



FINANCE DEPARTMENT

TO: JOSEPH A. FIVAS
FROM: MARSHA SUTTON
CC: PEGGY PIONTEK
SUBJECT: MOTION TO ACCEPT JUNE 30, 2010 AUDIT
DATE: 12/9/2010

After the auditor's presentation of the June 30, 2010 financial statements, the Council will need to make a motion to accept the financial statements. Sample motion below:

Motion to accept the June 30, 2010 Annual Financial Report as submitted by Tinsley & Terry, Certified Public Accountants.