



**PLANNING AND NEIGHBORHOOD SERVICES DEPARTMENT**

**BOARD OF ADJUSTMENT AGENDA**

**FEBRUARY 25, 2016**

**6:30 PM**

1. Call to Order
2. Roll Call
  - Swearing in of Pat O'Connor to regular seat  
(filling remainder of Seat #5 term 7/1/14-6/30/17)
3. Approval of Minutes – **October 29, 2015**
4. Public Hearings-
5. Other Business-
  - Presentation of 2016 meeting calendar
  - **Informational Review – Building the Record for a Quasi-Judicial Decision;** *Staff will provide an overview of the importance making decisions based upon competent, material, and substantial evidence **in the record.***
6. Adjournment