.05	0.00	0.00	1,831.48	405.57	405.57	82
10-80-6140-511-000	Equipment <\$5,000	500.00	500.00-	0.00	0.00	0.00	0.00	0
Control Total		47,826.57	5,200.00	204.66	50,484.62	2,541.95	2,337.29	96
Fund Budgeted		47,826.57	5,200.00	204.66	50,484.62	2,541.95	2,337.29	96
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Fund Total		47,826.57	5,200.00	204.66	50,484.62	2,541.95	2,337.29	96
Final Budgeted		47,826.57	5,200.00	204.66	50,484.62	2,541.95	2,337.29	96
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0
Final Total		47,826.57	5,200.00	204.66	50,484.62	2,541.95	2,337.29	96

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TOWN OF INDIAN TRAIL
Expenditure Batch Update/Posting Report

Page No: 1

	Updated Entries	Updated Amount
Reimbursements:	0	0.00
Expenditures:	0	0.00
Transfer In:	2	2,800.00
Transfer Out:	1	2,800.00
Cancel:	0	0.00
Encumbrances:	0	0.00

Batch: BWC	Updated Entries:	3	Updated Amount:	5,600.00	Ref Num:	609
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Batch Id: BWC Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-80-6140-126-000 Part Time Salaries	Transfer In	Adjust for overencumbered line items	2,600.00	1
10-80-6140-182-000 Retirement	Transfer In		200.00	2
10-80-6140-121-000 Salaries	Transfer Out		2,800.00	3

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	2,800.00	2,800.00	0.00	0.00
Total of All Funds:		0.00	0.00	2,800.00	2,800.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	2	2,800.00
Transfer out:	1	2,800.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	3	5,600.00

There are NO errors in this listing.

Range of Accounts: 10-20-4510-000-000		to 10-20-4510-999-999		Include Cap Accounts: Yes		Skip Zero Activity: Yes		As of: 06/30/16	
Account No	Description	Budgeted	Transfers	Encumber	Net Expd/Reimb	Unexpended	Balance YTD	%used	
10-20-4510-000-000	ENGINEERING:	184,999.00	2,665.00	0.00	160,363.40	27,300.60	27,300.60	85	
10-20-4510-121-000	SALARIES	2,710.00	39.00	0.00	2,278.27	470.73	470.73	83	
10-20-4510-181-000	SS & MEDICARE CONTRIBUTION	13,326.00	180.00	0.00	10,905.49	2,600.51	2,600.51	81	
10-20-4510-182-000	RETIEMENT	28,061.00	400.00-	0.00	22,424.24	5,236.76	5,236.76	81	
10-20-4510-183-000	HEALTH INSURANCE	1,425.00	3,750.00	244.80	4,900.00	275.00	30.20	99	
10-20-4510-189-000	Other Fringe Benefits	3,000.00	0.00	0.00	2,933.43	66.57	66.57	98	
10-20-4510-260-000	OFFICE SUPPLIES	500.00	0.00	138.00	248.34	251.66	113.66	77	
10-20-4510-311-000	TRAVEL EXPENSE	1,000.00	1,000.00-	0.00	0.00	0.00	0.00	0	
10-20-4510-321-000	Telephone	200.00	0.00	0.00	158.89	41.11	41.11	79	
10-20-4510-325-000	Engineering Postage	500.00	0.00	0.00	0.00	500.00	500.00	0	
10-20-4510-329-000	Other Communications, Internet Cost	1,000.00	0.00	100.00	309.59	690.41	590.41	41	
10-20-4510-341-000	PRINTING & BINDING	800.00	0.00	0.00	0.00	800.00	800.00	0	
10-20-4510-343-000	Printer / Copier Usage	1,000.00	0.00	0.00	80.00	920.00	920.00	8	
10-20-4510-391-000	ADVERTISING	2,000.00	150.00	1,423.50	730.90	1,419.10	4,40-	100	
10-20-4510-395-000	STAFF TRAINING	500.00	0.00	0.00	17.15	482.85	482.85	3	
10-20-4510-395-001	COMMITTEE TRAINING	500.00	0.00	0.00	22.00	478.00	478.00	4	
10-20-4510-396-000	FILING FEES	20,500.00	6,000.00	41,269.37	15,343.33-	41,843.33	573.96	98	
10-20-4510-397-000	Contract SERVICES	32,493.24	0.00	2,500.09	29,993.15	2,500.09	0.00	100	
10-20-4510-397-001	TIF Contract Services Remaining	600.00	0.00	0.00	565.00	35.00	35.00	94	
10-20-4510-491-000	DUES & SUBSCRIPTIONS	0.00	0.00	0.00	4,993.08	4,993.08-	4,993.08-	0	
10-20-4510-499-000	MISC. EXPENSE	1,000.00	1,000.00	279.99	1,577.47	422.53	142.54	93	
10-20-4510-511-000	office Furniture & Equipment < \$5,000	2,500.00	2,500.00-	0.00	0.00	0.00	0.00	0	
10-20-4510-550-000	EQUIPMENT > \$5,000	2,000.00	1,000.00-	619.99	0.00	1,000.00	380.01	62	
10-20-4510-551-000	Equipment < \$5,000								
Control Total		300,614.24	8,884.00	46,575.74	227,157.07	82,341.17	35,765.43	88	
Fund Budgeted		300,614.24	8,884.00	46,575.74	227,157.07	82,341.17	35,765.43	88	
Fund Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0	
Fund Total		300,614.24	8,884.00	46,575.74	227,157.07	82,341.17	35,765.43	88	
Final Budgeted		300,614.24	8,884.00	46,575.74	227,157.07	82,341.17	35,765.43	88	
Final Non-Budgeted		0.00	0.00	0.00	0.00	0.00	0.00	0	
Final Total		300,614.24	8,884.00	46,575.74	227,157.07	82,341.17	35,765.43	88	

Batch Id: AGADDY Batch Date: 06/30/16 Batch Type: Standard

Account No. Account Description	Type	Entry Description	Amount	Seq
10-20-4510-183-000 HEALTH INSURANCE	Transfer out	To cover add'l training/UC garnished tax	5,000.00	1
10-20-4510-395-000 STAFF TRAINING	Transfer In	To cover add'l training/UC garnished tax	5.00	2
10-20-4510-499-000 MISC. EXPENSE	Transfer In	To cover add'l training/UC garnished tax	4,995.00	3

TOWN OF INDIAN TRAIL
Expenditure Entry Verification Listing

Fund Description	Fund	Expenditures	Reimbursements	Transfer In	Transfer Out	Cancel	Encumbrances
General Fund	10	0.00	0.00	5,000.00	5,000.00	0.00	0.00
Total of All Funds:		0.00	0.00	5,000.00	5,000.00	0.00	0.00

	Entries	Amount
Expenditures:	0	0.00
Reimbursements:	0	0.00
Transfer In:	2	5,000.00
Transfer Out:	1	5,000.00
Cancel:	0	0.00
Encumbrance:	0	0.00
Total:	3	10,000.00

There are NO errors in this listing.

	Updated Entries	Updated Amount			
Reimbursements:	0	0.00			
Expenditures:	0	0.00			
Transfer In:	2	5,000.00			
Transfer Out:	1	5,000.00			
Cancel:	0	0.00			
Encumbrances:	0	0.00			
Batch: AGADDY	Updated Entries:	3	Updated Amount:	10,000.00	Ref Num: 610

MAYOR
Michael L Alvarez

MAYOR PRO TEM
David L. Cohn

TOWN MANAGER
Scott J. Kaufhold, P.E.



TOWN COUNCIL

Gordon B. Daniels

Gary M. Savoie

Amy R. Stanton

Mark A. Wireman

**Indian Trail Town Council
Regular Meeting
Tuesday, June 28, 2016
Civic Building—6:30 PM**

MINUTES

The Indian Trail Town Council held a Regular Monthly Meeting on Tuesday, June 28, 2016, 6:30 PM in the Council's Chambers at the Civic Building, 100 Navajo Trail, Indian Trail, NC.

The following members of Town Council were present:

Mayor Michael Alvarez
Mayor Pro Tempore David Cohn
Council Member Amy R. Stanton
Council Member Gordon Daniels
Council Member Mark Wireman

The following members of Town Council were absent:

Council Member Gary Savoie

The following members of staff were present:

Town Manager Scott Kaufhold, Attorney George Sistrunk, Town Clerk Kelley Southward, Director of Planning and Neighborhood Services Rox Burhans, Director of Finance Jim Wojtowicz, Communications Coordinator Mike Parks, Engineer Project Manager Adam McLamb and Contract Analyst Vicky Watts.

Guests Present: there were approximately 20 guests in the audience.

1. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE

Mayor Alvarez called the meeting to order at 6:30 PM and led everyone in the Pledge of Allegiance to the Flag.

2. AGENDA ADDITIONS & DELETIONS

- Councilwoman Stanton requested to add "Honorary Mayor for the Day, Sam Cox, Independence Day 2016" Proclamation to Presentations (item 4a); the motion carried by a unanimous vote.
- Councilman Cohn moved to remove New Business Items 11c, 11d, & 11e from the agenda; the motion carried by a vote of three (3) to one (1) with Councilman Daniels voting in the opposition.
- Councilman Daniels requested to remove from the Consent Agenda item 8a Budget Amendments #580-#583 and move it to New Business Item 11c; it was noted that a vote was not needed to relocate this item but all concurred with moving it to New Business.
- Councilman Wireman moved to add to the Consent Agenda item 8c to approve Budget Amendments #584-#602; the motion carried unanimously.
- Councilman Daniels asked for clarification from the Attorney, stating that NC General Statutes gives municipalities the right to enact moratoriums and the agenda item to discuss a moratorium has been

removed—is this allowed. Mr. Sistrunk noted that the NC General Statutes give municipalities to do all business conducted by a Town and included on the agenda and likewise gives Council the authority to set the agenda. Therefore if the majority Council elects not to include a matter on the agenda that is totally up to Council (the majority thereof). Mr. Daniels then asked how citizens were to enjoy the rights of what has been granted by the state for a municipality to act on if matters can be removed from the agenda. Mr. Sistrunk noted that such was a question of policy and it is up to Council to establish their policies.

3. MOTION TO APPROVE AGENDA

Councilman Wireman moved to approve the agenda, as amended and the motion carried unanimously.

4. PRESENTATIONS

a) Proclamation Mayor for the Day 4th of July 2016

Mayor Alvarez noted that Sam Cox is a boy from Indian Trail who recently won the American Music Guild's "Union Idol" and he would like Council to approve a proclamation naming Sam Cox "Mayor for the Day" for the 4th of July. Unfortunately Sam could not attend the meeting this evening. Mayor Alvarez read the Proclamation. *Councilman Daniels moved to approve the Mayor for the Day Proclaiming Sam Cox as such on July 4, 2016 and the motion carried by way of a unanimous vote.*

5. PUBLIC COMMENTS

- **Samantha Towns** of 104 Pine Lake Drive addressed Council thanking the Parks & Recreation Department for a job well done on this year's Jazz Festivals. She is thoroughly enjoying the Jazz Festivals at Crossing Path's Park on Friday evenings and hopes everyone will come to the next one on July 22nd.
- **Kim Light** of 4021 Brookforest Lane in the Ashcroft subdivision addressed Council about the Ashcroft Drainage Study to be discussed tonight during Old Business. She has read the survey and felt the consultant had recommended the 4th option. While this option appears to be a viable solution to address future runoff she was curious about what would be done to clean up the mess and damage from the runoff that occurred from the construction site across the street that was pumping water off their site from roughly December 2015 to March 2016. There is standing water in the ditch behind her home that is 4"-6" deep and has weeds and other things growing in it. The area is also harboring insects and animals. The water never completely dries up because there is nowhere for the water to go. All of the mess is a direct result from the construction site across the street and she does not believe it should be her responsibility to clean the mess up. Ms. Light said that trench has become so deep from the water erosion that there are exposed pipes and wires. Ms. Light said she is pleased that there are proposals to fix the problem from occurring in the future but wanted to know the plan to fix the damage that has already occurred from no fault of her own.
- **Marguerite Holm** of 4023 Brookforest Lane in the Ashcroft subdivision also addressed Council about the Ashcroft Drainage Study. She was thankful to Council for having the study done and available on-line for review prior to the meeting. The options are expensive but as Ms. Light pointed out there is nothing addressing a fix for the damage that has occurred. She also asked Council to consider addressing the damage that has occurred in addition to fixing the drainage so that no further damage occurs.
- **Mike Mower** of 2022 Canopy Drive noted that this was he and his wife's first time attending a Council meeting. They came to hear about the residential development moratorium that has been removed from the agenda. He is concerned about on-going development and is curious about the unified overall plan for development in Indian Trail. He opined that a moratorium on development would give the town and concerned citizens' time to look at the town as a whole and determine how best to move forward with a plan that unifies development in Indian Trail. The Mower's have lived here for eight years and enjoy living here and hope to retire here.
- **Michael Faulkenberry** of 579 Picketts Circle addressed Council; a verbatim written copy of his statements are attached hereto and made a part of these official minutes.

6. LAW ENFORCEMENT UPDATE

Captain Coble noted that school is out and you can tell by the eggs being cooked on the sidewalks. There have been some minor vandalism cases such as egging and spray painting that has been occurring; teens are suspected in most of these cases. They have received some good leads in an on-going armed robbery that occurred recently. Councilman

Daniels asked if there was an increase in adolescence travels on the streets from prior years. Captain Coble said he has not notice such being worse than any other year.

7. DEPARTMENT UPDATES:

a) Department Update: Planning & Neighborhood Services—Rox Burhans

Mr. Burhans gave an update on the Virginia Trace project—a 92 lot single family home subdivision located at the intersection of Sardis Church Road and Oakwood Lane. The subject property is not currently located within Indian Trail and requires an annexation. At their June Meeting the Planning Board recommended approval of the subdivision by a vote of 5 to 2. The two dissenting voters had concerns about traffic in the vicinity. Councilman Cohn asked why the Planning Board was looking to approve a project not located in Town. Mr. Burhans noted that the Planning Board is just advisory; they don't approve/disapprove any projects but rather make recommendations to Council. Mr. Burhans further explained that once this reaches Council the first order of business will be for Council to approve the annexation. Then, Council will have to assign a zoning classification to the property. In this case the applicant is requesting voluntary annexation and a zoning classification of SF5 with conditional zoning for a proposed subdivision. If Council isn't interested in the conditional zoning then the applicant may not be interested in incorporating the property into the municipal limits. Currently the property is located in unincorporated Union County. Essentially what the Planning Board has recommended is that if the Council elects to approve the annexation request they have recommended this zoning for the property as well as recommended the proposed subdivision. Councilman Wireman was curious as to why the Planning Board would take up their time reviewing a project that hasn't yet incorporated. Mr. Burhans noted that received applications go through the process; the Planning Board doesn't get the opportunity to say they will not address a received application. Mr. Burhans believed the matter will start its process with Town Council as early as next month.

Mr. Burhans also gave update on the Heritage Rezoning Project this is a proposed conditional rezoning that is partially located in Indian Trail and partially located in Wesley Chapel. The larger portion of the property is in Indian Trail. The project proposes 430 lots; roughly 2/3 of the project is a senior, age-restricted community with the remaining 1/3 of the project traditional housing for families of all ages. Community meetings were held on June 22nd with about 40 attendees. Topics of concerns were environmental factors and a road tie-in to the Taylor Glenn neighborhood. Additionally, there were queries about making the entire project for seniors. The next step in this project is to go to the Planning Board. Councilman Wireman asked where they were in the Wesley Chapel process. Mr. Burhans understands the matter was to be heard at their Planning Board last night but there was a power outage that precluded the meeting from occurring. Councilman Cohn understands that Wesley Chapel would prefer Indian Trail to make a decision first since the bulk of the project is in Indian Trail. Mr. Burhans noted that if Wesley Chapel is slated to make a decision prior to Indian Trail they intend for their approval to be contingent upon ours.

A conditional rezoning application for light industrial on Radiator Drive has been submitted; Council recently approved a text amendment allowing light industrial in this area.

A new Planning Technician, Ryan Lipp, has started employment with the department—the team is excited to have him. Unfortunately, Kevin Icard, Senior Planner has left Indian Trail to take a Planning Director position at a beach community in South Carolina. While he will be missed by staff here, everyone is happy for Kevin and his new opportunity. The second Code Enforcement vehicle will be purchased after July 1st; we will likely go with the state contract for the purchase.

8. CONSENT AGENDA

~~a) Approval Budget Amendments #580-#583~~ this item was moved to New Business during the approval/adjustment of the agenda.

a) **Approval of Draft Minutes June 13, 2016 Regular Town Council Meeting**

b) **Approval of the 2016-2017 Powell Bill Map**

c) **Approval of Budget Amendments #584-#602**

Councilman Daniels moved to approve the Consent Agenda; the motion carried unanimously.

9. PUBLIC HEARINGS

None

– Please adhere to the following guidelines:

- *Proceed to the podium, and state your name and address clearly;*
- *Be concise; avoid repetition; limit comments to three (3) minutes or less;*
- *Designate a spokesperson for large groups*

10. OLD BUSINESS ITEMS

- a) **Second reading of ZT2016-005 Crooked Creek Wastewater Treatment Plant Exemption: a proposed UDO text amendment to Chapters 110.080 and 520.020G to exempt existing and future onsite improvements at the Union County Crooked Creek Wastewater Treatment Plant from UDO requirements at Parcel #07066015B; applicant is the Town of Indian Trail. A public hearing for this proposed UDO text amendment was held by Council on June 13, 2016; the consistency findings were approved. A simple majority vote was obtained on June 13, 2016 for the proposed amendment but a 4/5 vote was required at that first reading. (Mr. Burhans)**

Councilman Daniels said that at the June 13th meeting it was stated that this water treatment plant was being extended to add capacity for new developments. Councilman Daniels said that such is not accurate. The proposed expansion is because the current equipment is worn out. The upgrades would only address the properties currently being served.

Councilman Daniels requested to table the matter until Councilman Savoie could be present for a true super majority. Councilman Cohn noted that this is a second vote and a super majority is not needed at a second vote, rather just a simple majority is needed. So, assuming the vote goes the way it did last time, with Mr. Savoie present, it wouldn't make any difference—the amendment would pass this time with the vote of last meeting. Councilwoman Stanton said that she has not heard or seen anything from Councilman Savoie requesting this to be held and it was noted at the June 13th meeting that this item would be included on this agenda. Mayor Alvarez called for a vote on the motion to table this matter and motion died by a vote of one (1) to four (4) with Councilman Daniels being the only member to vote in favor of tabling. Councilman Wireman moved to approve the consistency findings as read into the record by staff on June 13, 2016; the motion carried by a vote of three (3) to one (1) with Councilman Daniels opposing.

Councilman Wireman moved to approve ZT2016-005 (Ordinance #0160613-242) as presented by staff on June 13, 2016; the motion carried by a vote of three (3) to one (1) with Councilman Daniels opposing.

- b) **Council consideration of the Ashe Croft Drainage Study. (Mr. Kaufhold)**

Mr. Kaufhold introduced this item and noted that Adam McLamb, Engineering Project Manager would be presenting the bulk of this item. USI is the consultant that has provided this study. Mr. Kaufhold clarified from a comment made during public comments that the consultant has not endorsed any of the options they have included in the study. Rather, staff has recommended Alternative#1 of the 4 Alternatives for repair provided by USI. Mr. Kaufhold noted that the developer of the subdivision under construction across the street from Ashe Croft was asked to bring their temporary stormwater controls up to the permanent standards when USI was first contracted to perform this study. That contractor complied. So, while the conditions of the pumping the temporary stormwater ponds at the construction area has ceased, which caused a lot of the damage at Ashe Croft, there still needs to be an effort to clean up and repair the damage so that situation does not worsen with future rain events.

Mr. McLamb presented pictures showing the current conditions. Part of the problem is that residents in Ashe Croft have encroached a recorded 15-foot drainage easement over time. The encroachment of the drainage easement is preventing water from flowing as it was designed to do. The Ashe Croft subdivision is about 25 years old. Some pictures showed structures within a few feet of the drainage easement. The Study provided four solutions for the Town's consideration with cost estimates for each:

Alternative 1-Upgrade the existing channel \$177,000

Alternative 2-Pipe the existing channel \$281,000

Alternative 3-Upgrade the upstream detention \$5,900 (Mr. Kaufhold noted above that this was already done while the study was being conducted)

Alternative 4-Reroute the existing drainage along Brookforest Lane in a new pipe system \$261,000

Staff is recommending Council choose Alternative 1. During discussions it was noted that the 15-foot drainage easement has been there since the development was recorded. Property owners who bought in the area was presented this information minimum in their deed, at a minimum. If Alternative 1 is selected the 15-foot easement will have to be restored. The Town will have to work with property owner about relocating and/or removing any structures that have been built in the easement. A member of the Home Owner's Association (HOA) Board for Ashe Croft was present noting that since the ditch is a recorded drainage easement they have no authority to make property owners maintain the ditch as it runs along their individual properties. Mr. McLamb noted that the drainage easement is not platted "public" in the sense that the Town must maintain the ditch but rather that public water may run through the ditch.

Mr. McLamb noted that if Alt 1 is selected there is about 600 feet of ditch that would be graded to get the required slope. Some fill will have to be added along the sides. Approximately 11 feet of the 15-foot easement would be taken up by the actual ditch from top side to top side.

Councilman Daniels opined that piping the channel (Alt 2) might be a better solution and offer a more long-term solution. Staff noted that the Town's general practice has been that they do not pipe existing channels/ditches. This is a standard industry practice as piping restricts some of the saturation that a ditch provides for. Additionally, if the Town installs a pipe then it is the Town's responsibility to maintain the pipe. Access/maintenance easements would likely have to be purchased from property owners; there are approximately 18 affected properties. Residents from Ashe Croft felt it would not be possible to obtain property from all 18 residents. Mr. Kaufhold noted that condemnation processes would have to be implemented further complicating this Alternative and possibly driving the cost very high due to legal fees.

Ms. Light, from the audience, noted upon query from Councilman Daniels that about 1/3 of her back yard is saturated. Further the ditch is now about three feet deep and it wasn't that way a year ago. She felt that piping the ditch was unrealistic. If the channel would just flow properly again that would be sufficient. The drainage easement worked for 25 years until the contractor for the new development across the street was pumping their temporary stormwater ponds into the ditch. If the ditch could be repaired from that damage it lends to reason that it should work again as it did in the past.

Town Council provided unanimous direction to staff to move forward with Alternative 1—to upgrade the existing channel for the approximate cost of \$177,000.

Mr. Kaufhold reiterated what was explained to Council when they approved this study; there are three costs to bring this matter to completion. Based upon this direction, the consultant will produce a fee proposal for construction and design plans next; the second cost in this process (the study being the first cost). The third cost will be the actual construction cost. Staff estimated it to be about 30 days before the fee proposal for design plans would be back before Council. Hopefully, construction can begin in the fall.

11. NEW BUSINESS ITEMS

a) Faith Church Road Corridor Study—Information only at this time. (Mr. Kaufhold)

Mr. McLamb noted that this study has been on-going for a long time. Specifically, it is to extend Faith Church Road across HWY 74 around the Harris Teeter Distribution Center through (what will be) the Sage

Croft subdivision, through mostly platted areas of Brandon Oaks and into Wesley Chapel. The entire extension is roughly 4.6 miles. In 2000 the Town conducted a thoroughfare alignment study which resulted in having the project added to the 1999 Mecklenburg Union Metropolitan Planning Organization (MUMPO) Thoroughfare Plan. At that time the project was proposed to be a 2-lane road with an 80-foot right-of-way (ROW). As recently as 2014 the Town's Comprehensive Plan suggests a 4-lane road with a median totaling a 112-foot ROW and a posted speed limit of 35 mph. Now, we are planning through 2040 with the Metropolitan Transportation Plan (MTP).

The environmental constraints involve existing conditions, known/planned development and future development. The proposed roadway crosses multiple streams and flood plains. Additionally, the proposed roadway crosses several exiting homes.

In an effort to see if this is still a viable project Mr. McLamb has split the project into Segments A, B and C. ROW has been reserved in much of Segment A: at the Harris Teeter Distribution Center and in the Sage Croft development. Segment B includes a portion of Sage Croft; again ROW has been dedicated in this neighborhood for the project. Some ROW in Brandon Oaks was dedicated but there is an area in Brandon Oaks where the ROW was not dedicated for this extension project. There is ROW dedicated in Segment C.

The following Potential Impacts were presented:

Floodplain, Stream, Wetland Impacts						
Segment	Length (mi)	Floodplain Impacts		Stream Impacts		Wetland Impacts
		Acres	# Crossings	Linear Ft.	# Crossings	Acres
A	1.3	0.6	1	933	2	0.9
B	1.9	12.3	2	2,982	10	1.1
C	1.4	11.1	1	1,608	6	3.5
TOTAL	4.6	24.0	4	5,523	18	5.5

Property Impacts				
Segment	Total Acres Impacted	Total Takes	Partial Takes	# Structures Impacted
A	35.6	1	7	0
B	34.5	6	30	1
C	31.1	0	13	0
TOTAL	101.2	7	50	1

The following estimated construction costs were presented:

Construction Costs			
Segment	Length (mi)	# Culverts	Conceptual Construction Cost
A	1.3	0	\$14.2 million
B	1.9	3	\$19.7 million
C	1.4	4	\$15.8 million
TOTAL	4.6	7	\$49.7 million

Construction Costs – Segment A				
Segment	Limits	Length (mi)	Conceptual Construction Cost	Responsible Party
A-1	US 74 to CSX grade Separation	0.37	\$3.4 million	Town
A-2	CSX Grade Separation	0.42	\$6.1 million	Town
A-3	CSX Grade Separation to Old Monroe Road	0.46	\$4.3 million	Developer (Sagecroft)

Staff recommends keeping Segment A as proposed—extension between US 74 and Old Monroe Road. Abandon Segments B and C: Segment B has high costs and impacts, runs through Brandon Oaks; Segment C has highest wetland impacts and the highest per mile cost; it does not have logical terminus without Segment B and is not compatible with the Heritage site plan. Additional recommendations include widening Wesley Chapel Road to 4 lanes and propose a new connection between Beulah Church Road and Tan Yard Road to improve connectivity between Weddington, Wesley Chapel, Indian Trail and Monroe. Wesley Chapel has helped to create the realignment. Wesley Chapel needs to present the proposed changes to their Council and then this will be presented to TCC and the MPO. After all presentations have been made there will be a 30-day public comment period and there will be a public meeting during that time. After that, a final study will have to be completed; then presentations again to the two Town Councils, TCC and MPO and then the original plan can be removed from the Thoroughfare Plan. This is a very long process.

- b) Council consideration to appoint a member of Council or staff to represent Indian Trail on the committee that will be created to formulate the scope of work for the fire fee study that the Town of Indian Trail has committed to contributing \$5,000 to be a part of along with Stallings and possibly other adjacent municipalities. (Mr. Kaufhold)**

After some brief discussion Councilwoman Stanton moved to appoint Alicia Massey, Tax Collector, and Mayor Alvarez to any committee that may be formed regarding this fire fee study. The motion carried by a vote of three (3) to one (1) with Councilman Daniels voting in the opposition.

- ~~e) Council consideration to establish the policy and practice to have a secular prayer to open each Indian Trail Council Meeting. (Councilman Daniels)~~

This item was removed during additions and deletions of the agenda.

- ~~d) Council consideration to give a donation of \$3,000 to the Porter Ridge Athletic Association and to the Indian Trail Athletic Association to allow Indian Trail residents who have financial limitation to have their children participate in these athletic programs. (Councilman Daniels)~~

This item was removed during additions and deletions of the agenda.

- ~~e) Council to consider directing the Town Attorney to draft an ordinance to enact a 10-month moratorium on the approval of any multi-family (apartments) dwelling units and any single family residential units. (Councilman Daniels)~~

This item was removed during additions and deletions of the agenda.

- c) **Council consideration to approve Budget Amendments #580-583** (this item was moved from the Consent Agenda to this location during additions and deletions of the agenda)

There was no discussion; Councilman Wireman moved to approve Budget Amendments #580-#583; the motion carried by a vote of three (3) to one (1) with Councilman Daniels opposing.

12. DISCUSSION ITEMS

- a) **Business/Technology Park discussion with Mr. Chris Platé, Director of Monroe Union County Economic Development (MUCED).**

Mr. Plate, Director of MUCED, addressed Council about how to begin planning for a Business/Technology Park in Indian Trail. He asked Council to think about their goal: does Council want to create Information Technology (IT) jobs or manufacturing jobs or some combination of the two? Where is Indian Trail going to be successful and what is our competitiveness? Next, the Town should identify possible constraints. Funding is almost always a constraint. Which can lead to other questions or things to consider such a taking on a partner in this venture—and if you take a partner do you want a public or private partner? What land is available for the park and is there sufficient infrastructure for that site (or available to the site)?

Other basic questions that need to be discussed and answered include:

What is the future vision for the Town of Indian Trail?

What industry sectors could provide long-term job opportunities for Indian Trail?

Within those sectors, what businesses and/or industries does Indian Trail want to target?

What size buildings and amenities do those type of businesses need?

Is there a current zoning that will support these businesses?

Does the current zoning allow for other non-compatible uses?

Mr. Plate recommended that the next step in moving forward would be to establish a small, 5-person task force made up of 2 Town Council members, Town Manager, Town Planning Director and himself. Have some recommendations for Town Council by the second meeting in September. The recommendations should include target industries, recommended building restrictions/covenants, site location(s), list of potential partners (if any) and overview of potential costs to the Town.

Councilman Daniels asked Mr. Plate if he felt a public or private partnership would be better. Mr. Plate didn't know if one was always better than another for a municipality. It depends upon on who is available and willing to work with the municipality.

Councilman Wireman recognized Mr. Plate for his recent award in his area of expertise. He also thanked Mr. Plate for coming this evening and all the assistance he has provided to the Town.

Councilman Daniels also recognized Mr. Plate for his recent award and asked who are biggest competitors are in the area. Mr. Plate said that Indian Trail would be competing with any other municipality that is located in this same ring around Charlotte: Concord, Rock Hill, Fort Mill, Gastonia and Mooresville to name a few. Councilman Daniels asked if Indian Trail was competing against any closer towns such as Matthews, Mint Hill, Monroe or Weddington. Mr. Plate noted that companies don't care about lines a lot of times it comes down to tax rates. If a company wants to locate in the region of the towns just named by Councilman Daniels then they will likely use the tax rate and site availability as determining factors. If all those municipalities had a site to accommodate a company and zoning processes were fairly comparable then they would likely go with the municipality that has the lowest tax rate. Indian Trail's close proximity to the interstate and low tax rate makes the town very competitive.

13. UPDATES

- a) **Manager's Update: Scott Kaufhold, Town Manager:** reminded everyone of the 4th of July Parade—things kick off around 9:30 AM, Parade line-up at 10:30 AM and begins moving about 11:30 AM. Council should speak with Susan Didier if they are interested in riding in the Parade this year.

14. COUNCIL COMMENTS

- Councilman Wireman noted that the Jazz Festivals are wonderful events. He thanked Mr. Plate for his presentation. He thanked Council for handling the flooding issues in the Town such as the problem in Ashe Croft. He wishes the process was faster moving but is happy that there is forward progress. There were three agenda items removed. The comment was made that the state statutes allow us to invoke a moratorium but that could be said about all action taken by Council. One thing that statutes allow is for Council to set the final agenda which means making changes to the proposed agenda; until Council approves the agenda in open session of the meeting the agenda is simply a "proposed agenda"—Council has the right to make changes to the proposed agenda before approving the agenda. He finds it odd that over the past two years on Council one member had in that time only ever requested three items on agenda. Now, over the past several months that one Council member is requesting 3 and 4 items per agenda. It makes one look at the requested items and think about what is really best for the Town. Councilman Wireman felt that the three items requested by this Council Member for this agenda were a distraction. In particular with the moratorium there is an entire significant process that would have to be followed when considering a moratorium. At the end of the day Council has final decision regarding any development that takes place in town. The previous Council approved 1,800 or so apartments and now members of that approval want to implement a moratorium. Councilman Wireman hopes all will enjoy the 4th of July; he will be out of Town but is sure the parade will be a wonderful event.
- Councilman Cohn was happy to see some new faces in the audience this evening. He took the three agenda items off for good reason. First, the secular prayer item. Councilman Cohn said that he is proud to be a Christian. His understanding of secular prayers at Council meetings means that each week someone of a different religion would come in and say a prayer of their religion. If we really want to have prayer why don't we just have a moment of silence and everyone can pray to their own God. He believes that some people may find it offensive to have to pray to a different God. If you want to pray, pray before you come to the meeting let's not upset anyone over this. Councilman Cohn reiterated Councilman Wireman's point that the member including these three items had only put three items total on agenda in two years. Now that this Councilman is running for a State office we are getting three and four items per agenda—it's political grandstanding. Second regarding the donations to the two athletic associations. The associations didn't ask for a donation from the Town. Councilman Daniels started a couple meetings ago with this by asking to give the associations \$15,000 without even talking to the associations. Now he's backed it up to \$3,000. Councilman Cohn said that he contacted the director of one of the associations and asked if anyone had contacted him about the \$3,000 donation; no one had contacted the director about the matter. Councilman Cohn felt it was odd that you would include an agenda item for donation to an organization without evening contacting the organization. There are a lot of non-profit organizations in this town that we could give money too but it is

the taxpayer's money. He said it is not his job to give away taxpayer's money just because he is running for office. Finally, regarding the moratorium on residential development. Councilman Cohn said he is irritated by this because he was the only one that voted against the apartments because the residents did not want the apartments. Councilman Cohn said he believes Councilman Daniels took developer money and voted in favor of the apartments. And now Councilman Daniels wants to put a moratorium on multifamily and single family residential development? The current Council is fairly conservative and the previous Council, in his opinion, rubber-stamped all development. He feels Councilman Daniels' actions are very hypocritical. Councilman Cohn said it was like the second Sheriff's Station—last year Councilman Daniels didn't support the Sheriff's Department now he's wanted a second station for them but didn't even check with them to see if they want or need a second station. This is the kind of thing that Council is sitting through every week. Councilman Cohn is confident that this Council cares about the residents and is going to do the right thing. Councilman Cohn said that he is tired of the political grandstanding. Councilman Cohn wished everyone a safe 4th of July; he and his family will be in the parade.

- Councilwoman Stanton said that she has been working somewhat behind the scenes with DOT. Unionville Indian Trail Road and Sardis intersection improvement project has been ranked 4th of 30 for grant funding—which means we stand an excellent chance of being approved for \$2 million towards this project. Councilwoman Stanton said that while she has not been able to attend the meetings for CRPTO she is working on matters on the Town's behalf. She is thankful that Council has been agreeable with her working in this way. Councilwoman Stanton is grateful matters are moving forward with the Ashe Croft drainage situation. Councilwoman Stanton said that in working with DOT she has learned that during consideration of new residential developments they have software and standards to determine how residential developments will impact area roadways. Unfortunately, the previous Council never utilized the resources when considering developments. Rather, she agreed with Councilman Cohn that the previous Council was rubber-stamping everything. There are tools available that this Council will use in order to make educated and thoughtful decisions with new developments. She opined that there are other measures that can be put on the books for ensuring Council makes good decisions; a moratorium isn't the only or even best way to ensure developments are carefully considered. This Council cares about the residents and our infrastructure. Councilwoman Stanton also plans to be in the 4th of July Parade and wishes everyone a happy and safe 4th of July.
- Councilman Daniels said that he reached out to Captain Coble many times in considering a second Sheriff's Substation. When he was looking at a police department last year he was actually trying to get the Town a better contract with the Sheriff's Department—he is a numbers man. Councilman Daniels doesn't believe the number of agenda items a member includes on agenda is relevant; if it is a good item then it should be considered. The first night he was sworn into office he included an agenda item. He also requested a resolution addressing the school redistricting. The new Town Hall was being worked on for 15 months; when that concluded he began submitting agenda items again. Councilman Daniels said that in the body of his memo requesting the moratorium on residential development he outlines the 4 steps necessary as well as provides a statement for problems and solutions. These are items required by statute and they were addressed. Councilman Daniels said he did not think up this moratorium; it came from a taxpayer that sent an email to him and the Mayor. He felt it was a good idea and can't help if some look at it as political grandstanding. He said if he sits back and does nothing when a resident asks for assistance then he is not a very good Council Member. As for secular prayer, this country was founded on freedom of religion; he asked for secular prayer because he didn't want to leave anyone out which would be the case if he had simply asked for prayer. United States Congress has prayer, County Commissioners, State bodies and other municipalities have prayer before meetings; Indian Trail is in the minority by not having prayer at the start of their meetings. He said that he did not contact the athletic associations about the \$3,000 because it is not for them but for the children of Indian Trail. The intent was for them to have more summer programs for our children. Councilman Daniels said that he is not a rubber stamp person. He read a statement of problems and solutions from his memo on the moratorium: “in 2015 several Council members campaigned about stopping the multi-family and single family residential development until the Town upgraded our streets, highways, and roads. I agree with these current Council members and the Town over the next 10 months should develop a comprehensive Traffic Congestion Plan so that all of the new multi-family and single family can be thoroughly reviewed against the is plan. We should also amend the UDO to make sure any future development aligns with our Traffic Mitigation Plan.” If you are going to keep campaign promises that noble but how are you going to

stall development until? NY had Mayor Koch who said a good idea is a good idea and doesn't matter if it comes from a democrat or a republican. Councilman Daniels said that the Council Members appointed to outside committees such as CCOG and CRPTO are not attending meetings. If they are too busy to attend then they should just say that so Council can appoint someone else. You can't work from home all the time because you can't cast votes and make a presence from working at home. Councilman Daniels felt that Council has hurt our economic development by disbanding the EDAC and pulling out of the QUAD. He felt that a moratorium on residential development would not hurt the economy. He will continue to put items on the agenda that he feels will benefit the Town. He asked that Council not remove items just because they don't like him personally; a good idea is a good idea no matter who it comes from. Councilman Daniels said he is very disappointed in this Council this evening. Whatever he did two years ago is based upon what was going on two years ago—yes, he voted for an apartment complex. He wished everyone a great 4th of July and hopes to see everyone at the next meeting on July 12th.

- Mayor Alvarez said that politics are a dirty animal and there are always three sides to every story. He urged residents to seek the truth, which cannot be found on social media. Mayor Alvarez said yes, many other government entities have pray at the start of meetings and they all end with “in Jesus name, amen”; they are not secular prayers. He said that he follows the rules made by Council. He said it doesn't work to diffuse a bomb after it has gone off. He urged everyone to remember the meaning of the 4th of July—our Independence Day. He thanked those who fight and serve and protect our nation. He wished everyone a safe and happy 4th of July.

15. CLOSED SESSION: none

16. ADJOURN: *Councilwoman Stanton moved to adjourn the meeting at approximately 8:47 PM and the motion carried unanimously.*

(SEAL)

Michael L. Alvarez, Mayor

Attest:

Kelley Southward, Town Clerk

Town of Indian Trail

Memo

TO: Mayor and Town Council

FROM: Alicia Massey

CC: Scott Kaufhold

DATE: July 12, 2016

SUBJECT: Month End June 2016



According to GS 105-350(7) it is the duty of the tax collector to submit to the governing body at each of its regular meetings a report of the amount he/she has collected on each year's taxes with which he is charged, the amount remaining uncollected, and the steps he/she is taking to encourage or enforce payment of uncollected taxes.

Attached is the month end report for June 2016 collections. The tax department is using all collection remedies as provided by general statute to collect delinquent taxes including but not limited to garnishments, attachments and NC Debt Setoff.

Description	Count	Principal			Penalty	Total
		Arrears/Other	2016	2017		
Billing	32409	7,287,934.68	0.00	0.00	0.00	7,287,934.68
Payments	31383	7,332,436.76-	0.00	0.00	0.00	7,340,898.00-
Reversals	13	5,767.12	0.00	0.00	0.00	5,787.55
Adjustments	1808	2,473.35-	0.00	0.00	0.00	2,042.03-
Apply Over	0	0.00	0.00	0.00	0.00	0.00
Rev Appl Ovr	0	0.00	0.00	0.00	0.00	0.00
Ref Overpay	203	64,417.13	0.00	0.00	0.00	64,417.13
Penalty	<u>3742</u>				<u>8,931.44</u>	<u>8,931.44</u>
Totals	<u>69558</u>	<u>23,208.82</u>	<u>0.00</u>	<u>0.00</u>	<u>921.95</u>	<u>24,130.77</u>

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Alicia Massey, Tax Collector
CC: Scott Kaufhold, Town Manager
Jim Wojtowicz, Finance Director
DATE: July 12, 2016
SUBJECT: Annual Tax Settlement



In accordance with NCGS 105-373(a)(1), I respectfully submit the following report:

In compliance with NCGS 105-373(a)(3), attached hereto is a report entitled "Settlement for Current Real Estate and Personal Property Taxes and Stormwater Fees for Fiscal Year 2015-2016" dated July 12, 2016 setting forth full settlement for all real and personal property taxes charged for collection for the fiscal year 2015-2016.

In compliance with NCGS 105(a)(4)(b), attached hereto is a report entitled "Settlement for Delinquent Real and Personal Property Taxes for Tax Years 2005-2014 and Stormwater Fees for Tax Years 2007-2014" dated July 12, 2016 setting forth full settlement for all delinquent real and personal property taxes collected during fiscal year 2015-2016.

Reference is hereby made to reports in the Office of the Tax Collector that list the persons owning real property and personal property whose taxes for the preceding fiscal year remain unpaid and the principal amount owed by each person. These reports are available for inspection and review upon request.

In compliance with NCGS 105-373(3), the settlement, together with the action of the governing body with respect thereto, shall be entered in full upon the minutes of the governing body.

Further, I hereby certify that I have made diligent efforts to collect the taxes due from the persons listed by utilizing the remedies prescribed and allowed by law.

Respectfully Submitted

Alicia Massey, Tax Collector

Union County
North Carolina

SWORN TO AND SUBSCRIBED BEFORE ME, this 7th day of July, 2016

Notary Public Kelley E Southward

My Commission expires: 01-29-2017



**SETTLEMENT FOR CURRENT REAL AND PERSONAL PROPERTY TAXES
AND STORMWATER FEES
FOR FISCAL YEAR 2015-2016**

REAL & PERSONAL PROPERTY TAX CHARGE

Total amount of all taxes charged to the Tax Collector for 2015-2016:	\$6,144,827.96
All penalties, interest and fees:	\$ 23,359.66
TOTAL	<u>\$6,168,187.62</u>

REAL & PERSONAL PROPERTY CREDITS

All sums deposited to the credit of the taxing unit or received for by the proper official	\$6,111,691.36
Releases	\$ 38,919.22
Uncollected taxes, penalties, interest and fees as of June 30, 2016	\$ 17,577.04
TOTAL	<u>\$6,168,187.62</u>
PERCENT COLLECTED	99.71%

STORMWATER FEE CHARGE

Total amount of all stormwater fees charged to the Revenue Collector for 2015-2016:	\$1,166,314.84
All penalties, interest and fees:	\$ 0.00
TOTAL	<u>\$1,166,314.84</u>

STORMWATER FEE CREDITS

All sums deposited to the credit of the taxing unit or received for by the proper official	\$1,158,905.27
Abatements	\$ 842.40
Uncollected stormwater fees as of June 30, 2016	\$ 6,567.17
TOTAL	<u>\$1,166,314.84</u>
PERCENT COLLECTED	99.44%

**SETTLEMENT FOR DELINQUENT REAL AND PERSONAL PROPERTY TAXES
FOR TAX YEARS 2005-2014
AND STORMWATER FEES
FOR TAX YEARS 2007-2014**

DELINQUENT REAL AND PERSONAL PROPERTY TAXES

YEAR	CHARGE	COLLECTED	ABATEMENTS	BALANCE OUSTANDING
2014	\$ 51,686.80	\$ 38,990.85	\$ (1,361.73)	\$ 11,334.22
2013	\$ 43,161.84	\$ 25,131.96	\$ (873.24)	\$ 17,156.64
2012	\$ 31,037.43	\$ 18,036.09	\$ (1,376.17)	\$ 11,625.17
2011	\$ 17,360.90	\$ 8,795.56	\$ (838.78)	\$ 7,726.56
2010	\$ 16,385.05	\$ 7,565.70	\$ (688.49)	\$ 8,130.86
2009	\$ 20,970.83	\$ 1,253.19	\$ (495.35)	\$ 19,222.29
2008	\$ 8,597.59	\$ 401.39	\$ (300.84)	\$ 7,895.36
2007	\$ 5,810.57	\$ 194.63	\$ (311.25)	\$ 5,304.69
2006	\$ 9,309.92	\$ 86.22	\$ (266.23)	\$ 8,957.47
2005	\$ 1,840.50	\$ 13.06	\$ (23.68)	\$ 1,803.76
TOTALS	\$ 206,161.43	\$ 100,468.65	\$ (6,535.76)	\$ 99,157.02

DELINQUENT STORMWATER FEES

YEAR	CHARGE	COLLECTED	ABATEMENTS	BALANCE OUSTANDING
2014/2015	\$ 13,649.05	\$ (9,628.04)	\$ (93.36)	\$ 3,927.65
2013/2014	\$ 10,043.24	\$ (6,790.74)		\$ 3,252.50
2012/2013	\$ 7,106.39	\$ (5,305.89)		\$ 1,800.50
2011/2012	\$ 5,798.82	\$ (5,176.84)		\$ 621.98
2010/2011	\$ 1,659.92	\$ (1,252.40)		\$ 407.52
2009/2010	\$ 930.55	\$ (623.52)		\$ 307.03
2008/2009	\$ 347.76	\$ (169.44)		\$ 178.32
2007/2008	\$ 1,487.95	\$ (84.00)		\$ 1,403.95
TOTALS	\$ 41,023.68	\$ (29,030.87)	\$ (93.36)	\$ 11,899.45

Town of Indian Trail

Memo

TO: Mayor and Town Council

FROM: Alicia Massey

CC: Scott Kaufhold

DATE: July 12, 2016

SUBJECT: Order of Collection



According to GS 105-321(b), before delivering the tax receipts to the tax collector in any year the governing body shall adopt and enter in its minutes an order directing the tax collector to collect the taxes charged.

Attached is the Order of Collection directing and empowering the Town of Indian Trail Tax Collector to collect taxes charged for tax year 2016 and prior years.

State of North Carolina

Town of Indian Trail

To the Tax Collector of the Town of Indian Trail:

You are hereby authorized, empowered and commanded to collect the taxes set forth in the tax records filed in the office of the Tax Collector and in the tax receipts herewith delivered to you, in the amounts and from the taxpayers likewise therein set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the Town of Indian Trail, and this order shall be a full and sufficient authority to direct, require and enable you to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.

Witness my hand and official seal, this 12th day of July, 2016

Mayor, Town of Indian Trail

Attest:

_____, Clerk of the Town of Indian Trail

Town of Indian Trail

Memo

TO: Mayor and Town Council

FROM: Scott J. Kaufhold, P.E., Town Manager

DATE: July 12, 2016

SUBJECT: Faith Church Road Corridor Study, Open Public Comment Period



General Information:

Staff requests approval to formally begin a 34 day public comment period for the Faith Church Road Corridor Study from Thursday, August 18, 2016 through Tuesday, September 20, 2016.

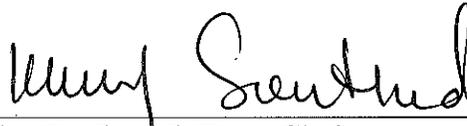
8h

CERTIFICATE OF SUFFICIENCY
ANNEXATION PETITION #142 FOR PARCEL 07045001

To the Town Council of the Town of Indian Trail, North Carolina:

I, Kelley Southward, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-31.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the seal of the Town of Indian Trail, North Carolina, this the 12th day of July, 2016.



Kelley Southward, Town Clerk

5025
0806

FILED
UNION COUNTY
CRYSTAL CRUMP
REGISTER OF DEEDS

FILED Dec 31, 2008
AT 01:49 pm
BOOK 05025
START PAGE 0806
END PAGE 0807
INSTRUMENT # 43087
EXCISE TAX (None)
TRB

Prepared by and mail after recording to **Love & Hutaff, PLLC, Richard R. Hutaff, 108 E. Jefferson Street, Monroe, NC 28112.**
Excise Tax NONE

Tax Lot No. 07-045-001 Parcel Identifier No. _____
Verified by _____ County on _____ day of _____, 20____
the _____

By _____

Brief Description for the index **39.569 Acres off Unionville- Indian Trail Road**

NORTH CAROLINA QUITCLAIM DEED

THIS DEED made this 29th day of December, 2008, by and between:

GRANTOR	GRANTEE
GRIFFIN-WALTERS INVESTMENTS, LLC A North Carolina limited liability company	Franklin W. Howey, Jr. and wife, Alison S. Howey
	Mailing Address: P. O. Box 429 Monroe, NC 28111-0429

The designation Grantor and Grantee as used herein shall include said parties, their heirs, successors, and assigns, and shall include singular, plural, masculine, feminine or neuter as required by context.

WITNESSETH, that the Grantor, for a valuable consideration paid by the Grantee, the receipt of which is hereby acknowledged, has and by these presents does grant, bargain, sell and convey unto the Grantee in fee simple, all that certain lot or parcel of land situated in **Vance Township, Union, Union County**, North Carolina and more particularly described as follows:

BEING all of that 39.569 acres tract as shown on map of survey of the Property of Fae G. Purser Estate, prepared by Carroll L. Rushing, N.C.R.L.S., dated November 13, 2007 and recorded in Plat Cabinet K, File 324 of the Union County Registry, said map being incorporated herein by reference thereto for a more complete metes and bounds description.

5025
0807

The property hereinabove described was acquired by Grantor by instrument recorded in **Book 4739, Page 613 and Book 4793, Page 626.**

A map showing part of the above-described property is recorded in Plat Cabinet K, File 324.

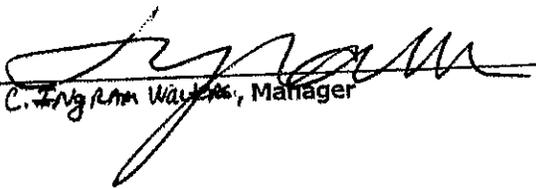
TO HAVE AND TO HOLD the aforesaid lot or parcel of land and all privileges and appurtenances thereto belonging to the Grantee in fee simple.

The Grantor makes no warranty, express or implied, as to title to the property hereinabove described.

IN WITNESS WHEREOF, the Grantor has hereunto set his hand and seal, or if corporate, has caused this instrument to be signed in its corporate name by its duly authorized officers and its seal to be hereunto affixed by authority of its Board of Directors, the day and year first above written.

GRIFFIN-WALTERS INVESTMENTS, LLC
A North Carolina limited liability company

By:


C. Ingram Walters, Manager

STATE OF NORTH CAROLINA

COUNTY OF UNION

I, Richard Ryals Hutaff, the undersigned, a Notary Public of the County and state aforesaid, certify that C. INGRAM WALTERS, Manager of Griffin-Walters Investments, LLC, a North Carolina limited liability company, personally appeared before me this day and acknowledged the execution of the foregoing instrument on behalf of the company.

Witness my hand and official stamp or seal, this 31st day of **December, 2008.**




Notary Public
My commission expires: 7/11/2011

8h

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Union County Tax Records Search

Account Information

Parcel Number: 07045001 **Property Class:** FARM
Situs Address: UNIONVILLE INDIAN TRAIL RD **Township:** Vance
Subdivision:
 Acreage: 39.1140 Ac **Neighborhood:** [4804000](#)
Legal Description: DOVER
UNIONVILLE INDIAN TRAIL RD
 Owner: HOWEY FRANKLIN W JR & ALISON S **Mailing Address:** PO BOX 429
MONROE, NC 28111-0429

Land Value: \$291000
Building Value: \$0
Other Value: \$0
Total Value: \$291000

Union County's most recent revaluation was effective 1/1/2015, our value reflects the market at that time.

For sales in your area prior to our revaluation date click [here](#)

For information about Appealing this Value click [here](#)

Sales Information

Sale Date	Sale Amount	Book & Page	Grantor
<input checked="" type="checkbox"/> 12/31/2008	\$0	5025 806	GRIFFIN-WALTERS INVESTMENT LLC & FRA
11/16/2007	\$752,500	4739 613	PURSER FAE G
01/01/1900	\$0		

Please E-mail your appraiser if you see any error in the information

Appraiser: **E-Mail Address:**

Building Information

No buildings listed for this property

STATE OF NORTH CAROLINA)
TOWN OF INDIAN TRAIL)

RESOLUTION #R160712-02

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION OF ANNEXATION # 142 for Parcel #07045001 PURSUANT TO G.S. 160A-31

WHEREAS, petition requesting annexation of the areas described herein have been received; and

WHEREAS, the Town Council has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Indian Trail, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at Town of Indian Trail Civic Building at 6:30 P.M. on the 9th day of August, 2016.

Section 2. The area proposed for annexation is described as follows:

Being a parcel of land located in Vance Township, Union County, North Carolina and being more particularly described as follows: Beginning at a 1/2" existing iron rebar having North Carolina state plane coordinates of N:485,876.38; E: 1,516,677.52 (NAD 83/2011). Said existing iron rebar being located on the southerly margin of a 60' right of way of Unionville Indian Trail Road and being on the westerly line of the Nancy Ellen Stamey (trustee) property as recorded in Book 5316, Page 879 in the Union County Public Registry.

Thence, with the aforesaid Nancy Ellen Stamey property S 03° 48' 27" W for a distance of 724.69 feet to a 1" existing iron rebar located at the northwest corner of the F.W. Huntley Construction Company, LLC property as recorded in Book 232, Page 242.

Thence, with the F.W. Huntley Construction Company, LLC property S 03° 39' 45" W for a distance of 1173.69 feet to a 1" existing iron bar located on the northerly line of the Victoria Medford property as recorded in Book 235, Page 386.

Thence, with the Victoria Medford property N 85° 52' 48" W for a distance of 590.64 feet to a point on the easterly right of way of Oakwood Lane (S.R. #1561, 60' right of way).

Thence, with the easterly right of way of Oakwood Lane the following twelve (12) calls:

- (1) N 24° 34' 53" W for a distance of 17.76 feet to a point on a line.
- (2) N 36° 18' 04" W for a distance of 68.19 feet to a point on a line.
- (3) N 43° 04' 43" W for a distance of 253.10 feet to a point on a line.
- (4) N 36° 27' 56" W for a distance of 49.68 feet to a point on a line.
- (5) N 27° 02' 35" W for a distance of 73.57 feet to a point on a line.
- (6) N 11° 38' 10" W for a distance of 84.35 feet to a point on a line.
- (7) N 16° 07' 36" W for a distance of 71.36 feet to a point on a line.
- (8) N 27° 43' 29" W for a distance of 59.24 feet to a point on a line.
- (9) N 32° 38' 51" W for a distance of 312.48 feet to a point on a line.
- (10) N 21° 54' 55" W for a distance of 105.54 feet to a point on a line.
- (11) N 04° 25' 16" W for a distance of 78.34 feet to a point on a line.
- (12) N 03° 55' 48" E for a distance of 163.28 feet to a point on the southerly right of way of Unionville Indian Trail Road.

Thence, with the southerly right of way Unionville Indian Trail Road the following four calls:

- (1) N 56° 58' 20" E for a distance of 123.01 feet to a point on a line.
- (2) N 59° 29' 09" E for a distance of 296.72 feet to a point on a line.
- (3) N 63° 08' 23" E for distance of 331.38 feet to a point on a line.
- (4) N 62° 27' 22" E a distance of 686.44 feet to the point and place of beginning.

The parcel as described contains 36.607 acres more or less. All as shown on a boundary survey of the Franklin Howey, Jr. property by Eagle Engineering, Inc. (Russell L. Whitehurst, PLS) and dated February 26, 2016.

Section 3. Notice of the public hearing shall be published in a newspaper having general circulation in the Town of Indian Trail, North Carolina, at least ten (10) days prior to the date of the public hearing.

Michael L. Alvarez, Mayor

ATTEST:

Kelley Southward, Town Clerk

8j

Town of Indian Trail

Memo



TO: Mayor and Town Council
FROM: Kelley Southward, Town Clerk
DATE: July 12, 2016

SUBJECT: Consent Agenda Item 8j—Approval of a Resolution #R160712-03-Resolution Authorizing Sale of Surplus Personal Property Worth Less Than \$30,000

General Information:

According to the Minutes of September 13, 2005 this Resolution (prior to numbering of resolutions) was approved by Town Council. Although the resolution was signed by the Clerk at that time, there is no evidence that the Mayor at that time ever executed the resolution (the original is attached to the 9/13/2005 minutes but is only signed by the Clerk). However, it appears as though based upon the unsigned resolution, this practice was implemented to policy and practice.

Current staff would feel more comfortable with this process if Council would simply reapprove the Resolution and such be executed properly before moving forward with any disposal of property in this manner; which, is permitted by state statutes.

Required Action:

Approve Resolution #R160712-03-Resolution Authorizing Sale of Surplus Personal Property Worth Less Than \$30,000 as part of the Consent Agenda.

Attachments:

1. Resolution #R160712-03
2. Excerpt from September 13, 2005 Minutes approving Resolution Authorizing Sale
3. Resolution Authorizing Sale from 2005 executed by Clerk only
4. NCGS 160A-266

8j

STATE OF NORTH CAROLINA
TOWN OF INDIAN TRAIL



RESOLUTION #R160712-03



**RESOLUTION AUTHORIZING SALE OF SURPLUS PERSONAL PROPERTY
WORTH LESS THAN \$30,000**

WHEREAS, the Town of Indian Trail owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, North Carolina General Statute §160A-266 permits the Town to sell such property by private sale, upon authorization by the Town Council at a regular meeting and notice to the public; and

WHEREAS, the Town Council is convened in a Regular Meeting;

NOW, THEREFORE, BE IT RESOLVED THAT the Town of Indian Trail Town Council authorizes the Town Manager to sell by private sale items of surplus personal property valued at less than \$30,000 for any one item or group of similar items. The Town Clerk shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

Adopted this 12th day of July, 2016.

TOWN COUNCIL OF INDIAN TRAIL NORTH CAROLINA

Michael Alvarez, Mayor

Attest:

Kelley Southward Town Clerk

8j
know if this information would change her opinion. Ms. Shawna Collins replied she was familiar with the case.

Mike Whitson, First Baptist Church of Indian Trail, appeared to address recent publicity surrounding the road closure and repair in front of the church. He assured Town Council and community at no time did the church exert any pressure on anyone to get the road in front of the church repaired. Because of the road closure for the repairs, the traffic was unbelievable and the safety of the children and church members needed to be considered. He had a few meetings with the sheriff and someone from NCDOT concerning the road and a proposed plan of action to redirect the traffic was agreed upon. He addressed the controversy surrounding church member, Larry Helms. Mr. Helms was only at one meeting between the parties, but was more of an observer and did not give any input at that time. He apologized for any embarrassment this situation has caused the Town.

Ridgefield Circle Petition

Town Manager John Munn updated the Council on the status of the Ridgefield Circle road repairs. A petition for the Town of Indian Trail to levy a special assessment tax to pay for improvements to the streets has been circulated in the neighborhood. Sixty-four percent of the property owners are in favor of the tax levy. There is a small amount of money being held by the county and the Town will petition the County for this. Mayor Pro Tem Theron Kindley made a motion to draw a preliminary resolution of intent and to set the public hearing for Tuesday, October 11, 2005 at 7:00 P.M. The Council voted unanimously in favor of the motion. Council Member Vickery recommended that if anyone was out in the area, they should ride through the neighborhood to see for themselves, because it is obvious the property owners take pride in their neighborhood.

Surplus Property Policy

Town Manager John Munn recommended that the Town adopt a resolution to sell items of surplus personal property valued at less than \$30,000.00. Mr. Munn stated that the Town has accumulated several items of equipment that can be sold. Much of the equipment is old computers or parts for computers. Council Member Vickery made a motion to adopt the resolution as presented. Council voted unanimously in favor of the motion. **(COPY OF THE RESOLUTION IS ATTACHED HERETO AND MADE A PART OF THE MINUTES.)**

Approval of Quote for Garbage Containers.

Town Manager John Munn reported to the Council on the need for new garbage containers. Mr. Munn presented two quotes for the cost of the containers. The lowest bid came from Toter, Inc. in the amount of \$26,754.00 Council Member Donald Helms made motion to approve the purchase of a truckload of containers from Toter, Inc. at \$45.50 per unit for a total cost of \$26,754.00. The motion passed by unanimous vote of the Council.

8j

Resolution Authorizing Sale

Sale of Personal Property Worth Less Than \$30,000

WHEREAS, the Town of Indian Trail owns certain items of personal property that have become surplus for its current needs; and

WHEREAS, North Carolina General Statute § 160A-266 permits the Town to sell such property by private sale, upon authorization by the Town Council at a regular meeting and notice to the public; and

WHEREAS, the Town Council is convened in a regular meeting;

THEREFORE, THE INDIAN TRAIL TOWN COUNCIL RESOLVES THAT:

1. The Town Council authorizes the Town Manager to sell by private sale items of surplus personal property valued at less than \$30,000 for any one item or group of similar items.

2. The Town Clerk shall publish a notice summarizing this resolution, and no sale may be executed pursuant to this resolution until at least 10 days after the day the notice is published.

Adopted September 13, 2005.

Sandy B. Moore, Mayor

ATTEST:

Karen B. Price
Karen B. Price, Town Clerk

§ 160A-266. Methods of sale; limitation.

(a) Subject to the limitations prescribed in subsection (b) of this section, and according to the procedures prescribed in this Article, a city may dispose of real or personal property belonging to the city by:

- (1) Private negotiation and sale;
- (2) Advertisement for sealed bids;
- (3) Negotiated offer, advertisement, and upset bid;
- (4) Public auction; or
- (5) Exchange.

(b) Private negotiation and sale may be used only with respect to personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of similar items. Real property, of any value, and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items may be exchanged as permitted by G.S. 160A-271, or may be sold by any method permitted in this Article other than private negotiation and sale, except as permitted in G.S. 160A-277 and G.S. 160A-279.

Provided, however, a city may dispose of real property of any value and personal property valued at thirty thousand dollars (\$30,000) or more for any one item or group of similar items by private negotiation and sale where (i) said real or personal property is significant for its architectural, archaeological, artistic, cultural or historical associations, or significant for its relationship to other property significant for architectural, archaeological, artistic, cultural or historical associations, or significant for its natural, scenic or open condition; and (ii) said real or personal property is to be sold to a nonprofit corporation or trust whose purposes include the preservation or conservation of real or personal properties of architectural, archaeological, artistic, cultural, historical, natural or scenic significance; and (iii) where a preservation agreement or conservation agreement as defined in G.S. 121-35 is placed in the deed conveying said property from the city to the nonprofit corporation or trust. Said nonprofit corporation or trust shall only dispose of or use said real or personal property subject to covenants or other legally binding restrictions which will promote the preservation or conservation of the property, and, where appropriate, secure rights of public access.

(c) A city council may adopt regulations prescribing procedures for disposing of personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items in substitution for the requirements of this Article. The regulations shall be designed to secure for the city fair market value for all property disposed of and to accomplish the disposal efficiently and economically. The regulations may, but need not, require published notice, and may provide for either public or private exchanges and sales. The council may authorize one or more city officials to declare surplus any personal property valued at less than thirty thousand dollars (\$30,000) for any one item or group of items, to set its fair market value, and to convey title to the property for the city in accord with the regulations. A city official authorized under this section to dispose of property shall keep a record of all property sold under this section and that record shall generally describe the property sold or exchanged, to whom it was sold, or with whom exchanged, and the amount of money or other consideration received for each sale or exchange.

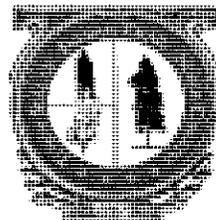
(d) A city may discard any personal property that: (i) is determined to have no value; (ii) remains unsold or unclaimed after the city has exhausted efforts to sell the property using any applicable procedure under this Article; or (iii) poses a potential threat to the public health or safety. (1971, c. 698, s. 1; 1973, c. 426, s. 42.1; 1983, c. 130, s. 1; c. 456; 1987, c. 692, s. 2; 1987 (Reg. Sess., 1988), c. 1108, s. 9; 1997-174, s. 6; 2001-328, s. 4; 2005-227, s. 3.)

8K

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Kelley Southward, Town Clerk
DATE: July 12, 2016



SUBJECT: Consent Agenda Item 8k—Approval of the May 1, 2013 Interlocal Agreement Between the Town of Indian Trail, NC, Union County, NC and Eddie Cathey, Sheriff of Union County

General Information:

On April 12, 2016 Indian Trail Town Council approved a Staff Memo recommending that the Interlocal Agreement of May 1, 2013 by and between the Town of Indian Trail, Union County Board of Commissioners and Sheriff Eddie Cathey be amended to include “Option #2” as presented by Captain Coble during the March 5, 2016 Town Budget Retreat.

On June 8, 2016 County Officials executed an official amendment, Amendment #2, to the May 1, 2013 Interlocal Agreement in accordance with the Town’s request.

Required Action:

Approve, as part of the Consent Agenda, the official document referred to as Amendment #2 dated June 8, 2016 to the May 1, 2013 Interlocal Agreement Between the Town of Indian Trail, NC, Union County, NC and Eddie Cathey, Sheriff of Union County for law enforcement services in the Town of Indian Trail.

Attachments:

1. Amendment #2 (dated June 8, 2016) to the UCSO Interlocal Agreement of May 1, 2013
2. Excerpt from April 12, 2016 Minutes approving the Interlocal Agreement be amended for “Option #2”
3. Memo to Council dated April 12, 2016 explaining Options 1, 2, & 3 and recommending Option #2 noting that final decision was ultimately the Sheriff’s decision.
4. Original May 1, 2013 Interlocal Agreement including Amendment (#1) dated January 12, 2016.

8K
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1
2

STATE OF NORTH CAROLINA

AMENDMENT # 2

COUNTY OF UNION

This Amendment, made and entered into as of the 8 day of June, 2016, by and among Union County, North Carolina (hereinafter referred to as "County") and the Town of Indian Trail (hereinafter referred to as "Town") and Eddie Cathey, Sheriff of Union County (hereinafter referred to as "Sheriff") shall modify as indicated that interlocal agreement among the parties dated May 1, 2013, as modified by amendment dated January 12, 2016, hereinafter referred to as the "Agreement."

WITNESSETH:

WHEREAS, the Town currently contracts with the County and Sheriff Eddie Cathey to provide law enforcement services within the Town limits of Indian Trail; and

WHEREAS, the Town has approved reclassification of the Lieutenant position to that of Captain; and

WHEREAS, the parties each agree to the increased costs associated with reclassification of the Lieutenant position to that of Captain.

NOW, THEREFORE, in consideration of the parties' continuing obligations under the Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto do each contract and agree with each other as follows:

1. The parties agree to reclassify the Lieutenant position to that of Captain. Therefore, modify the first sentence of Section 1 of the Agreement as follows:

The Sheriff agrees to station twenty-four (24) Deputy Sheriffs (21 deputies, 2 deputy sheriffs with the rank of Sergeant, and 1 deputy sheriff with the rank of ~~Lieutenant~~ Captain) within the municipal limits of the Town of Indian Trail.

The sentence shall now read:

The Sheriff agrees to station twenty-four (24) Deputy Sheriffs (21 deputies, 2 deputy sheriffs with the rank of Sergeant, and 1 deputy sheriff with the rank of Captain) within the municipal limits of the Town of Indian Trail.

2. Each party hereby agrees to be responsible for their portion of the increased costs associated with reclassification of the Lieutenant position to that of Captain, in accordance with the provisions of Section 9 of the Agreement, as determined by the County's Finance Division, in cooperation with the Sheriff's Office, pursuant to said Section 9.

SK

- c) **Board of Adjustment**—Council to appoint members to the following vacant seats:
 - Alternate #1 term ending 6/30/16
 - Alternate #3 term ending 6/30/18

Applications for the Board of Adjustment have been received from Kat Miller and John Eigenbrode.

Councilman Savoie made a motion to appoint the following to vacant seats on the Board of Adjustment: Kat Miller to Alternate #1, ending 6/30/16, and John Eigenbrode to Alternate # 3, term ending 6/30/18. Approved unanimously.

12. OLD BUSINESS ITEMS

- a) **CZ2015-005 Waxhaw-Indian Trail Road:** This is a rezone request to establish a Conditional Zoning Single Family district for 49 single-family units on a parcel approximately 16 acres. The proposed project is intended to be a senior housing concept development. The parcels are located on the east side of Waxhaw Indian Trail Road, north of Blanchard Circle. (Parcels: 07117010, 07117010A, 07117010B and 07117010C) Applicant: Blake Communities VP2-SC, LLC. **PUBLIC HEARING was held March 22, 2016;** Council requested additional information which has been provided to Council by staff. Council should discuss if the additional information is sufficient before considering the following actions:
 - (1) **Consider approval of the consistency findings**
 - (2) **Motion to approve or disapprove CZ2015-005 as presented in the second reading (Ordinance #0160412-234).**

Councilman Wireman:

There was concern about the applicant's business when the entity could not be found registered with Secretary of State. Thank you for getting this information and for correcting the record regarding the applicant's name and registration with Secretary of State. I contacted Blake Communities and was told that they do use VP2-SC, LLC it is essentially a holding company, specific to this zoning request. They don't register it until after they get the approval. Mr. Merritt weighed in and he noticed that the name was corrected to VP1-SC LLC. Thanks to landowner for getting it corrected.

Motion made by Councilman Cohn to approve the consistency findings as previously read into the record at Town Council meeting on March 22, 2016. The motion was unanimously approved.

Motion made by Councilman Savoie to approve CZ2015-005 as presented in the second reading (Ordinance #0160412-234). Motion approved 4-1 with Councilman Daniels opposing.

13. NEW BUSINESS ITEMS

- a) ~~**Council consideration of Phase 2 Operational & Fiscal Review proposal**~~
This item was removed during a suspension of the agenda rules during Item 4c of the agenda.

- b) **Council consideration of UCSO Contract Amendment**

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Mr. Kaufhold: During the budget retreat on 3/5/16, Lt. Coble presented both existing and optional future UCSO – Indian Trail Bureau organizational charts for review. Currently Lt. Coble has 12 direct reports. With option #1, he would have 14 direct reports; option #2 has 6 direct reports, with an additional Captain position, and option #3 has 6 direct reports, with no additional Captain position. The Staff's recommendation is to pursue Option #2, to build leadership ranks beginning with promoting the Lieutenant's position to Captain. Moving the organizational chart from a flat organization to a leadership organization with a clear chain of command. The Staff preference is to promote Lt. Coble to Captain, however that is ultimately Sheriff Cathey's decision.

Council Member Cohn made a motion to approve UCSO Contract Amendment Option #2. Motion approved unanimously.

c) Council consideration of C-4957 A Rogers Rd Sidewalk Improvements – CEI and Capital Ordinance

Mr. Kaufhold – First, there is a correction to the memo in the package. Under required Actions, item #3, the memo shows “approval of capital ordinance for *Chestnut Extension*”; the approval of capital ordinance is for Rogers Road sidewalk improvements, **not** Chestnut Extension.

Federally funded CMAQ projects require oversight through Construction, Engineering, and Inspection (CEI) services. Alley, Williams, Carmen and King, Inc. were chosen through the selection process; the proposed fee for these services is \$150,422.19. Standard practice on Town funded projects is to include an amount in the itemized bid for contingency to cover unanticipated expense during construction. The Rogers Road Sidewalk project's low bid exceeded the state threshold of \$1,000,000 resulting in a state requirement to remove contingency from the itemized bid and include it elsewhere. Staff is recommending a contingency in the amount of \$108,463 (standard recommendation of 10%) to be included in the Capital Project Ordinance.

Councilman Savoie made the motion to approve contract for CEI services. Motion approved unanimously.

Councilman Daniels made the motion to approve the Capital Project Ordinance pertaining to the Rogers Road sidewalk improvements. Motion approved unanimously.

Councilman Savoie made the motion to approve the 10% contingency for the project. Motion was unanimously approved.

Mr. Kaufhold relayed that the plan is to begin construction May 1, 2016. Rogers Road sidewalk work will begin first, and then the sidewalk work off Sardis.

d) Council consideration of Budget Appropriation: Transfer to Stormwater Fund

Mr. Kaufhold: Council provided direction to staff to begin addressing the stormwater infrastructure needs of three areas (1st Avenue, Ashe Croft, and Traewyck) experiencing stormwater runoff related issues. There is a consultant on board to

SK

Town of Indian Trail

Memo

TO: Town Council and Mayor
FROM: Scott J. Kaufhold, P.E., Town Manager
DATE: April 12, 2016
SUBJECT: UCSO Contract Amendment



General Information:

During the 3/5/16 Budget Retreat, Lt. Coble presented both existing and optional future UCSO – Indian Trail Bureau organizational charts. Currently, Lt. Coble has 12 direct reports, Option #1 has 14 direct reports, Option #2 has 6 direct reports with an additional Captain position, while Option #3 has 6 direct reports with no additional Captain position.

Staff recommendation is to pursue Option #2 and build the leadership ranks beginning with promoting the Lieutenants' position to a Captain. Our preference is to have Lt. Coble be promoted to Captain and remain with Indian Trail; however that is ultimately the Sheriff's decision.

Required Actions:

Council approval of Contract Amendment

Option #2 was approved by
IT Town Council on 4/12/16
See pages 23 + 24 of the 4/12/16 mins.

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STATE OF NORTH CAROLINA

COUNTY OF UNION

INTERLOCAL AGREEMENT BETWEEN THE TOWN OF INDIAN TRAIL, NORTH CAROLINA, UNION COUNTY, NORTH CAROLINA AND EDDIE CATHEY, SHERIFF OF UNION COUNTY

This agreement, made and entered into the 1 day of May, 2013, by and among Union County, North Carolina (hereinafter referred to as "County") and the Town of Indian Trail (hereinafter referred to as "Town") and Eddie Cathey, Sheriff of Union County (hereinafter referred to as "Sheriff") shall supersede that Agreement among the parties dated the 8th day of August 2008, as modified by amendments dated September 15, 2008, November 5, 2009, May 24, 2012, and November 20, 2012.

WITNESSETH

WHEREAS, this Agreement is made pursuant to the authority of N.C.G.S. § 160A-461 et seq.; and

WHEREAS, the Town currently contracts with the County and Sheriff Eddie Cathey to provide law enforcement services within the Town limits of Indian Trail; and

WHEREAS, the Town desires to maintain the level of law enforcement protection traditionally provided by the Sheriff; and

WHEREAS, the County, the Sheriff and the Town believe that it to be in their best interests to enter into this interlocal agreement solely for the purpose of providing law enforcement services to the Town by the Sheriff or his designees;

NOW THEREFORE, in consideration of the mutual promises and agreements herein contained, the parties agree as follows:

1. The Sheriff agrees to station nineteen (19) Deputy Sheriffs (16 deputies, 2 deputy sheriffs with the rank of Sergeant, and 1 deputy sheriff with the rank of Lieutenant) within the municipal limits of the Town of Indian Trail. The Sheriff agrees to station two additional Deputy Sheriffs within the municipal limits of the Town of Indian Trail for the purposes of enforcement of motor vehicle laws and education regarding motor vehicle laws ("Traffic Deputies"). These Traffic Deputies will be provided only for so long as there is grant funding received by the County through the North Carolina Governor's Highway Safety Program ("Grant Funds"), or funding received from the Town, for the complete costs for providing the Traffic Deputies' services. All deputies covered by this Agreement shall work a full time, regular schedule in accordance with the Sheriff's standard work period. Such schedules shall be subject to all applicable leave provided under the Union County Personnel Resolution, as amended or superseded, and to the requirements of the State and federal law. Leave taken pursuant to the Union County Personnel Resolution or State or federal law shall not entitle the Town to a refund, a reduction in costs, or a replacement/substituted deputy. It is the intent of

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this Agreement that the schedule of hours worked within each cycle shall be as determined by the Sheriff or his designee.

2. The deputy sheriffs so assigned to the Town shall patrol and answer calls within the municipal limits of the Town only except as follows:

The deputy sheriffs may respond to other incidents outside of the municipal limits of Indian Trail upon order of the Sheriff or his designee, including but not limited to, the shift supervisor in charge at the time.

3. The Sheriff shall use good faith efforts to provide law enforcement officers who are qualified to provide law enforcement services in a manner consistent with customary law enforcement standards and practices. All such deputies shall be sworn and certified law enforcement officers employed by the Sheriff.

4. In addition to all other authority granted to the Sheriff by applicable law, Town agrees that the Sheriff has the authority to enforce Town's ordinances.

5. Each deputy sheriff assigned to Town pursuant to this Agreement shall at all times be the employee of the Sheriff of Union County, and shall at no time be an employee of the Town. The deputy sheriffs assigned to Town pursuant to this Agreement shall be under the exclusive control, direction and supervision of the Sheriff of Union County or his designee. Neither the Town nor any of its employees or elected officials shall have the right to control, direct or supervise the activities of the deputy sheriffs assigned to the Town for purposes of this Agreement.

6. The County shall be solely responsible for compensating the deputy sheriffs assigned under this Agreement, and shall be exclusively responsible for the provision of those benefits to the deputy sheriffs which accrue from the policies and regulations of the Union County Board of Commissioners.

7. All calls for service, dispatch, complaint or special request and duty assignments shall go through the official channels of the Union County Sheriff's Office pursuant to the Sheriff's policies and procedures.

8. Any and all vehicles and law enforcement equipment purchased pursuant to this Agreement shall become the property of the County for use by the Sheriff of Union County for law enforcement purposes.

9. Subsection A.

This subsection A applies to all costs of the County for providing services pursuant to this Agreement, except for those costs related to providing Traffic Deputies, as defined herein. The Town agrees to pay the County an annual amount equal to Ninety Percent (90%) of the County's cost of providing services pursuant to this Agreement, which annual amount shall cover services on a fiscal year basis, July 1 to June 30,

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which amount shall be referred to as the "Contract Price." The County's cost shall be determined annually by the Union County Finance Department, in cooperation with the Sheriff's Office, on the basis of an average unit cost per deputy sheriff multiplied by the number of deputy sheriffs providing services pursuant to this Agreement. Not later than March 31 of each year, the County shall provide to the Town the Contract Price for the upcoming fiscal year. The Contract Price shall be paid by the Town, in advance, in four equal installments on the first day of each calendar quarter without receipt of invoice or other notice from the County that the quarterly payment is due.

Subsection B.

This subsection B applies only to the County's costs for providing Traffic Deputies pursuant to this Agreement. The County shall invoice the Town quarterly for payment of costs associated with the Traffic Deputies at one quarter of the yearly rates noted below. The following yearly rates are the amounts due to the County from the Town every grant year for costs associated with the Traffic Deputies:

Grant Year 1 (October 2012-September 2013)- \$65,678

Grant Year 2- (October 2013-September 2014)- \$61,000

Grant Year 3- (October 2014-September 2015)- \$89,000

Invoices shall be paid by the Town within thirty (30) days of receipt.

10. If a Deputy Sheriff position assigned to Town under this Agreement is left vacant for more than forty-five (45) consecutive days, and the Sheriff does not temporarily assign another deputy to Town to fill the vacant position, then beginning on the forty-sixth (46th) day County shall prorate the cost billed to Town for that vacant Deputy Sheriff position for so long as the position remains vacant beyond that date. Any prorated amount reducing Town's payment obligation under this Agreement shall be credited to Town's next scheduled quarterly payment to County.

11. The Town agrees to report immediately to the Sheriff any misconduct, improper conduct or illegal conduct of any deputy assigned to the Town under this Agreement.

12. In the event the Sheriff and County have assisted the Town in the successful application for a State or federal grant for the purpose of financing all or any part of any additional law enforcement services, then in such event the Sheriff and County agree to exercise their best efforts to administer any such grant in accordance with its rules and regulations and to assist compliance by the Town with the applicable grant terms.

13. Town agrees to provide adequate office space for the deputies to perform their administrative duties pursuant to their law enforcement duties until this contract terminates.

14. The term of this contract shall be for a period of four (4) years commencing on July 1, 2013, and shall continue through June 30, 2017, unless sooner terminated as provided herein below. Notwithstanding anything herein to the contrary, the Town's obligations under

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this Agreement, and the grant agreement between the County and the North Carolina Department of Transportation (the "Grant Agreement"), for Traffic Deputies shall not be terminated by the Town prior to (i) completion of both the Town's and County's obligations under the Grant Agreement, or (ii) early termination of the Grant Agreement as provided for therein. This obligation shall survive the termination of any other portion of this Agreement and shall be governed by the terms herein.

15. Nothing in the performance of this Agreement shall impose any liability for claims against the County other than claims for which liability may be imposed by applicable law.

16. Nothing in the performance of this Agreement shall impose any liability for claims against the Town other than claims for which liability may be imposed by applicable law.

17. This Agreement may be terminated by any party at will, without cause, by providing written notice to the other parties, such termination to be effective six (6) months from the date of the written notice.

18. All notices or other communication hereunder shall be deemed to be duly given when made in writing and delivered in person or deposited in the United States mail, postage prepaid, certified mail, return receipt requested and addressed to the party at its respective address as shown below, or such other address as it may designate, by notice given as aforesaid:

If to the County:

Sheriff Eddie Cathey
Union County Sheriff's Office
3344 Presson Road
Monroe, NC 28112

with copy to: **County Manager**
Union County Manager's Office
500 N. Main St., Suite 918
Monroe, NC 28112

If to Town:

Town Manager
130 Blythe Drive
P.O. Box 2430
Indian Trail, NC 28079

19. Each party to this Agreement will be responsible for its own actions in providing service under this Agreement and shall not be liable for any civil liability that may arise from the furnishing of the services by the other party.

20. The parties to this Agreement do not intend for any third party to obtain any rights by virtue of this Agreement.

21. By entering into this Agreement, the parties do not intend to create any obligations express or implied other than those set out herein; further, this Agreement shall not create any rights in any party not a signatory hereto.

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22. This Agreement constitutes the entire agreement of the parties. There are no other agreements, oral or written, other than those in this Agreement. Any amendments to this agreement must be in writing and signed by all parties.

IN WITNESS WHEREOF, the parties acting under authority of their respective governing bodies, have caused this Agreement to be duly executed, this the day and year first above written.

ATTEST:

UNION COUNTY

BY: Lynn G. West
Lynn G. West, Clerk to the Board

BY: Cynthia A. Coto
Cynthia A. Coto, County Manager

ATTEST:

TOWN OF INDIAN TRAIL

BY: Peggy Piontek
Town Clerk Peggy Piontek

BY: Michael L. Alvarez
Mayor Michael L. Alvarez

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Marsha Sutton
Town Finance Officer Marsha Sutton

WITNESS:

SHERIFF OF UNION COUNTY

BY: Dean Hart

BY: Eddie Cathey
Sheriff Eddie Cathey

Approved as to Legal Form JTC

This Instrument Has Been Preaudited In The Manner Required By The Local Government Budget And Fiscal Control Act in the amount of zero for the year ended June 30, 2013.
Debra C. Robinson
Deputy Finance Officer 4/25/2013

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STATE OF NORTH CAROLINA

AMENDMENT

COUNTY OF UNION

This Amendment, made and entered into as of the 12th day of January, 2016, by and among Union County, North Carolina (hereinafter referred to as "County") and the Town of Indian Trail (hereinafter referred to as "Town") and Eddie Cathey, Sheriff of Union County (hereinafter referred to as "Sheriff") shall modify as indicated that interlocal agreement among the parties dated May 1, 2013, hereinafter referred to as the "Agreement."

WITNESSETH:

WHEREAS, the Town currently contracts with the County and Sheriff Eddie Cathey to provide law enforcement services within the Town limits of Indian Trail; and

WHEREAS, pursuant to the terms of the Agreement, the Sheriff provides to the Town two Traffic Deputies (as such term is defined in the Agreement), whose positions were funded, at least in part, through grant funding received by the County through the North Carolina Governor's Highway Safety Program ("Grant Funds"), which Grant Funds are no longer available for the Traffic Deputies; and

WHEREAS, the Town desires to increase the number of deputies providing law enforcement services within the Town limits of Indian Trail and to maintain the deputy positions that were previously funded by the Governor's Highway Safety Program; and

WHEREAS, the County and the Sheriff are willing to provide additional deputies and funding in accordance with the terms of this Amendment, set forth herein.

NOW, THEREFORE, in consideration of the parties' continuing obligations under the Agreement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto do each contract and agree with each other as follows:

1. The parties shall add three (3) new Deputy Sheriff positions ("New Deputy Sheriffs") to the terms of the Agreement. In addition, the Traffic Deputy positions previously funded using the Grant Funds shall be maintained, but not as Traffic Deputies; such deputies shall now be known as Deputy Sheriff positions under the Agreement. Therefore, modify the first sentence of Section 1 of the Agreement as follows:

The Sheriff agrees to station twenty-four (24) ~~nineteen (19)~~ Deputy Sheriffs (21~~16~~ deputies, 2 deputy sheriffs with the rank of Sergeant, and 1 deputy sheriff with the rank of Lieutenant) within the municipal limits of the Town of Indian Trail.

The sentence shall now read:

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The Sheriff agrees to station twenty-four (24) Deputy Sheriffs (21 deputies, 2 deputy sheriffs with the rank of Sergeant, and 1 deputy sheriff with the rank of Lieutenant) within the municipal limits of the Town of Indian Trail.

- 2. Delete the second and third sentences of Section 1 of the Agreement in their entirety.
- 3. Effective October 1, 2015, modify the first sentence of subsection A of Section 9 of the Agreement as follows:

This subsection A applies to all costs of the County for providing services pursuant to this Agreement, ~~except for those costs related to providing Traffic Deputies, as defined herein.~~

The sentence shall now read:

This subsection A applies to all costs of the County for providing services pursuant to this Agreement.

- 4. Effective October 1, 2015, delete subsection B of Section 9 of the Agreement in its entirety.
- 5. Delete the second and third sentences of Section 14 of the Agreement in their entirety.
- 6. Except as otherwise set forth herein, this Amendment shall become effective according to the following schedule: (i) as to the first New Deputy Sheriff, this Amendment shall be effective as of July 1, 2015; (ii) as to the second New Deputy Sheriff, this Amendment shall be effective as of October 1, 2015; and (iii) as to the third New Deputy Sheriff, this Amendment shall be effective as of January 1, 2016. All other provisions of the Amendment not otherwise specified herein or elsewhere in this Amendment shall be effective as of the day and year first above written.
- 7. Except as herein amended, the terms and provisions of the Agreement shall remain in full force and effect.

[Signatures follow on the next page.]

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IN WITNESS WHEREOF, the parties hereto, acting under authority of their respective governing bodies, have caused this Amendment to be duly executed, this the day and year first above written.

ATTEST:

UNION COUNTY

By: Lynn B. West
Lynn West, Clerk to the Board

By: Cynthia A. Zoto
Cynthia A. Zoto, County Manager

ATTEST:

TOWN OF INDIAN TRAIL

By: Kelley Southard
Town Clerk Kelley Southard

By: Michael L. Alvarez
Mayor Michael L. Alvarez

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Tracee Karlsson
Interim Town Finance Director ~~Marsha Sutton~~
Tracee Karlsson

WITNESS:

SHERIFF OF UNION COUNTY

By: Deayana Helms

By: Eddie Cathey
Sheriff Eddie Cathey

Approved as to Legal Form MM

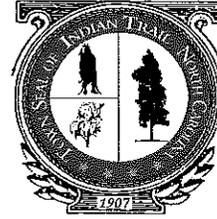
[Signature]

81

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Kelley Southward, Town Clerk
DATE: July 12, 2016



SUBJECT: Consent Agenda Item 81—Cancel the second meeting in August; August 23rd which was “tentative on the Annual Meeting Schedule”

General Information:

It appears that practice in recent years has been to only have one Town Council Meeting during the summer the months. August 23rd was included as “tentative” on the 2016 Town Council Meeting Schedule; please consider officially canceling this meeting. Town Council will hold their August 9th meeting.

Required Action:

Approve, as part of the Consent Agenda, officially canceling the 2nd the Town Council Meeting in August (August 23, 2016), which was “tentative” on the 2016 Meeting Schedule.

Attachments:

1. 2016 Town Council Meeting Schedule revised to show the removal of the August 23rd meeting.

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2016 Town Council Regular Meeting Schedule

Unless otherwise posted, all Regular Meetings are held in the Civic Building (100 Navajo Trail) and begin at 6:30 PM

Month	Date of 2 nd & 4 th Tuesdays			Notes (if any)
January	12	&	26	
February	9	&	23	
March	8	&	22	
April	12	&	26	
May	10	&	24	
June	14	&	28	
July	12	---	---	No 2 nd Meeting
August	9	&	23	23 rd Tentative
September	13	&	27	
October	11	&	25	
November	8	&	22	
December	13	---	---	No 2 nd Meeting

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Scott J. Kaufhold, P.E., Town Manager
DATE: July 12, 2016
SUBJECT: DPW Equipment Purchase



General Information:

G.S. 143-129(e)(3) permits local governments to make purchases through a competitive bidding group purchasing program, which is a formally organized program that offers competitively obtained purchasing services at discount prices to two or more public agencies.

Staff recommends purchasing a rubber tire backhoe through the National Joint Powers Alliance (NJPA), Contract #032515-CAT in the amount of \$124,858.00. This Capital request was approved in the FY 16/17 budget.

Attachment:

1. Proposal
2. NJPA Discount Listing
3. Contract Award - RFP #032515
4. Contract Acceptance and Award

Carolina



CAROLINA CAT
 P.O. BOX 1095
 CHARLOTTE, NC 28201-1095
WWW.CAROLINACAT.COM

Brian Hoffman
 Industry Manager
 Charlotte

QUOTATION/SALES ORDER



S
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Town of Beech Mountain
 403 Beech Mtn Pkwy
 Beech Mtn, NC 28605

S
H
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P

T
O

CONTACT: Riley Hatch

CONTACT: 828-387-2330

SALESMAN	ACCOUNT NUMBER	ORDER NUMBER	CUSTOMER P.O. NUMBER
E Thomas	85775		

DATE	FOB	SHIP VIA	WHEN
8/25/2015	Asheville		

	<p>Caterpillar 420 F2 4WD IT Rubber Tire Backhoe DCA 3 with Extended Stick Includes: Cat C4.4 Tier 4i Engine E-Stick 4WD with Auto Shift MP Hydraulics Cold Weather Pkg Cab Deluxe with AC/Heat Firestone 4WD Bias Tires Flip Over Stabilizer Pads GP Storage Box 24" HD Bucket 1.3 YD IT MP loader bucket 2 piece cutting edge 1015# counterweight 3" Seat Belt Rotating Beacon Light Front Fender Rust preventative Undercoat</p>	<p>\$136,770</p> <p>\$1,080</p> <p>\$327</p> <p>\$1,683</p> <p>\$3,610</p> <p>\$106</p> <p>\$226</p> <p>\$563</p> <p>\$105</p> <p>\$5,542</p> <p>\$376</p>
	<p><u>Work Tool</u></p> <p>122" Hyd. Rev. Snow Plow</p>	<p><u>List</u></p> <p>\$ 15,079.00</p>
	<p><u>Trade or Customer Purchase</u></p> <p>2007 Caterpillar 420EIT Ser # KMW01297</p>	<p><u>Discounted</u></p> <p>\$12,817</p>
	<p>NJPA Caterpillar Contract # 032515-CAT 21% off Machine List 15% off work Tool List Town of Beech Mtn #101982</p>	
TOTALS		<p>\$12,817.15</p> <p>\$150,388.00</p>

<p>TERMS: Payment due upon receipt of invoice.</p>		
<p>WARRANTY: 12 month/ Unlimited hours Total Machine, 5 year / 4000 PT and Hyd</p> <p>INSURANCE:</p> <p>CSA:</p>		<p>Total List \$163,205.15</p> <p>NJPA Freight 2,383.00</p> <p>Ext Warranty 1,880.00</p> <p>NJPA Discount 31,581.48</p> <p>Subtotal \$135,886.67</p>
<p>TRADE-IN:</p>	<p>MAKE: See Above</p> <p>MODEL:</p> <p>S/N:</p>	<p>Taxes 0.00</p> <p>Subtotal \$135,886.67</p> <p>Additional Dealer Discount -11,028.67</p> <p>Grand Total \$124,858.00</p>

Caterpillar_Discount_Listing_032515-CAT_Eff_4-12-16.xls

Compact Track Loaders

239	16.00%
249	16.00%
259	16.00%
279	16.00%
289	16.00%
299	16.00%

Excavators

300.9	17.50%
301.4	17.50%
301.7	17.50%
302.4	17.50%
302.7	17.50%
303	17.50%
303.5	17.50%
304	17.50%
305	17.50%
305.5	17.50%
307	17.50%
308	17.50%
311	24.00%
312	21.00%
313	21.00%
314	25.00%
315	25.00%
316	25.00%
318	22.00%
319	22.00%
320	18.00%
321	18.00%
323	18.00%
324	18.00%
325	18.00%
328	18.00%
329	18.00%
330	18.00%
335	18.00%
336	18.00%
345	12.00%
349	12.00%
352	12.00%
374	12.00%

Backhoe Loaders

415	21.00%
416	21.00%
420	21.00%
430	21.00%
450	21.00%

Site Prep Tractor

586C	20.00%
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Wheel Tractor Scrapers

621	16.00%
623	17.00%
627	16.00%

Caterpillar_Discount_Listing_032515-CAT_Eff_4-12-16.xls

Articulated Trucks

725	14.00%
730	14.00%
735	14.00%
740	14.00%
745	14.00%

Rigid Frame Trucks

770	10.00%
773	10.00%

Landfill Compactors

816	14.00%
826	14.00%
836	14.00%

Wheel Dozers and Soil Compactors

814	15.00%
815	15.00%
824	15.00%
825	15.00%

Wheel Loaders

903	25.00%
906	25.00%
907	25.00%
908	25.00%
910	25.00%
914	25.00%
918	25.00%
924	26.00%
926	26.00%
930	26.00%
938	26.00%
950	24.00%
962	24.00%
966	21.00%
972	16.00%
980	12.00%
982	12.00%

Track Loaders

953	20.00%
963	23.00%
973	23.00%

Worktools	15.00%
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Caterpillar Safety Services	15.00%
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Used Equipment is discounted 20% from Original Customer List

Rental Equipment is discounted 10% from dealership Rental Rates

Parts & Service is discounted by the servicing dealer according to work order volume

Contract Award
RFP 032515 #

FORM D



Formal Offering of Proposal
(To be completed Only by Proposer)

HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES
In compliance with the Request for Proposal (RFP) for HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES the undersigned warrants that I/we have examined this RFP and, being familiar with all of the instructions, terms and conditions, general specifications, expectations, technical specifications, service expectations and any special terms, do hereby propose, fully commit and agree to furnish the defined equipment/products and related services in full compliance with all terms, conditions of this RFP, any applicable amendments of this RFP, and all Proposer's Response documentation. Proposer further understands they accept the full responsibility as the sole source of responsibility of the proposed response herein and that the performance of any sub-contractors employed by the Proposer in fulfillment of this proposal is the sole responsibility of the Proposer.

Company Name: Caterpillar Inc.

Date: 10/18/15

Company Address: 100 NE Adams Street

City: Peoria State: IL. Zip: 61629

Contact Person: Mike Hynes Title: Governmental Account Manager

Authorized Signature (ink only):

A handwritten signature in ink, appearing to read "Mike Hynes", is written over a horizontal line.

Mike Hynes

(Name printed or typed)



Contract Acceptance and Award

(To be completed only by NJPA)

NJPA 032515 HEAVY CONSTRUCTION EQUIPMENT WITH RELATED ACCESSORIES, ATTACHMENTS, AND SUPPLIES

Caterpillar, Inc
Proposer's full legal name

Your proposal is hereby accepted and awarded. As an awarded Proposer, you are now bound to provide the defined product/equipment and services contained in your proposal offering according to all terms, conditions, and pricing set forth in this RFP, any amendments to this RFP, your Response, and any exceptions accepted or rejected by NJPA on Form C.

The effective start date of the Contract will be May 19th, 20 15 and continue for four years from the board award date. This contract has the consideration of a fifth year renewal option at the discretion of NJPA.

National Joint Powers Alliance® (NJPA)

NJPA Authorized signature: [Signature] Dr. Chad Coquette
NJPA Executive Director (Name printed or typed)

Awarded this 19th day of May, 20 15 NJPA Contract Number 032515-CAT

NJPA Authorized signature: [Signature] Scott Veroren
NJPA Board Member (Name printed or typed)

Executed this 19th day of May, 20 15 NJPA Contract Number 032515-CAT

Proposer hereby accepts contract award including all accepted exceptions and NJPA clarifications identified on FORM C.

Vendor Name CATERPILLAR INC.

Vendor Authorized signature: [Signature] MIKE HYNES
(Name printed or typed)

Title: GOVERNMENTAL ACCOUNT MANAGER

Executed this 20th day of MAY, 20 15 NJPA Contract Number 032515-CAT

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Scott J. Kaufhold, P.E., Town Manager
DATE: July 12, 2016
SUBJECT: Website Design and Development RFP



General Information:

Staff interviewed and issued an RFP for Website Design and Development to the following companies:

- Vision Internet
- MunicipalCMS, LLC
- CivicPlus
- GovOffice Web Solutions
- BigOak Creative – Municipal Web Services

Proposals were received and are currently being reviewed. Staff recommendation will be provided to Council on Monday, July 11.

Attachment:

RFP #505-2016-004



TOWN OF INDIAN TRAIL

**REQUEST FOR PROPOSALS
Bid No. 505-2016-004**

**Redesign and Development of the
Town of Indian Trail Website**

www.indiantrail.org

Date of Issue: June 22, 2016

**Submittals are due by
4:00 pm on Tuesday, July 5, 2016**

I. Purpose

The Town of Indian Trail (“the Town”) is issuing this Request for Proposal (RFP) in order to select and contract with a company (“vendor”) to redesign the Town website.

The Town seeks to create a modern, dynamic website that is designed and organized in a manner that:

- allows viewers with limited computer experience to easily find and access information,
- acts as a marketing tool for the Town to highlight the community, its assets, and attractions to potential residents and businesses,
- is easy to update and modify, and
- is able to incorporate additional components in the future.

The chosen strategic partner must be a vendor that has experience in managing website design projects and expertise with best practices regarding successful website redesign, development and deployment, social media integration, search engine optimization, and responsive design and architecture.

This RFP does not obligate the Town to award a contract or complete the project and the Town reserves the right to cancel the solicitation if it is considered to be in its best interest.

II. Background

The Town is located in Union County and is just 15 miles southeast of Charlotte. The town limits encompass approximately 20 square miles with an additional 15 square miles of planning areas. Indian Trail was incorporated in 1907 and is nearing its 110th birthday. Annual celebrations include a Fourth of July parade, a Christmas parade, Halloween Candy Crawl, Arbor Day and more.

Early settlement can be traced to the 1750s and a path the Waxhaw Indians used, hence the name “Indian Trail”. The economy evolved from a trading community and gold mining to agriculture and transportation in the 1870s with the presence of the railroad. Since the 1950s and 1960s, however, a national suburban trend emerged - one that continues today and has a tremendous impact on Indian Trail.

Indian Trail’s close proximity to a metropolitan area has accelerated its growth as many of our residents work in Charlotte. The town has also benefitted from a number of distributors located here as well as several new commercial developments.

The current website for the Town is located at www.indiantrail.org.

III. Key Dates

RFP Release Date	Wednesday, June 22, 2016
Proposal Deadline	Tuesday, July 5, 2016
Final Selection	Wednesday, July 12, 2016

IV. Preliminary Scope of Work

A final scope of work will be developed with the Town and the vendor submitting the selected proposal at the time of selection. The following acts only as a preliminary scope to generally communicate the Town’s expectations.

The Town is seeking to completely redesign its website so that residents, businesses, and visitors, both current and potential, can easily navigate and access information, communicate with the Town through

surveys and online comment submissions, and download any necessary Town forms.

Alternate Proposal I

The Town is interested in developing an Indian Trail specific mobile app for use on phones and tablets that would include the ability to use GPS functionality, mobile text alerts, content sharing and social media connectivity, a “Near Me” function and other Indian Trail specific categories. Mobile app updating should be tied into the main website CMS program and update automatically when the same content on the main website is updated. If a respondent is interested in contracting with the Town to develop a mobile app, the respondent should include an additional proposal along with that for the web design for an Indian Trail specific mobile app, including all relevant information.

Alternate Proposal II

This RFP is for web design services only, and does not include hosting the site. The Town is open to the idea of switching web-hosting service providers. If a respondent is interested in contracting with the Town for web-hosting service, the respondent should include an additional bid along with that for the web design for web-hosting service, listing price per month and all relevant information on features including server, software, hardware, etc.

Proposals for redesign of the website should include or account for, but not be limited to the following:

- 1) Design a unique, attractive website to completely fulfill all Town requirements either in this RFP or in discussions with the Town following selection of a Vendor.
- 2) Design a self supporting, consistent, user-friendly navigation framework for the Town website that is understandable to users on all levels.
- 3) Design a unique home page for the Town website. Design should be simple and allow users to easily access relevant information.
- 4) Design a template for all pages within the site. All pages must be consistent, look professional, and enhance the image of the Town.
- 5) Vendor should maintain timely and regular communication with the Town during the development process.
- 6) Assist with the development of web page content so information is organized and easy to access as well as the entire site has a uniform, consistent format.
- 7) Aid the Town in transitioning to the new website including: staff training and the production of a guide book or instructions on changing/updating the website. The Town intends to utilize a content management system to update the website.
- 8) The primary purpose of the website is as a communication tool between the Town and outside stakeholders. To best meet the needs of both, it is expected that the completed website include each of the following components:
 - Ability to change items on the homepage, such as calendar or news items that display and banner images;
 - Integration with social networking websites, allowing us to selectively update our Facebook and Twitter pages with the content management system as staff updates

- the website;
- Must have the ability to post Facebook and Twitter feeds in the website;
- Mobile device compatibility for all website content;
- A search function that allows the user to search the whole site or subsections within the site;
- A site map;
- A live calendar with a listing of important dates and community events, which can be divided according to department or category;
- The ability to create multiple separate calendars and news pages based on category and/or department;
- The ability to easily post emergency notices on the website homepage;
- The ability to create different but duplicate instances of a page in multiple areas of the website navigation;
- The ability to download applications necessary to view information (ex: Adobe Acrobat Reader);
- The ability to conduct online polls and surveys with responses in multiple formats including but not limited to: multiple choice, free flowing text and “check all that apply”;
- A way for residents to automatically add or delete an email address from a mass email distribution list. This email distribution list should be available in database form for staff to access;
- The ability for users to complete various forms online;
- The option to create multi-step workflow for all content types. This should include the ability to define no less than three separate stages in the review/approval process for each type of content;
- The ability to preview any changes made to content before publishing to the website. This should apply to all types of content, including but not limited to pages, calendar events, news, and FAQs;
- The ability to create additional interior page templates as needed, and assign to departments or content groups to use;
- The ability to archive pages and content;
- The ability to define a review schedule for all content, prompting the site editors to review published, non-date sensitive content periodically to ensure all items remain accurate.

9) Any additional features the respondent feels would improve the Town website or the transition process. It is expected that the Vendor work with the Town to develop a site that best meets the needs of the Town.

The Town expects that the Vendor and Town will work together to plan and organize information on the site, which most likely will include planning sessions, regular meetings, and continued communication throughout the duration of the website design project.

The following represents a preliminary site organizational structure. Actual site organizational structure will be set following selection of Vendor. Planning the organizational structure is a part of the scope of work included in the RFP. It is expected that the Vendor work closely with the Town to develop a site organizational structure.

Home Page: The index page will contain a navigation bar directing users to a limited number of broad categories such as:

- About the Town
- Government

- Resident Services
- Business Services
- Economic Development
- Visitors

About the Town: Town history, facts, maps, links, FAQs, current events, and the newsletter;

Government: Town’s elected officials, staff, and departments; staff directory, meeting dates, minutes, meeting agendas, budget information, comprehensive plans, the annual financial audit, municipal code, and links to state and federal officials.

Resident Services: waste removal, permits, and other programs; links to those services provided by other governmental agencies.

Business Services: business license applications, permit applications and information, zoning information, etc.

Economic Development: This section will serve as a primary marketing tool to attract new businesses to the Town. It will feature available parcels, retail space for lease, maps, market area information and other pertinent information focused on the attraction and retention of businesses in the community.

Visitors: This section will serve as a primary marketing tool to attract new visitors to the Town.

Other features to be on the home page could include but not be limited to:

- A search function;
- An “I want to.....” menu listing frequently visited items;
- A frequently asked question menu listing common resident questions; and
- A section with current or important news.

V. Requirements

Website Requirements

All proposals must include the following to be considered in the selection process:

- 1) The site must be unique, look professional, and uniformly represent the Town in interaction with residents, businesses, and visitors both current and potential.
- 2) Design for each page must be consistent throughout the site.
- 3) The entry point for the site must represent the quality and character of the Town.
- 4) Each page must be sized as to allow printing or contain a printer friendly version.
- 5) The site should be designed to be accessible by viewers with limited computer knowledge and should avoid using technology that may not be compliant with some browsers. In the event such technology is used, the site should provide alternate means for accessing the information.
- 6) The Town would like the site design to be as compliant with Section 508 and Americans with Disabilities Act guidelines as reasonably possible. Respondent should make an effort to comply with guidelines; however the usability of the site and ability for staff to easily update the site and content contained within the website should be considered. Compliance with the standards

should not prevent any other requirements from being met.

- 7) The site must be easy to update by Town staff using Town-owned software.
- 8) Website content management system should allow for unlimited amount of system users at no extra cost to Town.
- 9) The CMS is required to have the ability for backend users to create their own page template on the fly without any extra cost to the Town, and allow these templates to be used by only specific content groups.
- 10) The site must allow the option for adding multiple levels of review and approval of content, before information is published to the site. Must have a minimum of three (3) levels of approval, proposals without four levels will not be considered.
- 11) The website must utilize responsive design to display on varying monitor sizes, tablets, and all mobile devices (Windows, Android, iPhone, etc). Must list a minimum of 3 references of sites live using this technology.

Technical Requirements

Any website design must be Windows based and comply with all technical requirements including specifications regarding hardware, software, and the protocol for transferring and updating information as defined by the Town during negotiations on the final scope of work. The Town could, if necessary and reasonable, upgrade some or all requirements to accommodate website design.

Selection of a proposal for contract will be at the sole judgment of the Town. Only those respondents meeting the following conditions, however, will be considered:

- Respondent must demonstrate past success with website development.
- Respondent must provide references for at least three (3) organizations. References must be organizations for which the respondent has developed a website that is currently in use.

Fee and Award of Contract

Proposal should include a total not-to-exceed contract proposal amount. Please be very explicit in listing and describing any services or items not covered in the proposal fee amount. Proposal fee should be broken down to include major fee categories.

Upon selection, final contract amount will be subject to negotiation to determine exact scope of services to be provided and final contract fee amount and a contract outlining all relevant terms shall be executed by both parties. Selection does not guarantee award of the contract. In the event the Vendor and the Town fail to agree to a contract, the Town will choose from remaining respondents or put out another Request for Proposals.

The Town reserves the right, at its sole discretion, to cancel or modify the RFP in part or in its entirety. The Town will not reimburse respondents for any costs incurred in preparation or submission of the proposal. All proposals are made at the sole cost of the Respondent.

Proposals should be received at the address below by 4:00 pm on July 5, 2016. Late proposals will not be accepted. Proposals should be hand delivered or mailed. Respondents are to submit all materials together in a sealed packet and clearly mark on the outside of the package "Town of Indian Trail Website Design and Development."

Address:
Town of Indian Trail
Attention: Vicky Watts
PO Box 2430 (mailing)
130 Blythe Drive (shipping)
Indian Trail, NC 28079
704.821.1314

Proposals are to be sent in triplicate (3 copies) and are to include the following:

- A timeline indicating expected completion time of key steps and of the entire project from execution of contract agreement. Key steps should be briefly described;
- Response to respondent questions;
- Reference sheet;
- Bid sheet with detailed fee breakdown;
- Alternate Proposal I (optional)
- Alternate Proposal II (optional)

Please provide explanation as to why submitted proposal deviates from that described in the RFP.

The Town reserves the right to request additional information from any respondent after submission of proposal including but not limited to: additional design templates, clarification of submitted materials, and/or interviews or to allow for corrections of misinformation or omitted information.

The Town reserves the right to change proposal submission requirements and to change the due date at any point during the RFP process, upon notification of all firms and individuals who have expressed to the Town the intent to submit a proposal (collectively the “Expected Respondents”).

It is the goal of the Town to design a website that best meets the needs of residents, businesses, visitors, staff, and other stakeholders. Improvements or suggestions to any condition in the RFP are welcome and should be explained in the bid. Requirements are somewhat flexible and could be altered given a better idea or method.

By submitting the proposal the Respondent relinquishes all rights to submitted proposals or the ideas contained therein, and the Town reserves the right to retain all submitted proposals and to use any ideas in any proposal submitted, regardless of whether or not the proposal is selected. All material submitted in response to the RFP shall become property of the Town and will not be returned.

Prior to the execution of the agreement between the Town and the Vendor, the contents of each proposal will remain confidential, to the extent permitted by law, and not made available to anyone except those involved in the selection process.

VI. Clarifications

Any questions about requirements, clarification, or any other instruction contained within the RFP or relating to the RFP must be in writing and should be directed to Vicky Watts at vbw@engineering.indiantrail.org.

Any clarifications made in response to questions received will be sent to all expected respondents. Anyone planning to submit a proposal should contact the Town contact listed above to convey such intent. The deadline for requesting clarification is July 3, 2016.

VII. Selection Process

Selection of proposals will be at the sole judgment of the Town. The Town will consider all parts of the proposal collectively, but place an emphasis on template design, prior experience, and cost in the selection process. Selection may not be the proposal with the lowest cost. Respondents may not contest for any reason the selection of the Town.

Selection does not guarantee a contract. After selection, the Vendor and Town will discuss and agree on final scope of work and final contract amount and terms of the Contract. If the Vendor and Town fail to reach an agreement, the Town is free to select from remaining available respondents, cancel the RFP, or issue an additional Request for Proposals.

VII. Contract and Completed Website

The Contract between the Vendor and the Town will include provisions indicating compensation schedule and timeline for completion of and transition to the new website. The Town will retain the right of approval for any and all work done in designing the website. It is the expectation and desire of the Town to transition to the new website as soon as possible. The contract will be for the design and implementation of the Town website and will include no guarantee or intent to contract for future services.

Upon completion of the contract all content, site design, site templates, and any other item or idea used in the completed website or contained therein will become property of the Town. Vendor will relinquish all rights to the website and the Town will have sole control over website design, content, and appearance.

VIII. Insurance Requirements

The Town requires respondents to hold the following insurance coverage:

- \$1 million General Liability Coverage and
- \$1 million Professional Liability Coverage, also called Errors and Omissions (This is not to be confused with General Liability Coverage.)

VIII. Respondent Questions

- 1) Describe your organization's experience in developing websites. Note any experience with design and development for municipal corporations. Also comment on the overall history of the organization.
- 2) Describe different services offered by your organization and the approximate share of business devoted to web design.
- 3) Provide a brief bio listing qualifications of each employee that would contribute to developing the website for the Town, if selected. Please note experience with similar projects.
- 4) List types of software or practices used for website development and design.
- 5) Clearly define responsibilities of the Town during the web site design process.
- 6) Describe the expected interaction between your organization and the Town throughout the development and transition process.
- 7) Describe the support your organization will provide during design and transition to the new

website. Please be specific with respect to type (training, help only, etc.), contact method (phone, email), and available hours for support.

- 8) Provide all necessary contact information for your organization.
- 9) Provide any additional information about your organization that you feel is relevant to the decision process.

11c

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Pro Tem Cohn Department: Town Council

Contact Phone # (704)821-5401 Date Submitted 7/5/16

Date of Town Council Meeting to consider this item: 7/12/16

Please indicate how much time you expect this matter to take: 5

Description (give short summary of topic, this is how item appears on the Agenda.)

Have a moment of silence at the start of each Council Meeting

Who will attend Council meeting able to respond to questions? Give name & title:

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item (attach copy)

N/A

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? approve a moment of silence for Council Meetings

What action is requested of the Manager? N/A

Are Town funds required? No \$ _____ Funding Source _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****

11d

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Pro Tem Cohn Department: Town Council

Contact Phone # (704)821-5401 Date Submitted 7/5/16

Date of Town Council Meeting to consider this item: 7/12/16

Please indicate how much time you expect this matter to take: 15

Description (give short summary of topic, this is how item appears on the Agenda.)

Consider selecting and honoring an "Indian Trail Person of the Month"; give a gift certificate for appreciation of positive things people do for the Town.

Who will attend Council meeting able to respond to questions? Give name & title:

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item (attach copy)

N/A

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? approve a moment of silence for Council Meetings

What action is requested of the Manager? N/A

Are Town funds required? yes \$ \$600/year Funding Source _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****

1/e

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mark Wireman Department: Council

Contact Phone # (704) 989-9213 Date Submitted 7/5/16

Date of Town Council Meeting to consider this item: 7/12/16

Please indicate how much time you expect this matter to take: 15 min
Description (give short summary of topic, this is how item appears on the Agenda.)

Modification of the Donation Policy.

Who will attend Council meeting able to respond to questions? Give name & title:

N/A

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	<input type="checkbox"/> Update

*Board, commission, or group requesting joint meeting.

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No X (Attach recommendation.)

What action is requested of the Council? Vote to modify the Donation Policy to require a Representative of the Organization seeking a donation from the Town to appear as a Presentation item on the Agenda to present details about the Organization, the Organization's Mission, percentage of dollars benefiting the recipients of the Organization vs. Administrative overhead, and how the Organization will benefit the Residents of the Town. After the Presentation the matter will be placed on a future Agenda under New Business for a decision on whether to approve the Donation amount to to exceed the amount stated within the Donation Policy.

What action is requested of the Manager? Modify the Policy if approved

Are Town funds required? No \$ _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****



TOWN OF INDIAN TRAIL DONATION & SPONSORSHIP POLICY

PURPOSE:

The Town of Indian Trail (Town) occasionally has a public interest in supporting local organizations with donations and sponsorships with public funds. The allocation of public funds shall be transparent, consistent, and assist the community relations within Indian Trail.

PROCESS:

During the annual budget process the Town Council may allocate a dedicated amount of public funds to be used on an annual basis for donations and sponsorships. The Town Council may only allocate a public fund donation or sponsorship of up to **\$3,000 (change requested and approved by Council 2/23/16 and officially adopted as part of Consent Agenda 3/10/16)** per organization or cause per every 2 (two) annual budget cycles.

The local organization shall fill out the Donation & Sponsorship Form and submit the form to the Town Manager. The Town Clerk shall contact the local organization and request they send a member representative to attend a regular Town Council meeting before the donation and/or sponsorship is considered by the Town Council. After a presentation by the person or organization, the Town Council may allocate the funds with guidelines in how the funds shall be spent.

CRITERIA:

- 1) **The Town Council may only give to organizations that are providing beneficial services to the citizens of Indian Trail (change requested and approved by Council 2/23/16 and officially adopted as part of Consent Agenda 3/10/16).**

11e

- 2) The Town Council shall only give to causes which have a direct benefit to Indian Trail residents as a whole. This includes funds to non-profit or private events that are open to the public, contributions to residents for travel purposes in representing Indian Trail, for fundraising events in which the public funds will assist a capital purchase that benefits Indian Trail residents, or capital projects that show substantial benefit to the community as a whole.
- 3) The organization shall show receipts on how the funds were spent. If the funds are not spent within the guidelines approved by the Town Council, then the Town Council will expect to be reimbursed by the local organization.
- 4) The funds shall not be used for any annual operating budget for a program, non-profit organization, private organization, or school organization.
- 5) If the Town Council gives a donation for travel expenses the person or organization shall make a report to the Town Council on the educational aspects of the event or traveling experience.

Originally adopted 9/23/2014

Revised and Adopted the 23 day of February, 2016

Michael L. Alvarez, Mayor

Attest:

Kelley Southward, Town Clerk

11f

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mark Wireman Department: Council

Contact Phone # (704) 989-9213 Date Submitted 7/5/16

Date of Town Council Meeting to consider this item: 7/12/16

Please indicate how much time you expect this matter to take: 15 min

Description (give short summary of topic, this is how item appears on the Agenda.)

The development of a Draft Agenda Committee to consist of the Town Manager, Mayor, and Clerk.

Who will attend Council meeting able to respond to questions? Give name & title:

N/A

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	<input type="checkbox"/> Update

Board, commission, or group requesting joint meeting

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No X (Attach recommendation.)

What action is requested of the Council? Agenda Committee is to meet 2 or 3 days prior to the day the agenda must be published to the Public to develop the proposed agenda with all agenda requests to be submitted by the end of the business day 1 day prior to the Agenda Committee meeting.

What action is requested of the Manager? Create the Agenda Committee if approved

Are Town funds required? No \$ _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****

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TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Gordon B. Daniels Department: Council

Contact Phone # (704) 907-1688 Date Submitted 7/6/10

Date of Town Council Meeting to consider this item: 7/12/10
Meetings are generally 2nd & 4th Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)
SEE ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:
Gordon B. Daniels, Council Member

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? Approve Motion

What action is requested of the Manager? Expedite Motion

Are Town funds required? Yes / No \$ NO Funding Source _____

PLEASE PROVIDE: A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

11g
Business Item:

I make a motion to give direction to Town staff to send a letter to the North Carolina Department of Transportation (NCDOT) requesting to have all the planned Super Street configurations in the Town of Indian Trail to allow traffic to go directly through these intersections, instead on outlawing all left turns, and be directly consistent to the City of Monroe's and the Monroe-Union Economic Development Corporation request in June.

In June, the City of Monroe Mayor and City Council and Chris Plate', from the Monroe-Union Economic Development Corporation, requested to have a special deal so that the Rocky River Road Super Street configuration would allow traffic to go straight through the intersection.

Indian Trail has eight Super Streets planned on US-74 and Old Monroe Road and will not allow traffic to go straight at any of our eight intersections. NCDOT will make all drivers turn right at all eight intersections, and then drive 1/8 or a 1/4 miles to then turn left. This new traffic pattern will likely cause massive business closure and job loss at key intersections. It will also result in time loss for all Indian Trail drivers.

I am concerned that if the Indian Trail Mayor and Town Council do not take action now, we will lose significant jobs and business at all of these intersections. Being able to go straight at these intersections, similar to the City of Monroe, it will bring significant relief to our area. The Council needs to act now.

Do to NCDOT decisions the following intersections in Indian Trail will not allow any left turns in the future:

- 1) Indian Trail Road on US-74
- 2) Unionville-Indian Trail Road on US-74
- 3) Faith Church Road on US-74
- 4) Wesley Chapel-Stouts Road on US-74
- 5) Chestnut Road on Old Monroe Road
- 6) Indian Trail Road on Old Monroe Road
- 7) Brandon Oaks Blvd on Old Monroe Road
- 8) Wesley Chapel-Stouts Road on Old Monroe Road

Gordon B. Amuels
7/6/16

11h

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: GORDON B. DANIELS Department: COUNCIL

Contact Phone # (704) 907-1688 Date Submitted 7/6/10

Date of Town Council Meeting to consider this item: 7/12/10
Meetings are generally 2nd & 4th Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)
SEE ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:
GORDON B. DANIELS, COUNCIL MEMBER

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input checked="" type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? APPROVE MOTION

What action is requested of the Manager? NONE

Are Town funds required? Yes / No \$ NO Funding Source _____

PLEASE PROVIDE: A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

11h
Business Item:

I make a motion to start each Indian Trail Town Council meeting with a Christian prayer and allow the Mayor to establish all of the polices, practices, and selection of those who give the prayer at each Town Council meeting.

At the June 28th Town Council meeting, I requested to have a prayer to begin each Town Council meeting. This was due to my concern about all the problems that we currently face in the world and the United States. I believe we should take a brief moment at each Town Council meeting and verbally reflect and show our children and family's that we as American's have strong morals, values, diversity, love, and compassion.

Councilman Cohn, Councilman Wireman, and Councilwoman Stanton voted to remove this item from consideration on the agenda. Therefore, we could have no discussion on this item.

The Indian Trail Mayor has suggested that he would prefer a Christian prayer to open these meetings. (Enquirer Journal July 2nd "Indian Trail Mayor Michael Alvarez said he would prefer a Christian prayer at meetings") and Councilman Cohn also seemed to offer the following in the July 2nd Enquirer Journal article:

"Cohn said he interpreted the term "secular" to mean that no one particular faith tradition would take precedence over another and that, therefore, all of them would be represented". "Cohn explained later, he felt that no good could come of having representatives from various religions offer invocations at meetings. You are going to have Buddhist monks and Jewish rabbis come in and who knows what else," Cohn said, who explained that while he was raised in the Christian faith, his father is Jewish".

I offer this motion as an alternative to a secular prayer as seemingly offered by the Mayor Alvarez and Mr. Cohn.

Gordon B. Daniels
7/6/16

119

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: GORDON B. DANIELS Department: COUNCIL

Contact Phone # (704) 907-1688 Date Submitted 7/6/16

Date of Town Council Meeting to consider this item: 7/12/16
Meetings are generally 2nd & 4th Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)
SEE ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:
GORDON B. DANIELS, COUNCIL MEMBER

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input checked="" type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? APPROVE MOTION

What action is requested of the Manager? NONE

Are Town funds required? Yes / No \$ NO Funding Source _____

PLEASE PROVIDE: A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

Business Item:

I make a motion to start each Indian Trail Town Council meeting with a secular prayer and allow the ~~the~~ Mayor to establish all of the polices, practices, and selection of those who give the prayer at each Town Council meeting.

At the June 28th Town Council meeting, I requested to have a prayer to begin each Town Council meeting. This was due to my concern about all the problems that we currently face in the world and the United States. I believe we should take a brief moment at each Town Council meeting and verbally reflect and show our children and family's that we as American's have strong morals, values, diversity, love, and compassion.

I would suggest that we follow the prayer format and practices used by the Union County Board of Commissioners, the Town of Matthews, the North Carolina General Assembly, and the United States Congress to hold a prayer at the beginning of each legislative session. I recently spoke with a representative from the Town of Matthews and they indicated that their practice of a secular prayer works well before each meeting.

Councilman Cohn, Councilman Wireman, and Councilwoman Stanton voted to remove this item from consideration on the agenda. Therefore, we could have no valuable discussion on this important item. Instead of honorable discussion from these Council members we heard insults, deception, and unpleasantries related to this item.

Some have suggested a 'moment of silence' before each meeting. I believe we need to proactively show the leadership, values, and morals to our children and family's and have a verbal prayer at each meeting. A 'moment of silence' does not capture the power of spoken words and sharing our communities diverse thoughts, morals, and values with all citizens.

Lastly, I believe that if any public body needs the values of prayer it may be the Indian Trail Town Council.

The Indian Trail Mayor has also suggested that he would prefer a Christian prayer to open these meetings. (Enquirer Journal July 2nd "Indian Trail Mayor Michael Alvarez said he would prefer a Christian prayer at meetings") and Councilman Cohn also seemed to offer the following in the July 2nd Enquirer Journal article:

"Cohn said he interpreted the term "secular" to mean that no one particular faith tradition would take precedence over another and that, therefore, all of them would be represented". "Cohn explained later, he felt that no good could come of having representatives from various religions offer invocations at meetings. You are going to have Buddhist monks and Jewish rabbis come in and who knows what else," Cohn said, who explained that while he was raised in the Christian faith, his father is Jewish".

Gordon B. Smuels
7/6/16

12a

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Alvarez Department: Council

Contact Phone # (704)821-5401 Date Submitted 6/29/16

Date of Town Council Meeting to consider this item: July 12, 2016

Please indicate how much time you expect this matter to take: 15

Description (give short summary of topic, this is how item appears on the Agenda.)

Traffic Calming Devices-Crismark / Crismark Street ownership

Who will attend Council meeting able to respond to questions? Give name & title:

Scott Kaufhold, Town Manager

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input checked="" type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input type="checkbox"/> New Business	<input type="checkbox"/> Old Business	

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No _____ (Attach recommendation.)

What action is requested of the Council? _____

What action is requested of the Manager? _____

Are Town funds required? Yes / No \$ _____ Funding Source _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****

12b

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: GORDON B. DANIELS Department: Council

Contact Phone # (704) 907-1688 Date Submitted 7/6/16

Date of Town Council Meeting to consider this item: 7/12/16
Meetings are generally 2nd & 4th Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)
SEE ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:
GORDON B. DANIELS, COUNCIL MEMBER

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input type="checkbox"/> Business Items	<input checked="" type="checkbox"/> Discussion

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? DISCUSS

What action is requested of the Manager? NONE

Are Town funds required? Yes / No \$ NO Funding Source _____

PLEASE PROVIDE: A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

12b

Discussion Items:

Council discussion on creating a zoning amendment for a needed combination of a hotel, a minimum of a 10,000 square foot Class A conference center, and a white table cloth restaurant at Sun Valley Commons Entertainment District, instead of the currently requested stand alone hotel.

I believe that the Indian Trail Town Council needs to consider a zoning amendment at Sun Valley Commons that would only allow a combination of a high quality hotel, a minimum of a 10,000 square foot class A conference center, and white table cloth restaurant. I am concerned that a stand alone run of the mill hotel would fail over time, especially once additional hotels are built on the US-74 corridor, would not be economically viable, and would decay and be a future eye sore for the Sun Valley area.

If a Conference Center Complex area is planned and designed for this Sun Valley area, then it would create additional revenue sources for this facility which would assist it being economically viable for longer into the future.

This would also create a revenue provider for area businesses, allow weddings, large business meetings, educational seminar's, local conferences, Chamber of Commerce events, non-profit events, school prom's, family reunions, etc to be held in Indian Trail at a high level complex. This would bring substantial value to the economic development of the area.

The Town Council need to create the best future vision for the Indian Trail's Sun Valley Commons area, I believe a stand alone hotel would be settling on the future opportunities of this area. Indian Trail needs to stop settling for the bottom of the barrel development and have high expectations and demands for it's future development opportunities.

I also believe we need to follow the example of the Town of Matthews and create a livable mixed use area within this area. A Conference Center Complex is the right vision, and anything less is settling for the lowest common denominator, and could set an unfortunate pathway forward for Indian Trail.

This Conference Center Complex vision would would also be accompanied with the appropriate safety measures and traffic upgrades.

*Gordon B. Smuels
7/6/16*

12c

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: GORDON B. DANIELS Department: COUNCIL

Contact Phone # (704) 907-1688 Date Submitted 7/6/10

Date of Town Council Meeting to consider this item: 7/12/16
Meetings are generally 2nd & 4th Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)
SEE ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:
GORDON B. DANIELS, COUNCIL MEMBER

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input type="checkbox"/> Business Items	<input checked="" type="checkbox"/> Discussion

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item

Has this item been reviewed by Town Attorney? Yes _____ No (Attach recommendation.)

What action is requested of the Council? DISCUSS

What action is requested of the Manager? NONE

Are Town funds required? Yes / No \$ NO Funding Source _____

PLEASE PROVIDE: A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

12c

Discussion Items:

Council discussion on creating a new Senior Center for Indian Trail residents, while considering using one of the three Town-owned buildings on Indian Trail Road for this future purpose.

Most communities with a population of 37,000 have a Senior Center, or multiple senior centers, for the purpose of providing educational programming and services for area seniors. Indian Trail has a very large and growing population of seniors, and the Town Council has approved several age targeted development in the last year.

We need to meet the needs of all of our residents.

Gordon B. Spruells
7/6/16

12d

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Alvarez Department: Council

Contact Phone # () _____ Date Submitted 7/6/16

Date of Town Council Meeting to consider this item: 7/12/16

Please indicate how much time you expect this matter to take: 5 min

Description (give short summary of topic, this is how item appears on the Agenda.)

Discussion to limit presentations to 10 minutes each

Who will attend Council meeting able to respond to questions? Give name & title:

Where does this item need to appear? Check all that apply:

- | | | |
|---|--|--|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Schedule Public Hearing** | <input checked="" type="checkbox"/> Discussion |
| <input type="checkbox"/> Presentation/Recognition | <input type="checkbox"/> Closed Session | <input type="checkbox"/> Work session |
| <input type="checkbox"/> New Business | <input type="checkbox"/> Old Business | |

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No _____ (Attach recommendation.)

What action is requested of the Council? _____

What action is requested of the Manager? _____

Are Town funds required? No \$ _____ Funding Source _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****