

**MAYOR**  
Michael L Alvarez

**MAYOR PRO TEM**  
David L. Cohn

**TOWN MANAGER**  
Scott Kaufhold



**TOWN COUNCIL**  
Gordon B. Daniels  
Gary M. Savoie  
Mark A. Wireman  
Amy R. Stanton

**TOWN CLERK**  
Kelley Southward

Dated 05/26/2016

To: Mayor & Town Council

From: Finance Director Wojtowicz

Subject: Selection of outside auditors

Based on additional review and analysis of all of the qualified bidders I would like to recommend we select **J.B. Watson & Co. PLLC of Wadesboro, NC.**

We received outstanding references from:

Town of Marshville  
Town of Polkton  
Town of Wadesboro

We met with Partner-in-charge Ms. Deneal Bennett, CPA (who has 30 years experience), who stated she would personally be overseeing the field work. In addition Ms. Bennett assured us that she would be available all year long to support us if / when a question/ issue arise (at no additional charge).

Attached are a few pages from their proposal that highlight Ms. Bennett's experience and the estimated staff hours and maximum fee.

c.c. Town Manager Kaufhold, P.E.  
Assistant Finance Director Chopelas, CPA

*Town of Indian Trail  
Proposal  
The Town of Indian Trail Service Team (continued)*

**DENEAL H. BENNETT, CPA**

**TITLE:** Partner

**EXPERIENCE:** Deneal Bennett has eight years of experience with a regional accounting firm and joined this firm in 1994. Her experience in accounting and auditing includes extensive experience in the areas of governmental and non-profit organizations. She also has significant experience in auditing under the Single Audit Act. She has assisted with the successful completion of the GFOA Certificate of Excellence in Financial Reporting for a governmental unit.

Bennett has worked on the following governmental audits during her career:

Anson County  
Montgomery Alcoholic Beverage Control Board  
Sandhill Regional Library System  
Town of Lilesville  
Town of Marshville  
Town of Mt. Gilead  
Town of Norwood Board of Alcoholic Beverage Control  
Town of Peachland  
Town of Polkton  
Town of Wadesboro  
Town of Wadesboro ABC Board  
Anson County Hospital  
Anson Economic Development Corporation  
City of High Point  
City of Rockingham  
Hamlet Housing Authority  
Jamestown ABC Board  
Lee-Harnett Area Mental Health, Developmental  
Disabilities, and Substance Abuse Authority  
Moore County Schools  
Pee Dee Council of Governments  
Richmond County  
Sandhills Center for Mental Health, Developmental  
Disabilities, and Substance Abuse Services  
Town of East Spencer  
Village of Pinehurst

*Town of Indian Trail  
Proposal  
The Town of Indian Trail Service Team (continued)*

**DENEAL H. BENNETT, CPA (continued)**

**EXPERIENCE**

**(Continued):**

Bennett has been involved with compliance auditing under the Single Audit Act for the above entities under the following programs:

Assaultive Children  
Chapter I Reading  
Community Development Block Grant  
Community Services Block Grant  
Drinking Water State Revolving Fund  
Federal Emergency Management Agency Programs  
Food Stamps/SNAP Cluster  
Foster Care and Adoption Cluster  
Job Training Partnership Act  
Low-Income Home Energy Assistance Block Grant  
Medical Assistance Program  
National School Lunch Program  
North Carolina Clean Water Programs  
NC DHHS Crosscutting Requirements  
North Carolina Economic Infrastructure Program  
North Carolina Housing Finance Agency  
PARTF Grants  
Pioneer Project  
Powell Bill and other NCDOT grants  
PSAP Grant Program  
Public School Building Capital Fund  
Social Services Block Grant  
State Aid to Airports  
State Aid to Libraries  
State Public School Fund  
State/County Special Assistance to Adults  
Subsidized Child Care Cluster  
Temporary Assistance to Needy Families  
Thomas S  
Title VI B  
USDA Grants  
U.S. Department of Housing and Urban Development grants  
U.S. Department of Justice Grants  
Vocational Education  
Women, Infants, and Children  
Various other Federal and State Grants

***Town of Indian Trail  
Proposal  
The Town of Indian Trail Service Team (continued)***

**DENEAL H. BENNETT, CPA (Continued)**

**EDUCATION:** B.S., Accounting, University of North Carolina at Greensboro, 1986

She has also completed the AICPA "Governmental Accounting and Auditing Certificate of Educational Achievement Program." This is an intensive series of integrated courses in the governmental area, and is the highest level of educational achievement available in governmental auditing.

**PROFESSIONAL/  
CIVIC**

**ACTIVITIES:** American Institute of Certified Public Accountants  
North Carolina Association of Certified Public Accountants  
First Baptist Church, Wadesboro - Choir, Foundation Committee,  
Personnel Committee Member, Pastor Search Committee Member  
Past South Piedmont Community College Foundation - Treasurer  
Past Anson County Jaycees Charter Member  
Past Greensboro Jaycee

**Town of Indian Trail  
Proposal**

**Request for Proposal Requirements  
Second Section - Continued**

7) Tentative Audit Schedule

The tentative schedule for the audit is as follows. The actual dates will be finalized in the spring of each year.

Planning/Interim	Late May or early June
Year end fieldwork	August
Draft reports to Board	Early to Mid October
Final reports to Board and LGC	October 31 or December 1, if necessary

8) Internal Audit Staff – N/A

9) Cost and Staff Hours

We propose a maximum total fee for the *audit* of the basic financial statements of Town of Indian Trail, *excluding* non-attest services and single audit work (if applicable), as follows:

<u>Year ending:</u>	
June 30, 2016	\$20,500
June 30, 2017 <i>(estimate)</i>	\$21,500
June 30, 2018 <i>(estimate)</i>	\$22,500

The above estimates are based upon the following hours:

	<u>Hours</u>	<u>Rate</u>	<u>Total</u>
Financial audit - interim/yr end	240	\$50-75	\$15,500
Financial statements and review	40	100	5,000
	<u>280</u>		<u>\$20,500</u>

Single audit procedures (if applicable) will be provided at \$125/hour. Year-end bookkeeping assistance (non-attest services) will be provided if requested by your staff and/or needed for the completion of the audit. This includes modified accrual to accrual basis adjustments and reconciliations and assistance with the grant reconciliations and grant schedule. These services will be provided at \$125/hour. Any additional services outside the scope of the audit, such as assistance with the pension disclosures and preparation of the Annual Financial Information Report (AFIR) will also be provided at our standard hourly bookkeeping rate of \$125/hour.

The above fees include office and other supply costs and any miscellaneous costs. Estimated travel costs are included in the above maximum total fee; they will not be billed separately.

These fees are based upon the scope of the work outlined in your RFP and the assistance to be provided by your staff. Should the scope or the assistance change, we will negotiate the amount of the audit contract for the year(s) affected.

# Town of Indian Trail

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## Memo

**TO:** Mayor and Town Council  
**FROM:** Kelley Southward, Town Clerk  
**DATE:** June 13, 2016



**SUBJECT:** Council consideration of approving an expense of \$5,000 for Indian Trail to be part of the Volunteer Fire Departments' study regarding fire fees/fire taxes as presented by Hemby Bridge Fire Chief Blythe on May 24<sup>th</sup>.

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### General Information:

During the May 24, 2016 Town Council Meeting Hemby Bridge Fire Chief Johnny Blythe informed Council that the County Board of Commissioners has again pushed back making a decision on changing the funding models for the fire departments located in Union County. Chief Blythe urged Council to contact the County Manager to request representation on any committee that may be formed to research this issue. Additionally, Chief Blythe reported that he attended a Stallings Public Safety Committee meeting where that committee voted to recommend to their Council that they invest in an independent study to show what type of funding model will be most beneficial to this end of Union County. Chief Blythe requested that Indian Trail partner with Stallings (and possibly Hemby Bridge and Lake Park if they are interested in joining) on this study. Each Town would have representation on an ad-hoc committee that would determine the scope of work needed for the study. Chief Blythe suggested Indian Trail invests \$5,000 for this study. Chief Blythe felt deliverables would be provided within 3 months and if we move quickly enough we will know what we need in our area before the County makes any decisions and our input to the County can be based upon the facts of the study.

### Required Actions:

Consider partnering with Stallings (and possibly other adjacent municipalities) for a study regarding funding sources for the fire departments that service this area of Union County; \$5,000 recommended amount to approve.

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# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Pro Tem David Cohn Department: Council

Contact Phone # ( ) \_\_\_\_\_ Date Submitted 6/7/2016

Date of Town Council Meeting to consider this item: 6/13/2016

Please indicate how much time you expect this matter to take: 5-10 min

Description (give short summary of topic, this is how item appears on the Agenda.)

Resolution Supporting Miracle League Baseball Field and Playground

Who will attend Council meeting able to respond to questions? Give name & title:

Mayor Pro Tem David Cohn

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No x (Attach recommendation.)

What action is requested of the Council? approve the Resolution

What action is requested of the Manager? none

Are Town funds required? Yes \$ unknown at this time Funding Source \_\_\_\_\_

**\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\***

12b

STATE OF NORTH CAROLINA

RESOLUTION #

TOWN OF INDIAN TRAIL

**RESOLUTION TO SUPPORT THE MIRACLE LEAGUE OF INDIAN  
TRAIL, NC BOARD OF DIRECTORS TO BUILD A MIRACLE  
LEAGUE FIELD  
AND MIRACLE LEAGUE PLAYGROUND**

**WHEREAS**, the Indian Trail Mayor and Town Council heard a presentation from the Miracle League Board of Directors to request support for building a Miracle League Field and Miracle League Playground in Indian Trail, and

**WHEREAS**, a Miracle League Field and Miracle League Playground will bring smiles, laughter, recreation, and confidence to adults and children with disabilities, and

**WHEREAS**, a Miracle League Field and Miracle League Playground will create a destination venue for hundreds of families in Indian Trail, Union County, and metropolitan Charlotte, and

**WHEREAS**, a Miracle League Field and Miracle League Playground will show Indian Trail's diversity in providing amenities for all ages despite any disability, and

**WHEREAS**, if the Town of Indian Trail provides property within Crooked Creek Park including bathrooms, storage and parking, this Miracle League Field and Miracle League Playground will be fully paid from private donations and grant funding, and

**WHEREAS**, the Miracle League Board of Directors will be fully responsible for raising the necessary private funds to pay for the Miracle League Field playing surface and fence, Miracle League Field dugouts, Miracle League Field announcer stand, Miracle League Field lights, and Miracle League Playground, and begin construction within two (2) years, and

**WHEREAS**, the Miracle League Board of Directors may request information from the Town and land development design and engineering assistance from the Town Manager, the time spent on the Miracle League Field by Town staff will be minimal, and Town staff will not be involved in the requests or preparations for requesting private donor funds, and

**WHEREAS**, after the final construction is completed, the Miracle League

12b

Board of Directors will donate the Miracle League Field structure and Miracle League Playground structure to the Town for future site maintenance and oversight, and

**WHEREAS**, the Town and Miracle League Board of Directors will enter into a Memorandum of Understanding (MOU) which will give all future scheduling priority to any official local Miracle League team for games or practice, and keep the Miracle League Field and Miracle League Playground Unlocked/Open during Normal Park Hours to ensure accessible facilities are always available, and

**NOW, THEREFORE, BE IT RESOLVED THAT** the Town of Indian Trail Mayor and Town Council support the efforts of the Miracle League Board of Directors to build a Miracle League Field and Miracle League Playground and allow the Miracle League Field to be constructed within Crooked Creek Park.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2016

TOWN COUNCIL OF INDIAN TRAIL NORTH CAROLINA

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
TOWN CLERK

12c TOWN OF INDIAN TRAIL  
AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: COUNCILMAN DANIELS <sup>GORDON B.</sup> Department: Council member

Contact Phone # (704) 907-1688 Date Submitted 6-7-2016

Date of Town Council Meeting to consider this item: 6-13-16  
Meetings are generally 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)  
see ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:  
GORDON B. DANIELS Council member

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input checked="" type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item  
\_\_\_\_\_

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No X (Attach recommendation.)

What action is requested of the Council? vote on MOTION

What action is requested of the Manager? act on MOTION

Are Town funds required? Yes (No) \$ \_\_\_\_\_ Funding Source \_\_\_\_\_

**PLEASE PROVIDE:** A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\*

12c

Business Item:

**I make a motion, to direct the Town staff to prepare a letter to Mr. Mohammed El- Nagheeb, NCDOT, 716 West Main Street, Albemarle, N.C. 28001, requesting that the current advisory traffic signs at the Sun Valley High School on Old Monroe Road be converted to regulatory traffic signs .**

The current advisory traffic sign carries no speed enforcement authority because no time of day and particular speed is posted on the advisory sign. The regulatory traffic sign on the other hand is enforceable because listed on the sign is the speed limit and the time of day that limit is applicable.

Residents along Old Monroe Road and Old Charlotte Highway have asked for this action. Also, a former council member had repeatedly stated his concerns for the safety of the school children due to the high (45 miles per hour) speed limit utilized during school hours. I believe that the addition of the regulatory traffic signs will help law enforcement better protect all residence in that area.

*Gordon B. Daniels*  
6-17-16

12d

# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: COUNCILMAN DANIELS <sup>Gordon B.</sup> Department: Council member

Contact Phone # (704) 907-1688 Date Submitted 6-7-2016

Date of Town Council Meeting to consider this item: 6-13-16  
Meetings are generally 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)  
see ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:  
Gordon B. Daniels Council member

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input checked="" type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item  
\_\_\_\_\_

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No X (Attach recommendation.)

What action is requested of the Council? vote on motion

What action is requested of the Manager? act on motion

Are Town funds required? Yes (No) \$ \_\_\_\_\_ Funding Source \_\_\_\_\_

**PLEASE PROVIDE:** A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\*

12d

Business Item:

**I motion to have the Town send an official letter to the North Carolina Department of Transportation to have them reevaluate their position on the construction of sound barriers for the Bonterra and Arbor Glen neighborhoods during the construction of the Monroe Bypass project based on maintaining and reducing any decline in property values for this neighborhood and showing our support of the hundreds of Bonterra residents who signed a petition.**

At a previous meeting, the NCDOT indicated that a letter sent by the Town could begin the process to reevaluate this section of the Bypass for sound barriers. I believe that this toll road will reduce the home values for the Bonterra and Arbor Glen neighborhoods. I believe it is the responsibility and duty of all the elected officials to ensure that this project has no negative effects on any Indian Trail home. I also believe the Town should have a Town Hall meeting with these neighborhoods to show our support for their issues.

*Gordon B. Daniels*  
6-7-16

12e TOWN OF INDIAN TRAIL  
AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: COUNCILMAN DANIELS <sup>GORDON B.</sup> Department: Council member

Contact Phone # (704) 907-1688 Date Submitted 6-7-2016

Date of Town Council Meeting to consider this item: 6-13-16  
Meetings are generally 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)  
see ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:  
Gordon B. Daniels Council member

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item  
\_\_\_\_\_

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No X (Attach recommendation.)

What action is requested of the Council? vote on motion

What action is requested of the Manager? act on motion

Are Town funds required? Yes (No) \$ \_\_\_\_\_ Funding Source \_\_\_\_\_

**PLEASE PROVIDE:** A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\*

12e

Business Item:

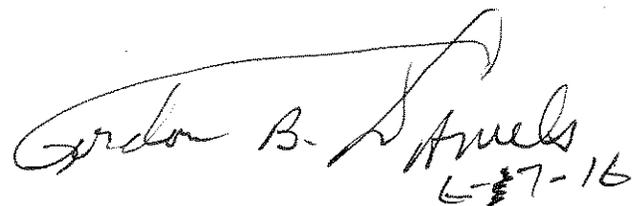
**I make a motion to have the Town Council immediately begin negotiations with owners of the property at 5880 W Hwy 74 #201 Indian Trail NC (Food Lion Town Center) to lease and open a new Union County Sheriff's Office (UCSO) Satellite Station to serve the northern half of Indian Trail that is consistent with the findings found in last years Law Enforcement Report approved by the Town Council.**

The 2015 Law Enforcement Report discusses major law enforcement concerns and deficiencies regarding US-74 and the ability of UCSO to serve both sides of Indian Trail. In the past, the Town Council discussed this Food Lion Town Center a superior location for the UCSO to be housed as a Satellite Station. It gives them easy access to the northern part of Indian Trail, the US-74 corridor, and also the southern half of Indian Trail. Furthermore, in 2017, the NCDOT will be making every intersection on US-74 a 'super street' which will slowdown law enforcement services crossing over US-74.

Currently, the State Employee Credit Union is located at this area, and they are under construction of a new facility in Indian Trail. This will leave this area available to get the best lease price for the Town. Lastly, this location is also next to the ABC store which could provide additional law enforcement support to this area. We should move quickly to make sure we do not lose this opportunity.

According to the Law Enforcement Report, the Town will expand the number of Deputies to 40 before 2025. New space will be needed, and we should be proactive to protect our residents and give UCSO a great location to do their law enforcement business.

The Town Council has an obligation to provide public safety services equally to all of our residents. I believe we should equally protect everyone, this motion allows the Mayor and other members of the Town Council to begin the process to protect all residents equally.

  
Gordon B. Daniels  
6-27-16

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# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: COUNCILMAN GORDON B. DANIELS Department: Council member

Contact Phone # (704) 907-1688 Date Submitted 6-7-2016

Date of Town Council Meeting to consider this item: 6-13-16  
Meetings are generally 2<sup>nd</sup> & 4<sup>th</sup> Tuesday of each month. Meetings begin @ 6:30 p.m., snacks will be provided at all meetings.

Please indicate how much time you expect this matter to take: 15 MIN.

Description (give short summary of topic; this is how item appears on the Agenda.)  
see ATTACHED

Who will attend Council meeting able to respond to questions? Give name & title:  
Gordon B. Daniels Council member

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**
<input checked="" type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session
<input checked="" type="checkbox"/> Business Items	<input type="checkbox"/> Discussion

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item  
\_\_\_\_\_

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No X (Attach recommendation.)

What action is requested of the Council? vote on MOTION

What action is requested of the Manager? Act on MOTION

Are Town funds required? Yes (No) \$ \_\_\_\_\_ Funding Source \_\_\_\_\_

**PLEASE PROVIDE:** A copy of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\*

12f

Business Item:

**I make a motion, in order to compete directly with neighboring municipalities business parks in the future, to have the Town Council to earmark \$ 225,000 of funding in the Economic Development Cost Center in the FY 2016/17 budget to have the Town prepare and send out a competitive RFP before August 1, 2016 for a consultant to prepare a task oriented strategic plan for how the Town can start a business or technology park, how the Town can fund a business or technology park, where specifically should a business or technology park be located, begin negotiations to purchase land, begin legal document preparation, prepare a regional market study to give us direction on what industries we should recruit, discuss with Town of Stallings and Town of Matthews to see if they want to partner with building and funding a new business park, and staffing and operational costs needed for this plan.**

Indian Trail needs more high paying jobs for residents, and more commercial tax income. The best way to accomplish this goal is to build a large 200-400 acre business or technology park. I believe Indian Trail is blessed with a superior geographic location and can be much more competitive being closer to the US- 485 and Monroe Expressway corridors.

In order to fund for these new facilities we should look to the Towns of Stallings and Matthews to assist Indian Trail in strategically funding this new Business or Technology Park. They have been open to this idea in the past and we would all benefit from a partnership. Further, the Town of Huntersville, Town of Davidson, and the Town of Cornelius partnered 10 years ago and constructed a fabulous business park and have cost sharing agreements to make sure all benefits and cost are equally distributed. Indian Trail does not have the large financial resources (\$ 20 million) to invest in this project, therefore finding viable partners is essential to our success. I suggest inviting representatives from Huntersville, Davidson, and Cornelius to tell us their success story of developing a joint ownership business or technology park.

The Town Council in 2014 had started this process, and I urge our new Council to work together and find a path forward on these issues. Our future depends on working together.

*Gordon B. Spivey*  
6-7-16

13a

# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

**This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.**

**Submitted By:** Jay Tryon      **Department:** Park and Rec

**Contact Phone #** 704-821-8114 **Date Submitted** 6/7/16

**Date of Town Council Meeting to consider this item:** 6/13/16

**Please indicate how much time you expect this matter to take:** 5-10 mins

**Description (give short summary of topic, this is how item appears on the Agenda.)**

Crooked Creek Park Splash Pad Project \_\_\_\_\_

**Who will attend Council meeting able to respond to questions? Give name & title:**

<b>Where does this item need to appear? Check all that apply:</b>		
<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input checked="" type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input type="checkbox"/> New Business	<input type="checkbox"/> Old Business	
<b>*Board, commission, or group requesting joint meeting:</b> _____		

**Supply General Statute or local ordinance that governs this item (attach copy)**

**Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No X (Attach recommendation.)**

**What action is requested of the Council?** Approval of design and overall project

**What action is requested of the Manager?** \_\_\_\_\_

**Are Town funds required? Yes \$222,994 Funding Source** PARTF Grant Funds and Capital funds

**\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\***

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# TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

**This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.**

Submitted By: Mayor Pro Tem David Cohn Department: Council

Contact Phone # ( ) \_\_\_\_\_ Date Submitted 6/7/2016

Date of Town Council Meeting to consider this item: 6/13/2016

Please indicate how much time you expect this matter to take: 5-10 min

Description (give short summary of topic, this is how item appears on the Agenda.)

Discussion recent article in EJ accusing certain council members of having a quorum.

Who will attend Council meeting able to respond to questions? Give name & title:

David Cohn

Where does this item need to appear? Check all that apply:

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Consent Agenda           | <input type="checkbox"/> Schedule Public Hearing** | <input checked="" type="checkbox"/> Discussion |
| <input type="checkbox"/> Presentation/Recognition | <input type="checkbox"/> Closed Session            | <input type="checkbox"/> Work session          |
| <input type="checkbox"/> New Business             | <input type="checkbox"/> Old Business              |  |

\*Board, commission, or group requesting joint meeting: \_\_\_\_\_

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes \_\_\_\_\_ No  (Attach recommendation.)

What action is requested of the Council? approve amended policy

What action is requested of the Manager? none

Are Town funds required? No \$ \_\_\_\_\_ Funding Source \_\_\_\_\_

**\*\* If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper \*\***

# Town of Indian Trail

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## Memo

**TO:** Mayor and Town Council  
**FROM:** Jason Tryon, Parks & Recreation Director  
**DATE:** June 13th, 2016  
**SUBJECT:** Crooked Creek Park Splashpad



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In November of 2015 the Town of Indian Trail was awarded a PARTF state grant. This grant was for the creation of a disc golf course, outdoor fitness equipment, expanded walking trail and a splash pad. Staff has worked extremely hard on this project with several companies and received 5 different proposals for the splashpad. These companies include Water Odyssey, Aquatic Recreation Company, Rain Drop, Carolina Recreation, and Splash Zone. Each proposal included roughly the same square footage and number of elements. Staff would like to pursue installation and equipment from Water Odyssey. This design is the best fit with our current theme of the playground and surrounding land. This proposal also comes in at the lowest bid of \$222,994.00. The PARTF funds from this grant would include %50 reimbursed.

Staff is recommending council approve the Water odyssey concepts attached and move forward with construction.



# Town of Indian Trail

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## Memo

**TO:** Mayor and Town Council  
**FROM:** Jason Tryon, Parks & Recreation Director  
**DATE:** June 13th, 2016  
**SUBJECT:** Crooked Creek Park pump house



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In November of 2015 the Town of Indian Trail was awarded a PARTF state grant. This grant was for the creation of a disc golf course, outdoor fitness equipment, expanded walking trail and a splash pad. As part of the splash pad it is required to have a pump house to store the equipment, manifolds, and necessary chemicals. Staff has received several proposals for the necessary pump house and RJR Enterprises has received the lowest bid. Two other proposals were received from other organizations and were higher than RJR Enterprises.

Staff is recommending council approve the RJR Enterprise bid to construct the attached pump house proposal.



# PROPOSAL

Date	Proposal#
2/3/2016	6054647

<b>Name / Address</b>
Town of Indian Trail Jason Tryon 130 Blythe Drive Indian Trail North Carolina 28079

804 N 42nd Street  
Rogers, AR 72756

<b>P.O. No.</b>	<b>Project</b>
	Crooked Creek Build...

<b>Terms</b>	<b>Due Date</b>
Net 30	3/4/2016

Description	Qty	List Price	Amount	Discount	Total
RCP Shelters - 12' x 22' ALL STEEL ENCLOSED HIP SHELTER	1.0	14,560.00	14,560.00		14,560.00
Drawing certification by state registered professional engineer.	1.0	618.00	618.00		618.00
Installation and (Wood stud framed walls with one side double 3' doors)	1.0	6,500.00	6,500.00		6,500.00
Concrete Drain Pit in Building for winterization	1.0	2,500.00	2,500.00		2,500.00
Concrete Pad. 4" gravel base with 4" concrete slab, and Footings	1.0	3,756.00	3,756.00		3,756.00
Subtotal					27,934.00
Optional Exterior Veneer Add one of the following, and Painting/Staining:					
T111 Wood siding Top 4' of wall Painted	1.0	1,565.00	1,565.00		1,565.00
Dry stack faux rock veneer 48" high 4 sides of building	1.0	2,700.00	2,700.00		2,700.00
Subtotal					4,265.00

Unloading, storage, installation, surfacing and site work are not included unless specifically noted on quotation. Not responsible for filter cloth, irrigation rerouting, grass damage, or checking for underground utilities. If installation is quoted, it is assumed that the site has been prepared and that any grade slope in any direction does not exceed 2%. In the event that unexpected soil conditions, such as subsurface rock, are encountered during installation, additional costs to the customer will be applicable.

**Total**

Signature

<b>Phone #</b>	<b>Fax #</b>	<b>Cell</b>	<b>E-mail</b>	<b>Web Site</b>
479-936-1092	479- 439-8692	Ryan 479-936-1092 Ron 479-621-3939	ryanbrown@nwarjr.com ronbrown@nwarjr.com	rjrplay.com



# PROPOSAL

Date	Proposal#
2/3/2016	6054647

<b>Name / Address</b>
Town of Indian Trail Jason Tryon 130 Blythe Drive Indian Trail North Carolina 28079

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Description	Qty	List Price	Amount	Discount	Total
<p><b>PROVIDED BY CUSTOMER:</b> Site preparation and grading within 2" of elevation Minimum 1" water supply line at 60 psi to site Water meter, shut off valve, backflow preventer &amp; pressure reducing valve We will need a 4" Sewer connection at building for backwashing sand filter. Electrical needed is 100 Amp service 1 phase 230V, 60Hz with 3- 2 pole 30A and 5- 1 pole 15A circuits.</p> <p><b>EXCLUSIONS:</b> Taxes, engineer seal/stamped drawings, permit fees, bonding &amp; insurance cost Soil testing and rock excavation</p>					

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<b>Total</b>	\$32,199.00
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Signature \_\_\_\_\_

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