

**MAYOR**  
Michael L Alvarez

**MAYOR PRO TEM**  
David L. Cohn



**TOWN COUNCIL**  
Robert W. Allen  
Christopher M. King  
Darlene T. Luther  
David K. Waddell

Indian Trail Town Council Meeting  
May 14, 2013  
Civic Building  
6:30 p.m.

**1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ADDITIONS AND DELETIONS**

**3. MOTION TO APPROVE AGENDA**

**4. PRESENTATIONS**

- a. [Proclamation for Indian Trail Presbyterian Church](#)
- b. Union County Council on Aging
- c. Presentation to Bill Smith, Union County Urban Forrester for his work on the Mayor's Tree Initiative
- d. Recycling Update by Waste Pro
- e. [Lupus Awareness Month Proclamation](#)

**5. PUBLIC COMMENTS**

**6. CONSENT AGENDA**

- a. [Approval of April 23, 2013 draft minutes](#)
- b. [Tax Report for Month End April 2013](#)
- c. [MSLO Rocky River Road](#)
- d. [Budget Amendments](#)

**7. PUBLIC HEARINGS**

*None*

**action**

**8. BUSINESS ITEMS**

- a. Town Manager Budget Recommendation

- b. Council requested Community Center/Municipal Center Financing Information
- c. Council Consideration of Approval of Indian Trail Citizen Academy
- d. Prohibitive Costs and policies of obtaining public information – *This matter was requested by Council Member Waddell*

**9. DISCUSSION ITEMS**

**10. MANAGERS REPORT**

**12. COUNCIL COMMENTS**

**13. CLOSED SESSION**

**action**

**14. ADJOURN**

**action**

**To speak concerning an item on the Agenda, please print your name and address on the sign up sheet on the table prior to the meeting. Each speaker will be limited to 3 minutes.**

**AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS**

*The Town of Indian Trail is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in this meeting may contact the Town Clerk at least 48 hours prior to the meeting. The e-mail address is [townclerk@admin.indiantrail.org](mailto:townclerk@admin.indiantrail.org); the phone number is 704-821-2541*

# PROCLAMATION

**WHEREAS,** February 16, 2013 marked the 100<sup>th</sup> Anniversary of Indian Trail Presbyterian Church (locally known as the Rock Church) which was dedicated to the service of God and humanity by a small group of dedicated and forward looking members; and

**WHEREAS,** we give pause, honor and praise this day for the deep and abiding commitment of those who in faith began this work, and for all those who have given so unselfishly during these many years to help the work, grow and thrive providing valuable human services to this community; and

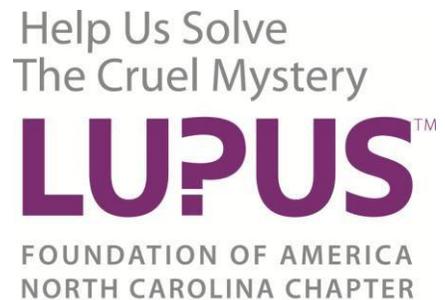
**WHEREAS,** our entire community has benefitted from the fine influence of this church through the years, and the many facets of its outreach; and

**WHEREAS,** it is a pleasure to extend this expression of our esteem and best wishes to the members of this congregation on the memorable occasion of this Anniversary;

**NOW, THEREFORE,** I, Michael L. Alvarez, Mayor along with the Indian Trail Town Council express our congratulations on this momentous occasion.

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**Michael L. Alvarez, Mayor**



## **LUPUS AWARENESS MONTH PROCLAMATION**

**Whereas**, each year, the Lupus Foundation of America designates May as National Lupus Awareness Month to show support for the estimated 1.5 million Americans who have lupus.

**Whereas**, lupus is an unpredictable and misunderstood autoimmune disease that ravages different parts of the body. It is difficult to diagnose, hard to live with, and a challenge to treat.

**Whereas**, lupus can affect any part of the body, including the skin, lungs, heart, kidneys, and brain. No organ is spared. The disease can cause seizures, strokes, heart attacks, miscarriages, and organ failure.

**Whereas**, lupus can be particularly difficult to diagnose because its symptoms are similar to those of many other illnesses, and major gaps exist in understanding the causes and consequences of lupus. More than half of all people with lupus take four or more years and visit three or more doctors before obtaining a correct diagnosis.

**Whereas**, while lupus strikes mostly women of childbearing age, no one is safe from lupus. African Americans, Hispanics/Latinos, Asians and Native Americans are two to three times more likely to develop lupus - a disparity that remains unexplained.

**And Whereas 45,000 North Carolinians** are affected by lupus.

**Now, therefore, I, Mayor Michael Alvarez** do hereby proclaim the month of May as Lupus Awareness Month in the Town of Indian Trail, North Carolina.

I urge each of our citizens to observe this month by educating themselves on the symptoms and impact of lupus, and to join with the North Carolina Chapter of the Lupus Foundation of America in supporting programs of research, education, and community service.

**In witness whereof**, I have hereunto set my hand the 14th day in May in the year 2013.

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**Michael L. Alvarez, Mayor**



**Town of Indian Trail**  
**Minutes of Town Council**

**April 23, 2013**

**Civic Building**

**6:30 P.M.**

The following members of the governing body were present:

Mayor: Michael L. Alvarez

Council Members: Robert Allen, David Cohn, Christopher King, Darlene Luther, and David Waddell.

Absent Members: Planning Director Shelley DeHart.

Staff Members: Town Manager Joe Fivas, Town Clerk Peggy Piontek, Town Attorney Keith Merritt, Director of Community & Economic Development Kelly Barnhardt, Finance Director Marsha Sutton, Tax Collector Janice Cook, Director of Engineering and Public Works Scott Kaufhold, Director of Human Resources Miriam Lowery, Senior Planner Rox Burhans, and Public Information Officer/Events Coordinator Rebecca Carter.

**CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Alvarez called the meeting to order, invited Boy Scout Troop 97 to lead in the Pledge of Allegiance and announced that the Town is looking for applicants for the various Boards and Committees.

**ADDITIONS AND DELETIONS**

David Waddell made a motion to approve adding the Urban Archery 2014 Renewal to the Consent Agenda as item d.

Council voted unanimously in favor of the motion.

### **MOTION TO APPROVE AGENDA**

Christopher King made a motion to approve the agenda.

Council voted unanimously in favor of the motion.

### **PRESENTATIONS**

- a. Proclamation for Donate Life Month

Mayor Alvarez read the Proclamation. **(COPY ATTACHED HERETO AND MADE A PART OF THE MINUTES)**

### **PUBLIC COMMENTS**

Sonny Gontro, 13803 Independence, Indian Trail, NC advised he is representing the Indian Trail Business Association and announced they are partnering with Indian Trail Elementary School for a fundraiser on May 11th from 11 am - 2 pm. The event is called Indian Trial for kids dedicated to health, fitness, safety & environmental awareness is free and provided Council and the audience with events planned for the day inviting everyone to come out.

Carlton Aldrich, 2033 Fripp Lane, Indian Trail suggested we have music or Marching Bands at the July 4th Parade. Also suggested that Political Parties be permitted to participate in parade. Mr. Fivas informed Mr. Aldrich that he believes we don't have any limits on parade entries and that we have tried on numerous occasions with many different marching bands to get them to play in the parade with no success.

### **6. CONSENT AGENDA**

- a. Approval of April 9, 2013 draft minutes
- b. Woolpert Capital Project Ordinance **(COPY ATTACHED HERewith AND MADE A PART OF THE MINUTES)**
- c. Budget Amendments **(COPY ATTACHED HERewith AND MADE A PART OF THE MINUTES)**
- d. Urban Archery Participation Form for 2014 *this item was added as a result of a motion made under additions and deletions.* **(COPY ATTACHED HERewith AND MADE A PART OF THE MINUTES)**

Christopher King made a motion to approve the Consent Agenda.

Motion Passed 4 - 1 with David Waddell opposing.

### **PUBLIC HEARINGS**

*None*

### **BUSINESS ITEMS**

a. Council consideration of approval of Chestnut Change Order

Mr. Fivas displayed recent photographs of the project along with some examples of anticipated items in the park. Mr. Fivas reviewed this matter from the last meeting, advising the change order before them is for \$1,300,000.00

Robert Allen made a motion to approve the Change Order **(COPY ATTACHED HEREWITH AND MADE A PART OF THE MINUTES)**

Motion Passed 4 - 1 with David Waddell opposing.

b. Council consideration of approval of Chestnut Corridor Right-of Way Agreement

Mr. Fivas explained that staff and legal has been working with the property owners to negotiate the Right of Way for the Chestnut Connector and if approved the design would begin and construction commence in the fall of this year.

Christopher King made a motion to approve the Chestnut Corridor Right-of Way Agreement. **(COPY ATTACHED HEREWITH AND MADE A PART OF THE MINUTES)**

Motion Passed 4 - 1 with David Waddell opposing.

c. Council consideration of approval of design and permitting for Chestnut Extension to US-74

Mr. Fivas advised that now that the previous item has been approved this item will get us the design for the project, costing \$45,000.00.

Christopher King made a motion to approve the design and permitting for Chestnut Extension to US-74 **(COPY ATTACHED HEREWITH AND MADE A PART OF THE MINUTES)**

Motion Passed 4 - 1 with David Waddell opposing.

d. Council consideration of Amendment to Capital Project Ordinance for Chestnut Park

Mr. Fivas advised that the initial contract required a project ordinance; this is an update to that ordinance.

Robert Allen made a motion to approve the Amendment to Capital Project Ordinance for Chestnut Park **(COPY ATTACHED HEREWITH AND MADE A PART OF THE MINUTES)**

Motion Passed 4 - 1 with David Waddell opposing.

e. Council consideration of changing the permanent name of Sardis Park to Crooked Creek Park of Indian Trail - requested by Council Member King

Mr. King advised that the names given to the two parks were given for identification purposes to avoid confusion. He is suggesting the name Crooked Creek Park as when he went out to the park there is a crooked creek running through it. He is requesting to officially name the park Crooked Creek Park of Indian Trail and inquired if any other Council Member have any other ideas. All Council Members agreed with the name.

Christopher King made a motion to approve changing the permanent name of Sardis Park to Crooked Creek Park of Indian Trail  
Council voted unanimously in favor of the motion.

- f. Council consideration of supporting a Resolution supporting local government authority - requested by Council member Luther

Ms. Luther advised that the State is trying to take control away from Elected Officials and residents of cities. Ms. Luther referred to House Bill 150, building inspections, annexations of donut holes; there is a lot of actions at State level trying to take over municipal controls. Ms. Luther requested Council to support this Resolution.

Darlene Luther made a motion to approve the Resolution Supporting Local Government Authority **(COPY ATTACHED HEREWITH AND MADE A PART OF THE MINUTES)**  
Council voted unanimously in favor of the motion.

Ms. Luther read the Resolution into the record.

#### **DISCUSSION ITEMS**

- a. Council discussion and update on Wayfinding designs

Mr. Fivas explained the presenter is late and requested this matter be moved further along in the agenda.

Robert Allen made a motion to approve suspending the Rules and moving to item 9a to Item 10.5.  
Council voted unanimously in favor of the motion.

#### **BUDGET ITEMS**

- a. Law Enforcement Needs Assessment - this matter was requested by Mayor Alvarez

Mayor Alvarez advised this item was requested before the contract negotiations by Mr. Waddell but no vote was taken. Mayor Alvarez suggested we find out the cost of having an independent agency perform a study to determine a needs assessment and have Council review it to determine if it's necessary and possibly add it to the 2013/2014 budget. After a discussion, by consensus Council directed that this item be included as a line item in the upcoming budget.

b. Addition of Law Enforcement Deputies - this matter was requested by Mayor Alvarez

Mayor Alvarez advised he is not expecting any action until after the needs assessment has been complete; as we cannot be sure how many, if any, officers we will need and would like the assessment to include this. His concern is with the new parks, and increase in housing, he would like Council to be aware of cost and what the needs are in advance. Council had a lengthy discussion resulting in the decision that the needs assessment will determine if we should add any more deputies.

c. Discussion of Community Center/ Municipal Center - requested by Council Member Luther

Ms. Luther stated this is just to start the discussion on building a New Town Hall and Community Center. We've spoken for quite a while and this is something we will definitely need as we build towards the future. We did have a study done that indicated 25-30,000 square feet would be required; and if we're going to do it is it something we consider now or do it later. The value is lower than it's ever been, it will go up and is starting to do so, and the interest rates are low. It's more about a cost saving thing for the long term for the town. Council discussed this matter and by consensus directed the Town Manager to provide them with financing options to be presented at whatever meeting he feels is necessary.

d. Discussion and update on video/audio options for Town Council meetings

Mr. Fivas advised that staff looked at changing our audio system with a saving of approximately \$4-5,000 a year all the way to having options with cameras and those costs are probably \$15-20,000 for good cameras. Council had a discussion on this subject with Mr. Fivas suggesting that staff provide Council with some options but not include it in the budget. Council can determine if it goes into the budget during the budget discussions.

e. Discussion and update on searchable UDO and Town Ordinances

Mr. Fivas advised that staff researched companies that will codify codes, digitalize it and put into a comprehensive system with diagnostic tools, the whole process from beginning to end; redoing our ordinances, putting it into the system with the UDO both being searchable, base system is somewhere between \$15-20,000.

Mr. Fivas stated that our codes need to be reevaluated and updated, suggesting we should start the process of updating our codes and then we can determine if we want to make it searchable.

f. Discussion and update on website improvements

Mr. Fivas advised that staff reviewed our system and got some diagnostics and we agree that our system is out of date and needs to be redone. Some of the comments we received is that we still have some usable

time with what we have now. Mr. Fivas suggested starting the planning process and be prepared for next year's budget process and launch it then. Staff can do research and bring the information back to Council early next year.

**COUNCIL DISCUSSION AND UPDATE ON WAYFINDING DESIGNS** - *this item was moved as a result of a motion made by council Member Allen*

Mr. Bizzell complimented staff on the quick response to questions during the process. He informed Council that the key to success is a large scale boulevard sign. One of the most important features is an iconic image that people can identify and Indian Trail does not have it.

All of the colors are within NCDOT and MUTD standards so there is no issue with them. From a traffic standpoint the light sign will be better seen at night, the dark background is better during the day.

Mr. Bizzell provided the anatomy of a wayfinding sign is: a well done sign provides no more than 3-4 destinations on a sign, consistent message on top of every sign (LOGO), and having a dividing line between change of directions. Messages need to be clear, consistent and easy to read.

Gateway signs should create a presence when you hit Indian Trail on 74, suggesting putting it on the west side near the new Chestnut Connector. The best way to connect to people is website and gateway signs suggesting stone work and copper will create a nice image. Mr. Bizzell presented two images advising the smaller gateway sign doesn't have an electronic message board. From a mapping standpoint - 2.5 miles of 74 makes it easy to create branding identity. Boulevard signs will be located at major intersections; wayfinding positions will cover about 24 different locations. If you're driving through Indian Trail you should be reminded about a brand every 4-5 minutes.

Mr. Bizzell showed Council 3 different pole and bracket designs. The next step, based on sign and pole design approval includes final working on drawings for signage selection, selecting qualified fabrication firms, prepare a request for pricing (RFP), making exact sign locations, preparing NCDOT approval documents and submit them to NCDOT. It takes approximately 90-120 days to get approval. Mr. Bizzell informed Council that oversized boulevard street signs do not require NCDOT approval providing a good opportunity to start the project and get visible results to the project quickly. By consensus Council approved the conceptual designs presented and Mr. Bizzell advised that he will stake and photograph locations within the next 30 days.

**MANAGERS REPORT**

Mr. Fivas reminded everyone about trash day Saturday from 9 a.m. to 12 p.m. and that the Sunset Series is starting the next week.

Mr. Fivas informed Council about the bond process that the Finance Department did a great job on presentation to prepare strong documents and we have shocked everyone involved in our bond process.

Most people thought we'd get AA3 but we received AA2 & AA+, which is unheard of. They like our fiscal conservativeness and how we run the town, good sell on debt, capital reserve fund, appreciate our fund balance and our answers to their questions were acceptable. We were able to go out and sell our bonds and we were able to get an interest rate below 2% when we thought we would get 3% a savings of \$50-80,000 per year for the next 3 years. He advised that everyone should take pride that the people in NY are evaluating all aspects of our town and gave us one step below an AAA rating. This is a rating that is generally given to cities like Charlotte and Huntersville. He thanked Ms. Sutton & Ms. Smith for all their hard work.

### **COUNCIL COMMENTS**

Ms. Luther stated that it's great to hear the news about our bond rating and is proud of our town government. She is excited about the new Indian Trail wayfinding signs, parks, and roads and feels it's a great time to be a part of it. Ms. Luther commented on the bombing in Boston and stated: God Bless the victims of Boston.

Mr. Allen stated it is a good time to be in Indian Trail, these are things discussed for years and it's nice to see dirt moving, years from now seeing the trees grown, build out of Sun Valley Commons a \$60,000,000 project, we'll have options. Thoughts and prayers for the people in Boston and all of us, freedoms taken for granted but bought and paid for in blood.

Mayor Alvarez stated not to forget the people in West Texas and Boston. Acknowledged that tomorrow Governor McCrory will be signing Kilah's Law into law, great kudos to the Town of Indian Trail for protecting one of its own and taking it one step further. He thanked the Town of Stallings for stepping up as the first town to adopt the Resolution. With these tragedies it makes one look in the mirror at themselves and he does not like what he has seen, he has acted rash, insulting to people and not led the meetings the way he should have. Today he makes a vow to the Town of Indian Trail to step it up and be a better example of the leader he was elected to be and not get into personal arguments with anyone. Disagreements are one thing; attack the opinion but never the person.

Mr. Waddell commented on the Donate Life Proclamation advising you need to have a living will and put it in there. On parades, he really appreciated Mr. Aldrich's comments on the July 4th parade, he would love to see them, he was in a marching band, we have two high schools here and doesn't see it as a problem. There is a re-evaluation coming up in Union County requesting that Council consider it when deciding on budget. He expressed concern about the Connector, what's going to happen at 74, intersection by hardware store is dangerous now, and he's nervous about that. As for the Resolution to local authority, he did get sarcastic, read portion advising that he's fine with the State keeping an eye on local government.

Mr. King stated it was a great productive meeting tonight, one of the best he's seen in a while. Mr. Waddell was the swing vote tonight for the first time. The bond rating is excellent news on top of the great meeting.

Mr. Cohn thanked staff for doing a great job on the bond, shows how hard you work and how good you are, thank you for saving the taxpayers money. He thinks they are fantastic.

Mr. Fivas advised we call the local High Schools to participate in the July 4th Parade and every year they say no.

**CLOSED SESSION**

*None*

**ADJOURN**

Robert Allen made a motion to adjourn  
Council voted unanimously in favor of the motion.

**DRAFT**

**APPROVED:**

\_\_\_\_\_  
**Michael L. Alvarez, Mayor**

Attest:

\_\_\_\_\_  
Peggy Piontek, Town Clerk



**TO:** Mayor and Town Council

**FROM:** Janice Cook, Tax Collector

**DATE:** May 14, 2013

**SUBJECT: Month end April 2013**

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According to G.S. 105-370 (7), it is the duty of the tax collector to submit to the governing body at each of its regular meetings a report of the amount he has collected on each year's taxes with which he is charged, the amount remaining uncollected, and the steps he is taking to encourage or enforce payment of uncollected taxes.

Tax department currently is working with bank attachments and debt setoff, in order to prompt delinquent taxpayers, to fulfill their obligation for property taxes.

Description	Count	Principal				Penalty	Total
		Arrears/Other	Fiscal 2012	Fiscal 2013	Future		
Adds	633						
Changes	33465						
Billing	31150	0.00	6,966,936.07	0.00	0.00		6,966,936.07
Deductions	0	0.00	0.00	0.00	0.00		0.00
Payments	28879	75,973.25-	0.00	6,815,025.82-	0.00	6,938.24-	6,897,937.31-
Reversals	11	7,750.53	3,001.83	0.00	0.00	0.00	10,752.36
Adjustments	2350	0.00	1,911.06-	0.00	0.00	118.72-	2,029.78-
Apply Over	56	0.00	41.04-	0.00	0.00	0.00	41.04-
Rev Appl Ovr	0	0.00	0.00	0.00	0.00	0.00	0.00
Ref Overpay	173	67,474.18	0.00	0.00	0.00	0.00	67,474.18
Cnc'l Overpay	3	1.07	0.00	0.00	0.00	0.00	1.07
Penalty	6015					11,793.94	11,793.94
Totals	102735	747.47-	6,967,985.80	6,815,025.82-	0.00	4,736.98	156,949.49



STATE OF NORTH CAROLINA  
DEPARTMENT OF TRANSPORTATION

PAT MCCRORY  
GOVERNOR

APRIL 25, 2013

ANTHONY J. TATA  
SECRETARY

Ms. Peggy Piontek  
Town of Indian Trail  
PO Box 2430  
Indian Trail, NC 28079

Dear Ms. Piontek:

Attached are Municipal Speed Limit Ordinances enacting a speed zones Rocky River Road (SR 1514) in Indian Trail. Current speed limits have not been altered. Our office is cleaning up our ordinance system to reflect the current posted speed limits in the field.

If you are in agreement please have the ordinances executed by the proper city officials and returned to this office for further handling. PLEASE DO NOT ALTER OR ADD TO THIS ORDINANCE.

If you have any questions or concerns, please contact Mr. Sean Epperson at 704-983-4400.

Sincerely,

A handwritten signature in cursive that reads "Louis L. Mitchell" with the initials "LLM" written below the name.

Louis L. Mitchell, PE  
Division Engineer

LLM/lhj

Cc: John Underwood, District Engineer

File

Attachment

**Certification of Municipal Declaration  
To Enact Speed Limits and Request for Concurrence**

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Concurring State Ordinance Number: 1066464

Division: 10      County: UNION

Municipality: INDIAN TRAIL

Type: Municipal Speed Zones

Road: SR 1514

Car: 55 MPH

Truck: 55 MPH

Description: (Rocky River Rd) From a point .25 mile south of SR 1520 (Indian Trail Fairview Road) southward to a point .57 mile south of SR 1520.

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**Municipal Certification**

I, \_\_\_\_\_, Clerk of \_\_\_\_\_, do hereby certify that the municipal governing body, pursuant to the authority granted by G.S. 20-141(f), determined upon the basis of an engineering and traffic investigation and duly declared, on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, the speed limits as set forth above on the designated portion of the State Highway System, which shall become effective when the Department of Transportation has passed a concurring ordinance and signs are erected giving notice of the authorized speed limit.

The said municipal declaration is recorded as follows:

Minute Book: \_\_\_\_\_ Page: \_\_\_\_\_ Ordinance/Resolution Number: \_\_\_\_\_

In witness whereof, I have hereunto set my  
hand and the municipal seal this \_\_\_\_\_ day  
of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(signature)

(municipal seal)

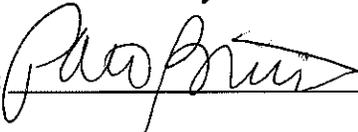
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**Department of Transportation Approval**

Division: 

Title: DTE

Date: 4/25/13

Region: 

Title: PTE

Date: 4/25/13

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**Certification of Municipal Declaration  
To Enact Speed Limits and Request for Concurrence**

---

Concurring State Ordinance Number: 1066465

Division: 10      County: UNION

Municipality: INDIAN TRAIL

Type: Municipal Speed Zones

Road: SR 1514

Car: 55 MPH

Truck: 55 MPH

Description: (Rocky River) From a point .67 mile south of SR 1520 (Indian Trail Fairview) southward to a point .80 mile south of SR 1520.

---

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Minute Book: \_\_\_\_\_ Page: \_\_\_\_\_ Ordinance/Resolution Number: \_\_\_\_\_

In witness whereof, I have hereunto set my hand and the municipal seal this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
(signature)

\_\_\_\_\_  
(municipal seal)

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**Department of Transportation Approval**

Division: 

Title: DTE

Date: 4/25/17

Region: 

Title: RTE

Date: 4/25/13

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**TO:** Mayor and Town Council  
**FROM:** Joe Fivas  
**CC:** Marsha Sutton  
**DATE:** May 14, 2013  
**SUBJECT:** Budget Amendments for May 14th Meeting

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Please find attached budget amendments processed for the month of April. Please feel free to call, email, come in or ask any questions you may have regarding these matters.

**TOWN OF INDIAN TRAIL  
BUDGET TO BUDGET AMENDMENT REQUEST**

DATE 4/18/13

**DEPARTMENT**

Account Number	(Transfer In / Out) Type	Amount	Description
3-10-10-4310-397-001	Transfer in	17,454. <sup>00</sup>	Reallocate Funds for GHSP
3-10-00-4120-395-000	Transfer out	2,500. <sup>00</sup>	"
3-10-00-4210-510-000	TRANS. out	2,000. <sup>00</sup>	"
3-10-00-4210-511-000	TRANS. out	2,000. <sup>00</sup>	"
3-10-00-4130-311-000	TRANS. out	776. <sup>00</sup>	"
3-10-00-4130-395-000	TRANS. out	637. <sup>00</sup>	"
3-10-00-4130-397-000	TRANS. out	1,015. <sup>00</sup>	"
3-10-00-4130-491-000	TRANS. out	175. <sup>00</sup>	"
3-10-00-5000-450-000	TRANS. out	3,500. <sup>00</sup>	"
3-10-00-8110-520-002	TRANS. out	3,000. <sup>00</sup>	"
3-10-40-4260-359-000	TRANS. out	1,791. <sup>00</sup>	"
		-	-

**EXPLANATION:**

Reallocation for the GHSP.

**REQUESTED BY:**

FINANCE: *Masha S. Sutton*

TOWN MANAGER: *J. M. J.*

For Finance Dept Only:

EFFECTIVE DATE: 4/18/13 JOURNAL NO. ASSIGNED: 313

FISCAL YEAR: 2013 ENTERED: 9/2

PERIOD: 10 DATE: 4/18/13

REFERENCE NUMBER: 314, 315, 316

Our Payroll System automatically generates the accounting entries for payroll and books the entry. Our financial software uses the same automated numbering system for these entries and the budget amendments. This is an automated booking entry not an amendment to the budget.





**TOWN OF INDIAN TRAIL  
BUDGET TO BUDGET AMENDMENT REQUEST**

DATE

4/30/13

page 1002

DEPARTMENT

Account Number	(Transfer In / Out) Type	Amount	Description
3-42-00-8180-993-002	Transfer out	845,000.00	christmas imp. ord amend
3-42-00-9840-980-000	Transfer in	845,000.00	"
3-10-80-8170-599-000	Transfer out	230,000.00	"
3-10-00-9840-980-000	Transfer in	230,000.00	"
3-41-00-8110-599-000	Transfer out	200,000.00	"
3-41-00-9840-980-000	Transfer in	200,000.00	"
3-60-90-7500-550-000	Transfer out	45,500.00	"
3-60-90-9840-980-000	Transfer in	45,500.00	"
3-15-20-4512-399-000	Transfer out	10,000.00	
3-15-20-4512-399-003		3472.56	
3-15-20-4512-550-000		29,000.00	
3-15-20-4512-551-000		1885.91	
3-15-20-4512-591-000		7926.35	
3-15-20-4512-592-000		1440.73	Christmas Imp. ord. Amend
continued on page 2			

**EXPLANATION:**

Establishing transfer accounts in each fund for new capital project fund for Christmas Improvement Ordinance.

**REQUESTED BY:**

FINANCE: *Marshall Sutter*

**TOWN MANAGER:**

*[Signature]*

For Finance Dept Only:

EFFECTIVE DATE: 4/30/13 JOURNAL NO. ASSIGNED: 319

FISCAL YEAR: 2013 ENTERED: 9/8

PERIOD: 10 DATE: 5/1/13







## Town of Indian Trail

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# Memo

**TO:** Mayor and Town Council

**FROM:** Joe Fivas Town Manager

**DATE:** May 14, 2013

**SUBJECT:** Community/Municipal Center  
Financing Information



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At the April 23rd Town Council Meeting, staff was directed to provide Council with some financing options for constructing a Community/Municipal Center.

JAF



**TO:** Mayor and Town Council  
**FROM:** Rebecca Carter  
**DATE:** May 9, 2013  
**SUBJECT:** Citizens Academy presentation

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Staff will present an Indian Trail Citizen's Academy format for Council consideration and approval.