



MEMO

TO: Mayor and Town Council

FROM: Joe Fivas

DATE: November 23, 2010

SUBJECT: Citizen Survey

Town staff is moving forward on developing a survey instrument for the upcoming community survey. This agenda item is for the purpose of Council discussing topics and issues they would like included in the survey. After this discussion, staff will relay the information to our survey consultant. The consultant will put together a draft survey for Council's review and approval. To meet the February completion goal, we need to have the survey instrument finalized by December 15th.