



Transportation Advisory Committee Meeting

Minutes of the October 2, 2012 Meeting

6:00 PM

Administrative Services Building

130 Blythe Drive

Indian Trail, NC 28027

Attendees:

Roland Geoffroy, Chair

Amanda Alfaro, Vice Chair

Dan Jencka

Mike Knight

Chip Long

Michelle Simmons, guest

Scott Kaufhold, Director of Engineering & Public Works

Keith Sorensen, Staff Liason

Vicky Watts, Engineering Contract Analyst

Absent:

Wayne Bell

Amanda Alfaro, Vice Chair

Agenda Items:

Swearing in of Chip Long

Approval of August Minutes

Status of Inactive Members

Project Updates

Annual Report

General discussion

Topics for next meeting

Adjourn

I. Introductory Business

- The meeting commenced at 6:25PM with the swearing in of Chip Long.
- The minutes from the August meeting were unanimously approved.
- The committee voted to officially remove Wayne Bell from the committee for lack of attendance.
- The committee added Public Comment to the agenda in light of the attendance of guest, Michelle Simmons, who introduced herself and explained she is interested in serving on the TAC.

II. Project Updates

- *Hwy 74 Corridor Study*: Mr. Sorensen relayed to the committee that staff has provided comments to the consultant, HNTB, on the draft Framework Plan. HNTB is in the process of addressing the comments and revising the document.
- *Beacon Hills*: Mr. Kaufhold stated the street resurfacing in this neighborhood should be complete by the end of the month.
- *Unionville-Indian Trail Rd Sidewalk*: DOT is reviewing the contract documents for this project. The Town is waiting for construction fund authorization.
- *Poplin Rd Sidewalk*: Under construction. Should be finished by the end of October. This segment of Poplin Rd will also see a speed limit reduction from 45 to 35mph.
- *Chestnut Lane*: 75% complete and expected to be 100% by the end of the month.
- *Chestnut Park*: Under design. Includes Chestnut Lane Phase 1, Shady Bluff Drive, design of the future park at this location and the relocation of Carolina Courts.
- *Old Monroe Rd & Wesley Chapel Stouts*: After deliberations with DOT, the decided treatment for this intersection will be added turn lanes, median improvements, striped crosswalks at all four corners with pedestrian signals/curb and gutter, a new traffic signal at the theatre entrance with a crosswalk from Mustang Drive.
- Mr. Geoffroy inquired about the Rogers Rd sidewalk. Mr. Kaufhold replied this project is moving along as planned.
- Mr. Knight inquired on the status of the traffic studies conducted by the Town recently. Mr. Kaufhold replied that the study results for Brookhaven conclude that all streets within the neighborhood qualify for speed humps. The Town has installed two temporary speed humps as an interim measure to help determine their effect on reducing speeding.

III. Annual Report

- The committee discussed what should be the content of this year's annual report. Because most of the committee members have just come onboard in recent months, it was decided that it is best to focus on future goals of the committee rather than past accomplishments. The following ideas came out of this discussion: a) Have a full committee of 7 members and 2 alternates by early next year. b) Develop a social media campaign to spread awareness to Town residents about transportation issues/projects and to help generate more public participation in the process. c) Create a "how to guide" to help walk residents through the process of requesting sidewalks. d) Prioritize which projects the TAC would like to recommend to Council.

IV. General Discussion

- Mr. Sorensen asked if any of the members would be interested in serving on a steering committee for the update of the Town's Comprehensive Land Use Plan. Members said they would check their calendars and get back in touch with the staff liaison regarding their availability.
- Because the next scheduled meeting falls on Election Day, it was decided to reschedule the November TAC meeting for Monday, November 5th.
- The meeting was adjourned at 7:50PM.