



Transportation Advisory Committee Meeting

Minutes of the August 7, 2012 Meeting

6:00 PM

Administrative Services Building

130 Blythe Drive

Indian Trail, NC 28027

Attendees:

Roland Geoffroy, Chair

Amanda Alfaro, Vice Chair

Dan Jencka

Mike Knight

Chip Long, Applicant

Absent:

Wayne Bell

Scott Kaufhold, Director of Engineering & Public Works

Keith Sorensen, Staff Liason

Agenda Items:

I. Approval of Minutes

II. TAC's Role with Council

III. Future Project Prioritization

IV. General Discussion

V. Topics for September Meeting

I. Introductory Topics

- The meeting was called to order by Chairman Geoffroy at 6:10pm. The July minutes were approved unanimously.

II. TAC's Role with Council

- Mr. Kaufhold began the conversation with a brief history of the TAC's role with Town Council in the past, noting that at that time each committee had a Council member on the committee, which provided the committee with monthly face-time with at least one member of Council. Mr. Geoffroy inquired about the annual report mentioned in the bylaws. Mr. Kaufhold described the purpose of the annual report as an opportunity for the TAC to present its ideas and recommendations to Council in a Q & A format. The committee decided it would like to begin work on the annual report and possibly present it to Council sometime in November, with all TAC members present.
- Mr. Kaufhold also pointed out that the Town Manager sends out a "weekly report" to Town Council and the Mayor, which includes updates/news from the Town's committees. This is another medium of communication with Council.

III. Future Project Prioritization

- Mr. Kaufhold requested to add an agenda item: Project Updates. The motion was seconded and carried. Mr. Kaufhold then shared with the committee a letter he sent to Barry Moose, Division Engineer with the DOT, requesting the addition of advance guide signs along I-485 pointing drivers to Indian Trail. There followed some discussion of the reasoning and justification of such signage, namely that Indian Trail is now the largest (by population) municipality in the county, and the fact that the Town is home to two major sports facilities (Carolina Courts and Extreme Ice Center) which draw tens of thousands of visitors each year. Mr. Kaufhold then proceeded to provide updates on the status of the following projects:
- Poplin Rd sidewalk is under construction.
- Chestnut Rd sidewalk: bids came in much lower than expected. The plans will go to DOT for approval next week and the project should be under construction by the end of October.
- The CMAQ projects will take longer because they are much bigger in scope, but are anticipated to be underway in the next five to six months.
- Rogers Rd/Wesley Chapel Rd intersection and the Unionville/Sardis Church Rd intersection improvements: staff is in the process of looking for a consultant to assist with the planning and design.
- Matthews-Indian Trail Rd/Indian Trail Rd intersection: Mr. Kaufhold noted this intersection badly needs a left turn lane but that there is limited room for one. This project is in the preliminary design stage and includes the Chestnut Lane Connector. The final design will depend on the results of the traffic study, which should be available by the end of this month. Mr. Knight asked if Carolina Courts will be staying in Indian Trail. Staff replied that to the best of our knowledge the Town has worked out an agreement in which their new facility will be located in the new park.
- Mr. Geoffroy asked how it gets decided which intersections need improvements. Mr. Kaufhold replied that it is based on the level of service (LOS) rating for the intersection, which measures the thru-put volume of traffic, and that low-ranking intersections are then prioritized to have turn-lanes added or extended so that turning movements do not hinder the traffic moving through the intersection as much.
- Pavement condition rating: The Town will be hiring a new contractor to perform another street surface evaluation because the data from the last one is already outdated.

IV. Project Prioritization

- Mr. Sorensen discussed how this topic coincides with the annual report. He stated that staff will provide the committee with a list of projects under consideration for their review. It was decided that the committee will begin to compile notes on the ranking of potential projects which will become the draft for the annual report.
- There was a question about the status of the Monroe Bypass. Mr. Kaufhold replied that a Turnpike official gave a presentation at this month's TCC meeting and the NCTA seems confident that they will have the new study results by February.

V. General Discussion

- Amend Bylaws: The committee will review the bylaws more thoroughly between now and the September meeting be prepared to bring their suggestions for changes to the bylaws to the next meeting. In the meantime, staff will consult with the Town Clerk to determine what exactly is the process to do so.
- It was decided that if the committee would like to suggest additional agenda items beyond those generated at meetings, they may do so by simply emailing their suggestions to Mr. Sorensen at least three business days before the next scheduled meeting.
- It was decided the "Project Updates" should be a recurring agenda item for every monthly meeting.

Topics for August Meeting

- Amendments to Bylaws
- Project Prioritization/Annual Report
- Project Updates