

# MINUTES

**Indian Trail ABC Board**  
**Board of Directors – Regular Meeting**  
**Indian Trail ABC Board**  
**5880 Hwy 74 East, Indian Trail NC 28079**

**1. Call to Order: 6:10pm – Thursday, 5/21/2015**

**PRESENT**

**Board Members:** Chairman Jeff Sullivan, Member Robert Laatz, Member Jan Brown

**Attendees:** General Manager Melissa Williamson, Finance Officer Shelly Hinson, and Consultant Charlie Fowler

(First names will be used for Board Members and Attendees when appropriate)

**Guest:** No members of Public in attendance

**Not Present:**

**2. CONFLICTS OF INTEREST**

*Chairman Jeff Sullivan read G.S. 18B-201: It is the duty of every Board Member to avoid both conflicts of interest and appearances of conflicts. In accordance with this statute, Jeff asked everyone to review the agenda for the meeting and if any member has any known conflict or appearance of conflict with any matters coming before the Board today, that they identify the conflict and refrain from any undue participation in the matter involved. **None were identified.***

**3. Additions and Deletions; Motion to Approve Agenda:**

ADDITIONS/CHANGES TO THE AGENDA – **Changes made under 7.**

DELETIONS FROM THE AGENDA – **N/A**

**APPROVAL OF THE AGENDA**

Jan made a motion to approve the agenda as presented.

Seconded by Jeff, the vote to approve the agenda: passed unanimously.

**4. Review and Approval of Prior Meeting Minutes – April 23, 2015**

ADDITIONS/CHANGES TO THE MINUTES – **N/A**

DELETIONS FROM THE MINUTES – **N/A**

**APPROVAL OF THE MINUTES**

Jan made a motion to approve the agenda as presented.

Seconded by Jeff, the vote to approve the agenda: passed unanimously.

April 23, 2015 minutes will be provided to Town of Indian Trail with approved revisions.

**5. PUBLIC COMMENT**

Chairman Sullivan opened the floor for public comments, N/A.

6. Business Items:

a) Update on Sales Reports; Store Business; Law Enforcement; General Operations  
General Manager – Melissa provided Jeff with the new fiscal year ALE contract for his signature, no changes from last year. Melissa reported April sales \$275,679, +34,180, +14.33% over last year, +5.15% over State's. MXB sales +9,004 over last year. BARS class May 4<sup>th</sup>, 20 people attended including Jan Brown. Discussion on LE report. Fiscal year end overall sales for state ABC's, Laurie Lee will send out report as completed.

b) Update on Store Financials

Finance Officer – Shelly Hinson reported on cash, Cost of Sales +11%, Summary of Sales, and Summary of Operations for April. Discussion on noted changes. Budget spreadsheet as of April. EIG 1<sup>st</sup> option lease renewal letter for next 5 years, Jeff's signature. Letter of credit with EIG has to remain in contract.

6. Business Items-New-

ALE contract is paid quarterly, discussion on the agents that live in Union County by Jeff. (2) Union, (1) Cabarrus, (2) Stanly. Discussion on ALE vs Sheriff.

7. Board Discussion & Possible Action/Comments –

a) Melissa reported on the Credit Card processing fee contract with Steve Ross w/Electronic Payments, \$12,000 savings over FCB. Motion to accept new CC processing, 1<sup>st</sup> Jeff, 2<sup>nd</sup> Jan, all in favor, passed unanimously.

b) Profit Distributions for local agencies – Grants – Shelly reported on conflict of interest on grant recipients from Laurie Lee to answer Jeff's question on certain local county possibilities. Discussion on 3 current recipients and Motion to drop Thompson Children's from distribution list, 1<sup>st</sup>, Jeff, 2<sup>nd</sup> Robert, all in favor, passed unanimously. Keep Turning Point & Union Co. Drug Treatment. Fiscal year end audit will figure last distribution amount for these.

c) Budget Discussion – Melissa presented the 2015-2016 proposed Budget, discussion on items, Motion to approve, 1<sup>st</sup>, Jan, 2<sup>nd</sup> Robert, all in favor, passed unanimously. (Didn't need to be approved until next meeting). Budget Letter presented, Motion to approve, 1<sup>st</sup>, Jeff, 2<sup>nd</sup> Robert, all in favor, passed unanimously. Will be sent to Commission with proposed budget.

8. Board Comments – Jeff had short comment on new location on 74.

Next Board Meeting Scheduled:

June 29, 2015 at 6:00pm (Public Budget Hearing) 6:30pm (Regular Board Meeting) at the Indian ABC Board (store location)

Adjournment: 7:33pm Time

Motion to adjourn made by Chairman/Board Member Jan,

Seconded by Chairman/Board Member Jeff, all in favor, passed unanimously.

