

**MAYOR**  
Michael L. Alvarez

**MAYOR PRO TEM**  
David L. Cohn



**TOWN COUNCIL**  
Robert W. Allen  
Christopher M. King  
Darlene T. Luther  
David K. Waddell

Indian Trail Town Council Meeting  
July 09, 2013  
Civic Building  
6:30 p.m.

**1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

**2. ADDITIONS AND DELETIONS**

**3. MOTION TO APPROVE AGENDA**

**4. PRESENTATIONS**

**5. COMMITTEE APPOINTMENTS**

Council was provided a packet of all Committee Applicants at the June 11<sup>th</sup> meeting, for their review, research and consideration. Tonight Council will select applicants to fill the seats of the following committees:

- Park Tree & Greenway – 3 Regular Member & 1 Alternate position available
- Public Safety - 4 Regular Member & 1 Alternate position available
- Transportation Advisory - 5 Regular Member & 1 Alternate position available
- Stormwater Advisory Committees – 5 Regular Member & 2 Alternate positions available
- Citizen Academy – up to 20 members

**6. PUBLIC COMMENTS**

**7. CONSENT AGENDA**

- a. [Approval of draft minutes for June 11, 2013](#)
- b. [Budget Amendments](#)
- c. [Tax Report for Month End June 2013](#)
- d. [2012-2013 Powell Bill Map](#)
- e. [Approval of Playground purchase](#)
- f. [TND Land Development](#)

**8. PUBLIC HEARINGS**

**action**

a.

**9. BUSINESS ITEMS**

- a. [Council consideration for approval of Municipal Code](#)
- b. Discuss conducting a forensic audit for the last seven years – *this item was requested by Council Member Waddell*
- c. [Council consideration for approval of Permit for use at public exhibition under § 14-413.](#)

**10. DISCUSSION ITEMS**

- a. [Law Enforcement Assessment](#)
- b. [Old Monroe Road widening update](#)
- c. [Comprehensive Plan update](#)
- d. [Entertainment District](#)
- e. US-74 Beautification - *this matter was requested by Council Member Luther*
- f. Videotaping Council Meetings - *this matter was requested by Council Member Luther*

**11. MANAGERS REPORT**

**12. COUNCIL COMMENTS**

**13. CLOSED SESSION**

**action**

**14. ADJOURN**

**action**

**To speak concerning an item on the Agenda, please print your name and address on the sign up sheet on the table prior to the meeting. Each speaker will be limited to 3 minutes.**

**AS A COURTESY, PLEASE TURN CELL PHONES OFF WHILE MEETING IS IN PROGRESS**

*The Town of Indian Trail is committed to providing all citizens with the opportunity to participate fully in the public meeting process. Any person with a disability who needs an auxiliary aid or service in order to participate in this meeting may contact the Town Clerk at least 48 hours prior to the meeting. The e-mail address is [townclerk@admin.indiantrail.org](mailto:townclerk@admin.indiantrail.org); the phone number is 704-821-2541*



**Town of Indian Trail**  
**Minutes of Town Council**  
**June 11, 2013**  
**Civic Building**  
**6:30 P.M.**

The following members of the governing body were present:

Mayor: Michael L. Alvarez

Council Members: Robert Allen, David Cohn, Darlene Luther, and David Waddell.

Absent Members: Christopher King.

Staff Members: Town Manager Joe Fivas, Town Clerk Peggy Piontek, Town Attorney Keith Merritt, Director of Community & Economic Development Kelly Barnhardt, Planning Director Shelley DeHart, Finance Director Marsha Sutton, Tax Collector Janice Cook, Director of Engineering and Public Works Scott Kaufhold , Director of Human Resources Miriam Lowery, and Senior Planner Rox Burhans .

**CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**

Mayor Alvarez called the meeting to order and led in the Pledge of Allegiance.

**ADDITIONS AND DELETIONS**

David Waddell made a motion to approve adding the Resolution supporting the 2009-2014 Comprehensive Facilities Assessment as item 9c.  
Council voted unanimously in favor of the motion.

### **MOTION TO APPROVE AGENDA**

Robert Allen made a motion to approve the Agenda.  
Council voted unanimously in favor of the motion.

### **PRESENTATIONS**

*None*

### **BOARD INTERVIEWS**

#### *a. PLANNING BOARD:*

- 1) KURT KENNEL - Council asked and Mr. Kennell answered several questions.
- 2) DOUGLAS GIGI - Mr. Gigi was unable to attend the meeting.
- 3) JACK JAMES - Council asked and Mr. James answered several questions.

Mr. Fivas read the names of the applicants who are requesting reappointment.

Robert Allen made a motion to approve appointing Sidney Sandy as an Alternate Member.  
Motion Passed 3 - 1 with David Waddell opposing.

Mayor Alvarez announced that Council Member King is not in attendance.

David Cohn made a motion to approve appointing Alan Rosenberg as a Regular Member of the Planning Board.  
Council voted unanimously in favor of the motion.

David Waddell made a motion to approve appointing Jack James as a Regular Member of the Planning Board.  
Council had a brief discussion about this.  
Motion Failed 3 - 1 with Robert Allen, David Cohn, and Darlene Luther opposing.

Robert Allen made a motion to approve reappointing Pattie Cowan and Larry Miller as Regular Member positions of the Planning Board.  
Motion Passed 3 - 1 with David Waddell opposing.

#### *b. BOARD OF ADJUSTMENT:*

- 1) ROBERT THURBON - Council asked and Mr. Thurbon answered several questions.
- 2) SHIRLEY HOWE - Council asked and Ms. Howe answered several questions.

## COUNCIL BOARD APPOINTMENTS

David Cohn made a motion to approve appointing Shirley Howe as a Regular Member of the Board of Adjustment.

Motion Failed 3 - 1 with Robert Allen, Darlene Luther, and David Waddell opposing.

David Cohn made a motion to approve appointing Shirley Howe as an Alternate Member of the Board of Adjustment.

Council voted unanimously in favor of the motion.

David Waddell made a motion to approve appointing Robert Thurbon as an Alternate Member of the Board of Adjustment.

Council voted unanimously in favor of the motion.

Darlene Luther made a motion to approve reappointing Daniel Takah as a Regular Member of the Board of Adjustment.

Council voted unanimously in favor of the motion.

## **PUBLIC COMMENTS**

Steven Chip Long, 1012 Cranston Crossing Place, Indian Trail, NC as a member of the Transportation Advisory Committee stated it's been about 5 years since the Town has received an in depth assessment of the pavement condition. Mr. Long stated that the Committee discussed the opportunity to have an unbiased, third party assessment team that uses a Federal condition rating method, recommending we put this in the budget to enable us to determine which streets need repairs immediately and which can wait.

James A. White, 1815 Greentree Lane, Indian Trail, NC requested that Council consider including video so residents can view the presentations as well as listen to them.

## **CONSENT AGENDA**

- a. Approval of draft minutes for May 28, 2013
- b. Budget Amendments **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**
- c. Removal of Committee Member

Robert Allen made a motion to approve the Consent Agenda.

Motion Passed 3 - 1 with David Waddell opposing.

## **PUBLIC HEARINGS**

- a. Annexation #136

Ms. DeHart presented the subject property is located on the south side of Highway 74 between Smith Farm Road and Indian Trail Road within the unincorporated area of the County. The property is wooded, undeveloped parcel with a recorded sanitary sewer easement that transverses the property It is approximately 15.34 acres in size and is zoned Union County R-20. The location map also delineates the future Chestnut Park which abuts the corner of the property. The future Chestnut Parkway will extend from the town park property across the subject property to connect to Highway 74. The property owners have requested the annexation ordinance be effective June 30, 2014.

Ms. DeHart read the consistence findings, pursuant to NCGS 160A-31(d) regarding voluntary annexations in North Carolina must be made for the annexation to be valid: The Town Council of Indian Trail finds that, pursuant to the requirements of NCGS 160A-31(d), that the proposed Annexation Ordinance #136 petition offered by the applicants does in fact meet all the requirements for a proper voluntary annexation under North Carolina law and is found to be valid in form and manner.

Mayor Alvarez opened and closed the public comments portion of the hearing as no one had signed up to speak.

Darlene Luther made a motion The Town of Indian Trail finds that, pursuant to the requirements of NCGS 160A-31(d), that the proposed Annexation Ordinance #136 petition offered by the applicants does in fact meet all the requirements for a proper voluntary annexation under North Carolina law and is found to be valid in form and manner.

Motion Passed 3 - 1 with David Waddell opposing.

Darlene Luther made a motion to approve extending the corporate limits of the Town of Indian Trail to include Annexation Ordinance #136 establishing the effective date of the annexation as June 30, 2014. Motion Passed 3 - 1 with David Waddell opposing. **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**

b. ZM-2013-001: Hasty Property Rezone

Ms. DeHart presented that the property owner has requested to amend the Indian Trail Zoning Map by reclassifying their 3-acre undeveloped property from Light Industrial (LI) to a Single-Family Residential (SF-1) zoning classification. The Planning Board heard this item at its May 21, 2013 public meeting and were able to make the following consistency findings:

**Goal 1.3.1 Quality of Life** - the rezoning of this property to single-family residential (SF-1) provides the property owner the opportunity to develop a single-family home within an area that is currently developed with single-family dwellings offering a continued rural housing option.

**Goal 1.3.2 Land Use** - the rezoning of the subject property is consistent with the existing land uses thus avoiding the introduction of light industrial use in an established rural residential area and neighboring municipality; and the request for this zoning reclassification is a reasonable request and is in the public interest because:

- *It is in general conformity with the adopted Indian Trail Comprehensive Plan; and*
- *Allows the property owner use of their property fully aware of the future Monroe Connector alignment and potential growth pressures in the area.*

**Town Council Action:** Chapter 320.050 outlines the ultimate issue before Council on Amendments. They are:

- *the range of uses that may occur under the proposed amendment versus the range of uses under the existing zoning classification.*

- *The impact of the proposed change on the public at large versus any advantages or disadvantages to the individual requesting the change.*
- *The existing land uses and zoning within the general vicinity of the property.*
- *The suitability of the subject property for the uses permitted under the existing classification.*
- *The extent that the amendment may adversely affect the operation of public facilities or services including roadways, storm water management facilities, sewer and water services and law and fire protection.*
- *Consistency with the Indian Trail Comprehensive Plan.* The Planning Board is transmitting a recommendation to approve.

Mayor Alvarez opened the public comments portion of the hearing.

Angie Hasty, 7916 Stinson Hartis Rd, Indian Trail, NC stated they purchased the property 15 years ago, paid it off and when they decided to build a house on it they discovered it was rezoned as a result of the annexation. They have submitted all the permits and requests to the town and now they need Council approval for that.

Mayor Alvarez closed the public comments portion of the hearing as no one else had signed up to speak.

David Cohn made a motion concur with the findings and approve ZM-2013-001 Hasty Property Rezone as presented.

Council voted unanimously in favor of the motion. **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**

c. ZT2012-008: Amendment of Flood Damage Reduction Ordinance

Ms. DeHart presented the proposed amendment is a general “housekeeping” exercise to reestablish cross-references within Chapter 1360 of the Unified Development Ordinance. There are no other changes proposed to this chapter.

This proposed amendment was heard by the Planning Board on May 21, 2013, and after a general discussion the Board motioned to make the findings and transmit a unanimous recommendation to approve. The draft findings for Council consideration are noted below:

1. The proposed UDO amendment is consistent with the following goal:

1.3.5 Of the Comprehensive Plan- *Utilities*; the proposed UDO ordinance amendment will clarify regulations to help protect life and property as it relates to the Special Flood Hazard Areas and stormwater requirements promoting best management practices within the Town.

2. This UDO ordinance amendment is in the best interest of the public because it clarifies regulations within the Unified Development Ordinance intended to protect the public and enhances customer service by providing clear and concise regulations within the Town

Mayor Alvarez opened and closed the public comments portion of the hearing as no one had signed up to speak.

Robert Allen made a motion concur with the findings and approve ZT2012-008 as presented. Council voted unanimously in favor of the motion. **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**

### **BUSINESS ITEMS**

#### a. Adoption of the Fiscal Year 2013-2014 Annual Budget

Mr. Fivas provided the history of how the budget was created and prepared advising we are in the final stages and the Council has the opportunity to adopt this budget tonight. He informed Council they do not have to adopt it tonight but by State law the budget must be adopted by July 1, 2013.

Robert Allen made a motion to approve adopting the Budget Ordinance at this time. **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**

Motion Passed 3 - 1 with David Waddell opposing.

#### b. Official naming of (Chestnut) Park

Mr. Fivas explained that it is now time to permanently name the park, so that we can continue with our wayfinding program as well. There were several names presented to our Park, Tree and Greenway Committee. They discussed it at their last meeting and they prefer to retain the name Chestnut. Now we are requesting Council to determine what to call it.

Darlene Luther made a motion to approve naming the park Chestnut Square at Indian Trail. Council voted unanimously in favor of the motion.

#### c. Resolution supporting the 2009-2014 Comprehensive Facilities Assessment *This item was added as a result of a motion made in Additions & Deletions*

Ms. Luther explained how this matter came to the Council's attention, stating that she requested to have this on the agenda as Sun Valley schools are some of the oldest in the County and often get overlooked. Ms. Luther read the Resolution into the record.

Darlene Luther made a motion to approve Resolution supporting the 2009-2014 Comprehensive Facilities Assessment. **(COPY ATTACHED HERETO AND MADE A PART OF THE RECORD)**  
Motion Passed 3 - 1 with David Waddell opposing.

**DISCUSSION ITEMS**

- a. Discussion and presentation from Chris Plate from Monroe-Union County Economic Development

Mr. Plate explained to Council the benefits that could possibly be obtained by being a member of the Union County Economic Development.

- b. Transparency and disclosure - This item was requested by Council Member Luther

Ms. Luther explained that she was not in attendance at the last meeting is requested clarification from Mayor Alvarez on his comments pertaining to the February 16th meeting. Council had a lengthy discussion on this subject.

- c. Videotaping of Council Meetings - This item was requested by Council Member Luther

Ms. Luther explained that she feels the citizens would benefit from having the ability to watch the meetings as well as listen to them and requested the Town Manager to provide Council with more information.

**MANAGERS REPORT**

*None*

**COUNCIL COMMENTS**

Mayor Alvarez, Council Members Allen, Cohn and Luther had no comments.

Council Member Waddell addressed the Resolution for Sun Valley schools, advising that he would prefer the County put more teachers in the classroom than spend funds on beautification. Council Member Waddell spoke to the issue of transparency from this evenings meeting, stating that he feels that certain Council Members should not throw stones if they live in glass houses.

**CLOSED SESSION**

*None*

**ADJOURN**

David Cohn made a motion to adjourn  
Council voted unanimously in favor of the motion.

**APPROVED:**

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**Michael L. Alvarez, Mayor**

Attest:

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Peggy Piontek, Town Clerk

DRAFT



**TO:** Mayor and Town Council  
**FROM:** Joe Fivas  
**CC:** Marsha Sutton  
**DATE:** July 9, 2013  
**SUBJECT:** Budget Amendments for July 9th Meeting

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Please find attached budget amendments processed for the month of June. Please feel free to call, email, come in or ask any questions you may have regarding these matters.







Page 1

**TOWN OF INDIAN TRAIL  
BUDGET TO BUDGET AMENDMENT REQUEST**

DATE

6/18/13

DEPARTMENT

Account Number	(Transfer In / Out) Type	Amount	Description
10-00-4210-511-000	In	1,600 <sup>00</sup>	
10-00-4210-121-000	Out	1,600 <sup>00</sup>	
10-10-4310-499-000	In	80 <sup>00</sup>	
10-10-4310-351-000	Out	80 <sup>00</sup>	
10-00-5000-121-000	In	4,500	
10-00-5000-181-000	In	70	
10-00-5000-182-000	In	300	
10-00-5000-185-000	Out	1,912	
10-00-5000-395-001	Out	1,500	
10-00-5000-499-001	Out	900	
10-00-5000-183-000	Out	558	
10-30-4710-397-001	In	75,000 <sup>00</sup>	
10-30-4710-397-006	In	1,000 <sup>00</sup>	
10-30-4710-397-007	In	3,500 <sup>00</sup>	
10-30-4710-397-000	Out	79,500	
		-	-

**EXPLANATION:**

YE Cleanup & Reallocation

**REQUESTED BY:**

**FINANCE:**

Marsha S. Luthers

**TOWN MANAGER:**

*[Signature]*

For Finance Dept Only:

EFFECTIVE DATE:

6/18/13

JOURNAL NO. ASSIGNED:

341

FISCAL YEAR:

2013

ENTERED:

*[Signature]*

PERIOD:

12

DATE:

6/18/13









**TOWN OF INDIAN TRAIL  
BUDGET TO BUDGET AMENDMENT REQUEST**

DATE

6/28/13

DEPARTMENT

Account Number	(Transfer In / Out) Type	Amount	Description
10-00-4110-181-000	In	1 <sup>00</sup>	
10-00-4110-121-000	Out	1 <sup>00</sup>	
10-00-5000-182-000	In/out	1,300 <sup>00</sup>	← 10-00-5000-182-001 In
10-00-5000-397-001	In	30 <sup>00</sup>	
10-00-5000-125-000	Out	500	
10-00-5000-183-000	Out	90	
10-00-5000-260-001	Out	50	
10-00-5000-325-000	Out	100	
10-00-5000-395-000	Out	80	
10-00-5000-397-000	Out	120	
10-00-5000-450-000	Out	200	
10-00-5000-571-000	Out	190	
10-20-4570-189-000	In	575	
10-20-4570-260-000	Out	575	
10-40-4260-189-000	In	50 <sup>00</sup>	
10-40-4260-260-000	Out	50 <sup>00</sup>	

**EXPLANATION:**

YE Cleanup and Reallocation

**REQUESTED BY:**

**FINANCE:**

*Mark S. Galt*

**TOWN MANAGER:**

*[Signature]*

For Finance Dept Only:

EFFECTIVE DATE:

6/28/13

JOURNAL NO. ASSIGNED:

345 + 347

FISCAL YEAR:

2013

ENTERED:

*[Signature]*

PERIOD:

12

DATE:

6/28/13



**TOWN OF INDIAN TRAIL  
BUDGET TO BUDGET AMENDMENT REQUEST**

DATE 6/28/13

DEPARTMENT

Account Number	(Transfer In / Out) Type	Amount	Description
10-00-4120-499-000	In	25 <sup>00</sup>	
10-00-4120-511-000	Out	25 <sup>00</sup>	
10-40-4260-550-000	In	13,000 <sup>00</sup>	
10-40-4260-551-000	In	600 <sup>00</sup>	
10-40-4260-212-000	Out	6,000 <sup>00</sup>	
10-40-4260-394-000	Out	500 <sup>00</sup>	
10-40-4260-395-000	Out	1,000 <sup>00</sup>	
10-40-4260-397-000	Out	3,000 <sup>00</sup>	
10-40-4260-354-000	Out	1,550 <sup>00</sup>	
10-40-4260-359-000	Out	1,550 <sup>00</sup>	
10-40-4920-571-000	In	120 <sup>00</sup>	
10-40-4920-395-000	Out	120 <sup>00</sup>	
10-40-8110-520-000	In	5,250 <sup>00</sup>	
10-40-4910-397-000	Out	5,250 <sup>00</sup>	
		-	-

**EXPLANATION:**  
YE Clean up Reallocation

**REQUESTED BY:** \_\_\_\_\_

**FINANCE:** Masha J. Sutton

**TOWN MANAGER:** [Signature]

For Finance Dept Only:  
 EFFECTIVE DATE: 6/28/13 JOURNAL NO. ASSIGNED: 348  
 FISCAL YEAR: 2013 ENTERED: LP  
 PERIOD: 12 DATE: 6/28/13



**TO:** Mayor and Town Council

**FROM:** Janice Cook, Tax Collector

**DATE:** July 09, 2013

**SUBJECT: Month end June 2013**

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According to G.S. 105-370 (7), it is the duty of the tax collector to submit to the governing body at each of its regular meetings a report of the amount he has collected on each year's taxes with which he is charged, the amount remaining uncollected, and the steps he is taking to encourage or enforce payment of uncollected taxes.

Tax department currently is working with bank attachments and debt setoff, in order to prompt delinquent taxpayers, to fulfill their obligation for property taxes.

2012

Description	Count	Principal			Future	Penalty	Total
		Arrears/Other	Fiscal 2012	Fiscal 2013			
Adds	633						
Changes	34399						
Billing	31190	0.00	6,998,076.09	0.00	0.00		6,998,076.09
Deductions	0	0.00	0.00	0.00	0.00		0.00
Payments	29252	76,196.68-	0.00	6,843,117.19-	0.00	8,186.45-	6,927,500.32-
Reversals	14	7,750.53	3,297.01	0.00	0.00	4.82	11,052.36
Adjustments	2395	0.00	2,025.38-	0.00	0.00	1,504.85	520.53-
Apply Over	56	0.00	41.04-	0.00	0.00	0.00	41.04-
Rev Appl Ovr	0	0.00	0.00	0.00	0.00	0.00	0.00
Ref Overpay	183	68,412.60	0.00	0.00	0.00	0.00	68,412.60
Cnc1 Overpay	10	3.78	0.00	0.00	0.00	0.00	3.78
Penalty	7534					13,534.42	13,534.42
Totals	105666	29.77-	6,999,306.68	6,843,117.19-	0.00	6,857.64	163,017.36



## Town of Indian Trail

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### Memo

TO: Mayor and Town Council

FROM: Scott J. Kaufhold, P.E., Director of Engineering and Public Works

DATE: July 2, 2013

COUNCIL DATE: July 9, 2013

SUBJECT: 2012-2013 Powell Bill Map

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#### **General Information:**

The General Statutes governing the distribution of Powell Bill funds require the Department of Transportation to determine annually which municipalities are eligible for street aid and to compute the allocation of each eligible municipality on the basis of maintained miles and population. The State Planning Office certifies each municipality's population.

Powell Bill funds are for maintaining, repairing, constructing, reconstructing or widening of local streets that are the responsibility of the municipalities or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.

#### **2012-2013 Powell Bill Summary**

The Town maintains 263 roads totaling 55.92 miles compared to the 254 roads totaling 54.33 miles last year. The most recent addition to the Town's list includes Sardis Drive, Matthews Indian Trail Road, Oakwood Lane and roads within the Annandale Subdivision.

Financial information related to the Powell Bill Expenditure Report will be available August, 2013.

#### **Required Action:**

Council Approval

#### **Attachments:**

1. 2012-2013 Powell Bill Street Listing
2. 2012-2013 New Streets Added

The 2012-2013 Powell Map is available in Council Chambers, on the Town's website at GIS Services-Maps, and the Engineering Department.

Street Name	Mileage	Street Name	Mileage
Afterglow Lane	0.11	Kennerly Drive	0.34
Ainsdale Drive	0.53	Keowee Circle	0.40
Aldridge Court	0.06	Keystone Court	0.04
Altara	0.04	Kipling Court	0.04
Altara Lane	0.08	Kwanzan Court	0.02
Alyssum Lane	0.16	Lachona Lane	0.08
Amberlea Road	0.04	Lachona Lane	0.08
Andrea Place	0.02	Ladybank Court	0.11
Apogee Dr	0.29	Lauren Drive	0.18
Archidamius Lane	0.05	Lavenham Place	0.07
Aringill Lane	0.50	Lazy Day Lane	0.08
Arrow Drive	0.19	Ledare Lane	0.11
Ashburne Place	0.08	Less Traveled Trail	0.24
Avaclaire Way	0.12	Liberty Lane	0.11
Aylesbury Lane	0.18	Lighted Way Lane	0.10
Basin Court	0.03	Lighthouse Way	0.34
Beacon Hills Road	0.60	Linstead Drive	0.28
Beaver Creek Court	0.09	Little Chapel Lane	0.07
Bianca Drive	0.20	Locust Run Place	0.05
Biggers Brook Drive	0.17	Long Nook Lane	0.25
Blackfoot Lane	0.07	Longwood Court	0.06
Blessing Drive	0.19	Loudoun Road	0.07
Blue Heron Circle	0.04	Lugano Court	0.04
Blythe Drive	0.17	Lytton Lane	0.24
Bow Brook Trail	0.24	Magna Lane	0.73
Bow Wood Trail	0.09	Maple Leaf Drive	0.13
Bradberry Lane	0.12	Marcell Lane	0.04
Brandon Oaks Pkwy	1.53	Marcus Lane	0.27
Braxton Drive	0.08	Master Gunner Drive	0.22
Breakmaker Lane	0.13	Matilda Lane	0.11
Breeze Lane	0.20	Matthews Indian Trail Road	0.54
Briarmore Drive	0.29	Mcmillan Drive	0.19
Bridle Trail	0.25	Midway Drive	0.48
Bridleside Drive	0.30	Minden Drive	0.20
Broad Plum Lane	0.18	Monaco Court	0.13
Brook Valley Run	0.81	Mondo Lane	0.11
Brooke Lane	0.09	Mountain Top Court	0.02
Buckthorne Court	0.04	Murandy Lane	0.22
Burlap Sack Court	0.02	Mustang Drive	0.37
Caboose Court	0.02	Navajo Trail	0.57
Cadberry Court	0.19	Northwest Trail	0.02
Camrose Crossing	0.88	Novivian Lane (Vivian Lane)	0.13
Candle Glow Court	0.02	Oakwood Lane	0.47
Canewood Lane	0.11	Oak Ally	0.20
Canopy Drive	0.52	Old Surrey Court	0.03
Carissa Court	0.03	Oswald Court	0.04
Carlisle Drive	0.20	Paddle Wheel Lane	0.20
Carol Avenue	0.17	Park Road	0.57
Castleford Blvd	0.25	Park Road West	0.16
Catawba Circle N.	0.47	Pawnee Trail	0.35
Catawba Circle S.	0.58	Peace Drive	0.08
Cattail Cove	0.04	Picketts Circle	0.68
Centerview Drive	0.30	Pine Cone Lane	0.20
Cherokee Lane	0.21	Pine Lake Drive	0.36
Chimney Wood Trail	0.26	Pinnacle Court	0.02
City Lights Drive	0.33	Pioneer Lane	1.18
Clearwater Drive	0.55	Ponytail Drive	0.47
Cloud View Lane	0.15	Powder Mill Place	0.06
Colton Ridge Drive	0.60	Red Lantern Road	0.68
Comanche Lane	0.10	Red Skin Trail	0.13
Cooper Lane	0.17	Revelwood Drive	0.16
Corrona Lane	0.37	Ridgefield Circle	0.41
Coulwood Lane	0.10	Rockwell Drive	0.36
Council Fire Circle	0.27	Rogers Road	0.39
Courtfield Drive	0.31	Rosewater Lane	0.56
Coventry Drive	0.22	Rosewood Court	0.04
Craven Street	0.13	Russet Glen Lane	0.11
Crowell Lane	0.09	Sagebrush Bend	0.24
Currier Place	0.25	Sandbox Circle	0.33
Dacian Lane	0.08	Sandpiper Lane	0.06
Dataw Lane	0.18	Saphire Lane	0.15
Deer Spring Court	0.06	Sardis Drive	0.07
Deese Court	0.05	School Lane	0.03
Defoor Court	0.06	Sebastian Court	0.05
Delacourt Lane	0.19	Second Avenue	0.30
Delamere Drive	1.04	Secret Garden Court	0.27
Demetrius Court	0.03	Sedgewick Road	0.20
Dewdrop Court	0.05	Sentinel Drive	0.62
Doverstone Court	0.06	Shady Bluff	0.17
Downing Court	0.11	Shalford Lane	0.26
Dumont Court	0.03	Shawnee Trail	0.14
Dunbarton Road	0.07	Short Cut Lane	0.08
Edenshire Court	0.25	Shumard Circle	0.37
Elmsworth Lane	0.04	Simmon Tree Court	0.13
Elsmore Drive	0.23	Sipes Place	0.42
Emerson Lane	0.13	Spanish Moss Road	0.30
Envoy Lane	0.12	Sparkleberry Drive	0.23
Faith Church Road	0.63	Spring Fancy Lane	0.21
Fantasy Lane	0.03	Stafford Drive	0.02
Farmingham Lane	0.33	Stanbury Drive	0.62
Fenwick Drive	0.59	Stevens Pride Court	0.11
Finley Court	0.03	Stoney Ridge Drive	0.32
Follow The Trail	0.08	Stratford Drive	0.18
Forbshire Drive	0.25	Streamlet Way	0.57
Forestway Court	0.08	Sudbury Lane	0.09
Formosa Drive	0.07	Sugar Mill Road	0.08
Foster Court	0.05	Summerston Lane	0.17
Fountainbrook Drive	0.58	Sunnyside Circle	0.45
Fox Hunt Road	0.24	Sunshower Court	0.05
Frances Knight Place	0.05	Symphony Lane	0.31
French Scout Court	0.05	Talbot Court	0.03
Fripp Lane	0.12	Tatnall Lane	0.05
Frontier Circle	0.46	Teakwood Drive	0.24
Gail Drive	0.17	Third Avenue	0.39
Garden Oak Drive	0.47	Thistledown Court	0.06
Good Life Lane	0.13	Thompson Court	0.22
Greenleaf Street	0.18	Toquima Trail	0.06
Grover Moore Place	0.25	Traffic Circle	0.18
Guardian Angel Avenue	0.15	Tranquil Place	0.04
Guilford Court	0.04	Treeside Place	0.06
Hamstead Court	0.05	Tuckaway Court	0.10
Harrogate Lane	0.13	Vivian Lane	0.01
Harvest Red Road	0.26	Wadsworth Lane	0.15
Haven Lane	0.03	Warren Red Way	0.12
Helleri Drive	0.09	Waters Reach Lane	0.33
Hembywood Drive	0.60	Wayland Court	0.07
Hillcrest Circle	0.14	Westbury Drive	0.31
Hollingdale Court	0.03	Whaley View Drive	0.04
Holly Park Drive	0.41	Whippoorwill Lane	0.19
Holly Villa Circle	0.60	Whisper Ridge Lane	0.07
Hollyhedge Lane	0.48	Whispering Wind Lane	0.12
Honey Tree Lane	0.14	Wickerby Court	0.07
Horton Ridge Court	0.05	Wild Flower Place	0.19
Hunters Bluff Lane	0.03	Windy Hill Lane	0.26
Independence Drive	0.08	Wood Lake Drive	0.25
Indian Brooke Drive	0.33	Wood Side Place	0.06
Indian Cross Trail	0.16	Woodkirk Lane	0.16
Indian Wood Drive	0.18	Woodmore Lane	0.01
Inlet Way	0.06	Woodvine Court	0.06
Innesbrook Court	0.04	Wyndham Way	0.12
Jeweled Crown Court	0.03	Wynnview Road	0.42
Julian Place	0.10		

Certified By:

\_\_\_\_\_  
 Scott J. Kaufhold, PE  
 Director of Engineering and Public Works

\_\_\_\_\_  
 Date

**Total Miles: 55.92**

**New Streets, or portions thereof:**

<b>Street Name</b>	<b>Mileage</b>
Amberlea Road	0.04
Dunbarton Road	0.07
Emerson Lane	0.13
Loudoun Road	0.07
Matthews Indian Trail Road	0.54
Oakwood Lane	0.47
Sardis Drive	0.07
Sedgewick Road	0.20
Woodmore Lane	0.01
<b>Total Miles:</b>	<b>1.60</b>

Certified By:

\_\_\_\_\_  
 Scott J. Kaufhold, PE  
 Director of Engineering and Public Works

\_\_\_\_\_  
 Date



**TO:** Mayor and Town Council

**FROM:** Joseph A. Fivas, Town Manager

**DATE:** July 9, 2013

**SUBJECT:** Playground Purchase- Chestnut Square at Indian Trail

---

As previously discussed, Site Solutions is doing the design and construction drawings for the event area and athletic fields in Chestnut Square at Indian Trail. Staff has been working independently to design and get cost quotes for a playground for this new park.

Staff is working through the final cost quotes with playground equipment providers for a turn-key playground. Staff will provide the final cost quotes to Council when they are finalized. We anticipate the cost will be approximately \$150,000 to \$200,000. The playground area will be approximately 85 feet by 85 feet. It will include four swings, two slides, 2 climbing walls, 3 mushroom tables, log climbing, benches, etc.

This playground will not use park bond funds, but will use funds from our Committed Park Fund from the dedicated half cent that accumulated over the last couple years. We have attached some pictures of the proposed playground pieces that would be placed in our playground area in Chestnut Square at Indian Trail. The playground will also include a fence that will be included in the bid

jaf





## Town of Indian Trail

---

### Memo

TO: Mayor and Town Council

FROM: Scott J. Kaufhold, P.E., Director of Engineering and Public Works 

DATE: July 2, 2013

COUNCIL DATE: July 9, 2013

SUBJECT: Edits to Traditional Neighborhood Development (TND) Land Development Standards

---

#### **General Information:**

Edits proposed to TND Land Development Standards to reflect public maintained right-of-way.

#### **Required Action:**

Council Approval

#### **Attachment:**

Request to Approve TND Streets for Use in Public Right-of-Way



May 15, 2013

Ms. Shelley DeHart  
Director of Planning  
Town of Indian Trail  
130 Blythe Drive  
Indian Trail, NC 28079

Re: Request to Approve TND Streets for Use in Public Rights of Way  
Indian Trail, North Carolina

Dear Ms. DeHart:

On behalf of our client, Walton Development and Management, it is our pleasure to notify you that the development team has submitted Phase III of the Bonterra Village residential development for review and approval by the Town. In addition, we are proceeding with an updated comprehensive master plan for the remaining phases, which has been primarily driven by the desire to create public streets for future dedication to the Town.

It is intended that the remaining phases of Bonterra Village will be developed in a manner that is consistent with the "Traditional Neighborhood Development" (TND) standards that have been established in the existing phases. Integral to the TND environment are the TND street cross sections that promote slower vehicular circulation and enhance the pedestrian experience.

Currently, the Town of Indian Trail has established TND street cross sections for development as private streets. A copy of the existing cross sections are attached for your reference. It is our request that the Town approve these same TND street cross section standards for use in public rights of way to be owned and maintained by the Town.

It is our understanding that the Town does not desire to own and maintain alleys within the Town's street system. It is anticipated that the proposed alleys for the future phases of Bonterra Village will be owned and maintained by the Home Owner's Association. Future alleys will be constructed with curb and gutter and will be "crowned" for surface drainage. A typical cross section of the proposed alley is also included for your reference.

Atlanta  
PO Box 551  
Alpharetta, GA 30004  
Ph 678 339 0640  
Fax 678 339 0534

[www.eagleonline.net](http://www.eagleonline.net)

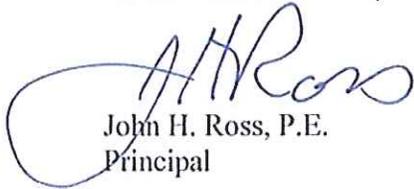
Charlotte  
2013-A Van Buren Avenue  
Indian Trail, NC 28079  
Ph 704 882 4222  
Fax 704 882 4232

Ms. Shelley DeHart  
5/15/2013  
Page 2

Thank you in advance for your consideration of this request. If you have any questions or require additional information, please feel free to call at your convenience.

Sincerely,

**EAGLE ENGINEERING, INC.**

A handwritten signature in blue ink, appearing to read "JHRoss", with a large, sweeping flourish on the left side that loops around the text.

John H. Ross, P.E.  
Principal

Attachments

cc: Walton\Rabon; file 4698

DESIGN NOTES:

1. THE CROWN (TRANSVERSE SLOPE) FOR TYPICAL SECTION IS MINIMUM OF 1/4" PER FOOT AND A MAXIMUM OF 3/8" PER FOOT.
2. CURB AND GUTTER IS REQUIRED IN MIXED USE DEVELOPMENTS.
3. PRIVATE STREETS WILL NOT BE ACCEPTED FOR FUTURE MAINTENANCE.
4. ON-STREET PARKING PERMITTED ONLY ON THOSE STREETS HAVING A MINIMUM WIDTH OF 27 FEET OF PAVEMENT FOR TWO WAY TRAFFIC, AND 20 FEET OF PAVEMENT FOR ONE WAY.
5. 30" CURB & GUTTER CAN BE USED AS ALTERNATE TO THE 24" VALLEY GUTTER WHERE DESIRED, PROVIDED THE MINIMUM PAVEMENT WIDTH FOR THAT STREET IS MAINTAINED.

GENERAL NOTES:

1. ALL WORK AND MATERIAL SHALL MEET THE REQUIREMENTS SET FORTH IN THE LATEST EDITION OF THE TOWN OF INDIAN TRAIL LAND DEVELOPMENT MANUAL.
2. ALL WORK AND MATERIAL SHALL MEET THE REQUIREMENTS SET FORTH IN THE LATEST EDITION OF THE N.C.D.O.T. STANDARD SPECIFICATIONS FOR ROADS AND STRUCTURES.
3. THESE STANDARDS AND SPECIFICATIONS ARE THE MINIMUM REQUIREMENTS. PLANS SUBMITTED WITH GREATER WIDTHS AND/OR ADDITIONAL IMPROVEMENTS MAY BE APPROVED BY PLANNING STAFF.

PAVEMENT NOTES:

1. SUBGRADE MUST HAVE A DENSITY OF 100% IN ACCORDANCE WITH AASHTO-T99; BASE COURSE MUST HAVE A DENSITY OF 90% FOR B.C.B.C. AND 100% FOR A.B.C., IN ACCORDANCE WITH AASHTO-T180 SURFACE COURSE SHALL BE COMPACTED TO A DENSITY OF 95%. PROOF ROLLING OF SUBGRADE AND BASE COURSE SHALL BE APPROVED BY NCDOT OR INDEPENDENT TESTING FIRM AT NO COST TO THE TOWN, AND DOCUMENTATION SHALL BE SUBMITTED TO THE TOWN ENGINEER AND TO NCDOT (IF REQUIRED).

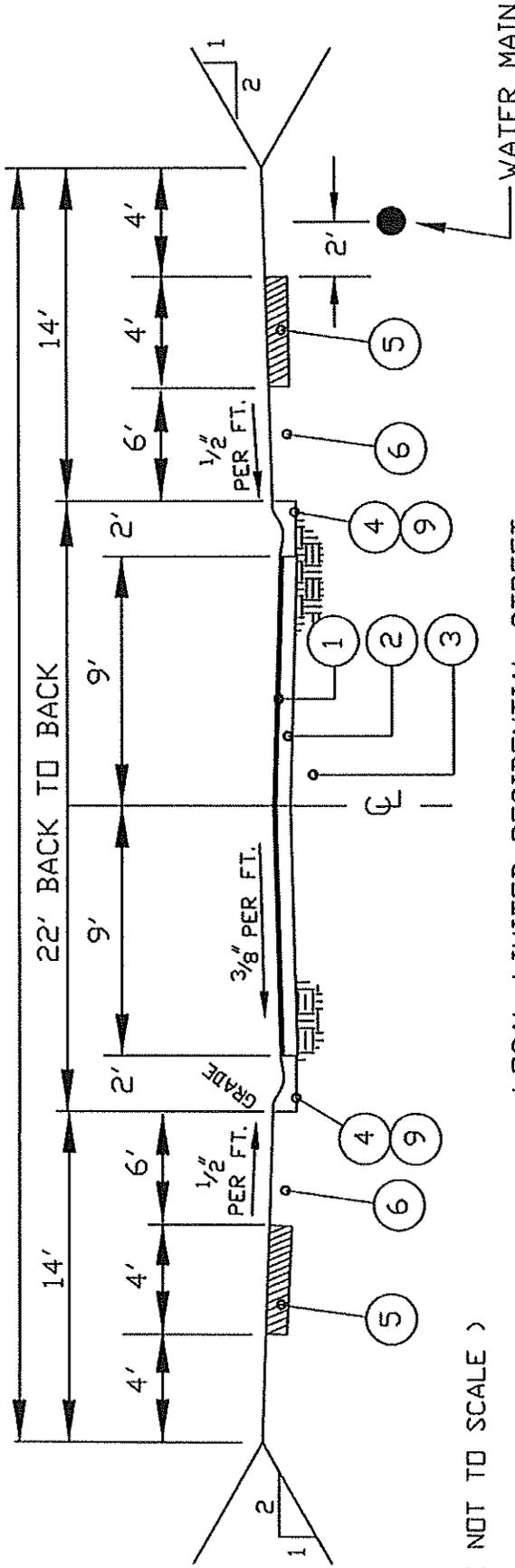
BINDER COURSE TO BE APPLIED IMMEDIATELY AFTER STONE IS PLACED.  
SURFACE COURSE TO BE APPLIED AT COMPLETION OF HOUSE CONSTRUCTION  
OR AT TIME DETERMINED BY THE OWNER/DEVELOPER.

THIS SHEET SHALL BE USED IN CONNECTION WITH THE  
FOLLOWING STANDARDS: 1.05-B, 1.05-C, 1.05-D, 1.05-E,  
1.05-F, 1.05-G AND 1.05-H

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE STREETS  
IN "TND" ZONING

50' R/W



( NOT TO SCALE )

LOCAL LIMITED RESIDENTIAL STREET  
(WITHOUT) ON STREET PARKING  
TYPICAL SECTION FOR 22' BACK TO BACK

LEGEND

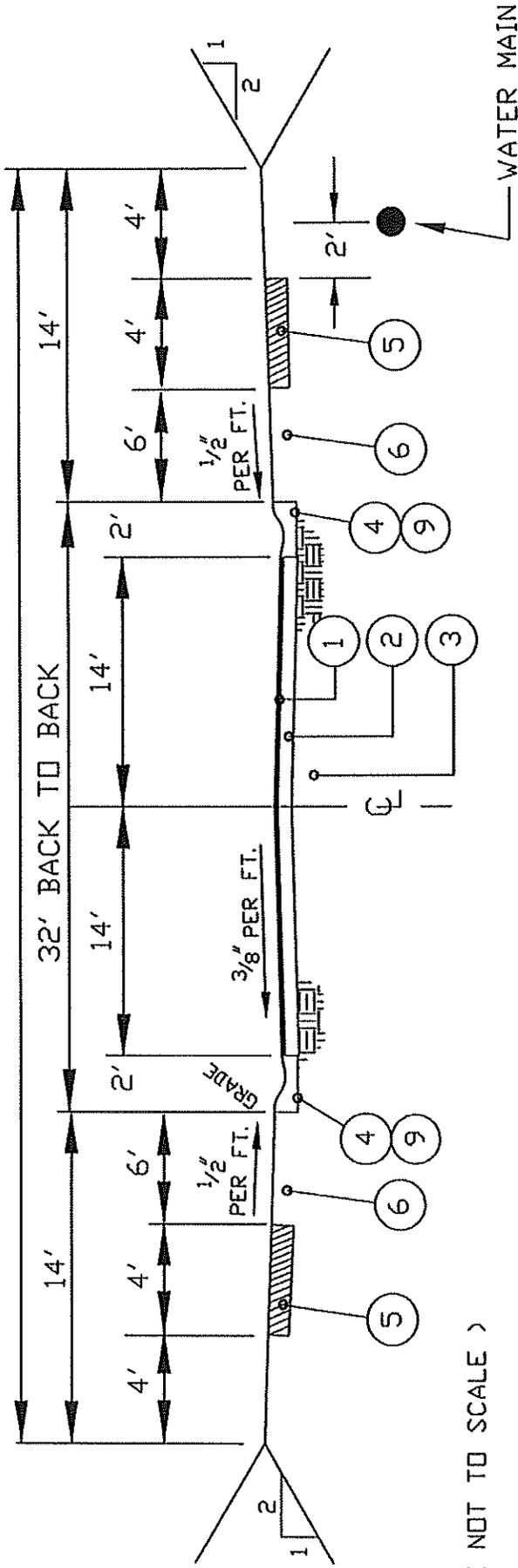
- ① 1 1/2' ASPHALT CONCRETE SURFACE COURSE, TYPE I-2, OVER A 2' BINDER COURSE
  - ② 6' COMPACTED AGGREGATE BASE COURSE (ABC)
  - ③ COMPACTED SUBGRADE (SEE GENERAL NOTE 1)
  - ④ 24" VALLEY GUTTER
  - ⑤ CONCRETE SIDEWALK - 4" THICK
  - ⑥ TREE PLANTING STRIP
  - ⑦ 2'6" CURB & GUTTER
- STREET DESIGN SHALL BE SUFFICIENT FOR ACCESS FOR GARBAGE TRUCKS AND SCHOOL BUS.

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE STREETS  
IN "TND" ZONING

STD. NO.	REV.
1.05-B	

60' R/W



( NOT TO SCALE )

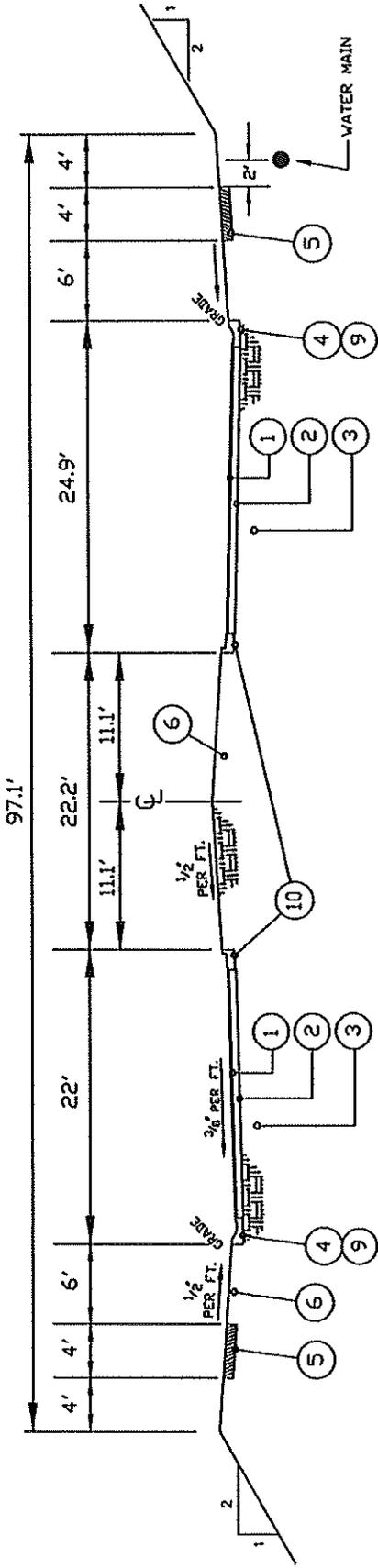
LOCAL RESIDENTIAL STREET  
(WITH) ON STREET PARKING  
TYPICAL SECTION FOR 32' BACK TO BACK

LEGEND

- ① 1 1/2" ASPHALT CONCRETE SURFACE COURSE , TYPE I-2,  
OVER A 2" BINDER COURSE
- ② 6" COMPACTED AGGREGATE BASE COURSE< ABC >
- ③ COMPACTED SUBGRADE (SEE GENERAL NOTE 1)
- ④ 24" VALLEY GUTTER
- ⑤ CONCRETE SIDEWALK - 4" THICK
- ⑥ TREE PLANTING STRIP
- ⑨ 2'6" CURB & GUTTER

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE STREETS  
IN "TND" ZONING

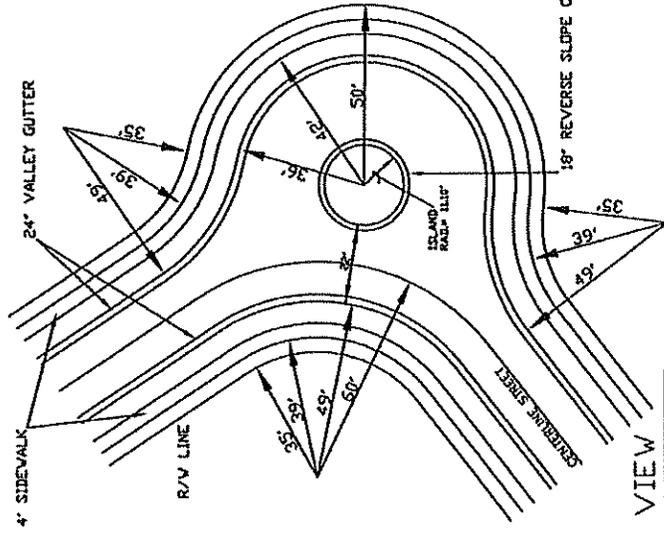


TYPICAL SECTION FOR KNUCKLE

( NOT TO SCALE )

LEGEND

- ① 1 1/2' ASPHALT CONCRETE SURFACE COURSE , TYPE I-2, OVER A 2" BINDER COURSE
- ② 6' COMPACTED AGGREGATE BASE COURSE< ABC >
- ③ COMPACTED SUBGRADE (SEE GENERAL NOTE D)
- ④ 24" VALLEY GUTTER
- ⑤ CONCRETE SIDEWALK - 4' THICK
- ⑥ TREE PLANTING STRIP
- ⑦ 2'6" CURB & GUTTER
- ⑧ 18' REVERSE SLOPE CURB & GUTTER



PLAN VIEW

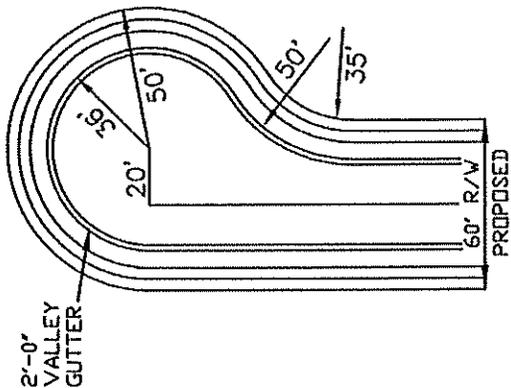
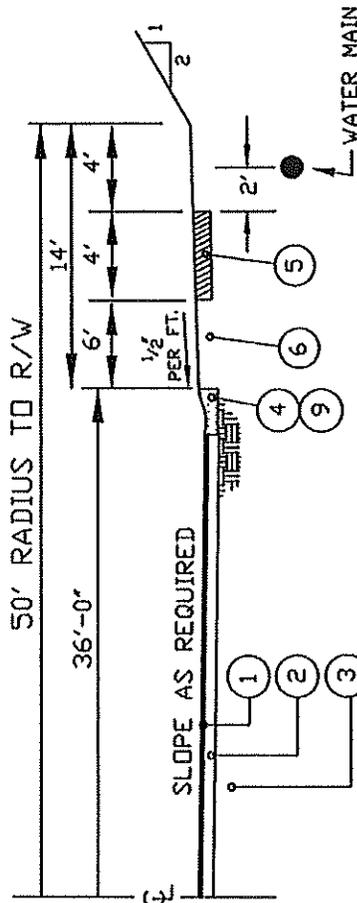
< NOT TO SCALE >

STREET DESIGN SHALL BE SUFFICIENT FOR ACCESS FOR GARBAGE TRUCKS AND SCHOOL BUS.

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE STREETS  
IN "TND" ZONING

STD. NO.	REV.
1.05-F	



TYPICAL SECTION FOR CUL-DE-SAC BULB

OFFSET CUL-DE-SAC

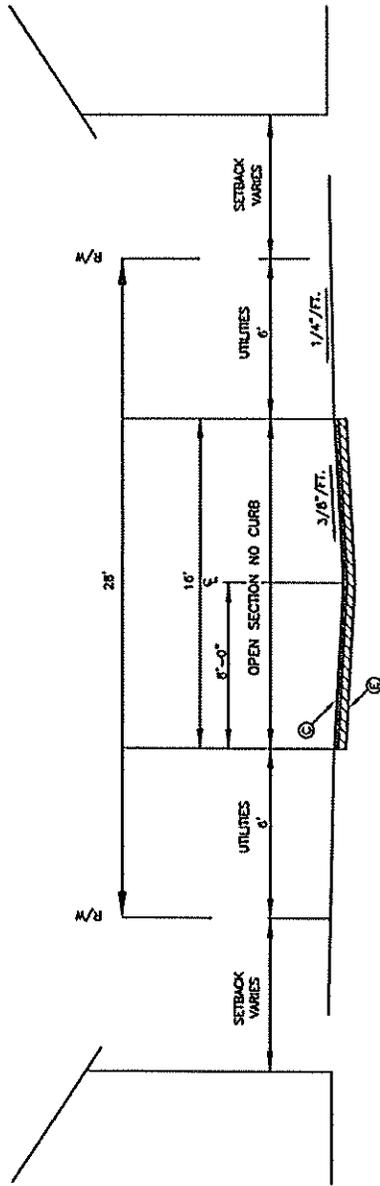
LEGEND

- ① 1 1/2" ASPHALT CONCRETE SURFACE COURSE, TYPE I-2, OVER A 2" BINDER COURSE
- ② 6" COMPACTED AGGREGATE BASE COURSE (ABC)
- ③ COMPACTED SUBGRADE (SEE GENERAL NOTE 1)
- ④ 24" VALLEY GUTTER
- ⑤ CONCRETE SIDEWALK - 4" THICK
- ⑥ TREE PLANTING STRIP
- ⑨ 2'6" CURB & GUTTER

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE STREETS  
IN "TND" ZONING

STD. NO.	REV.
1.05-G	



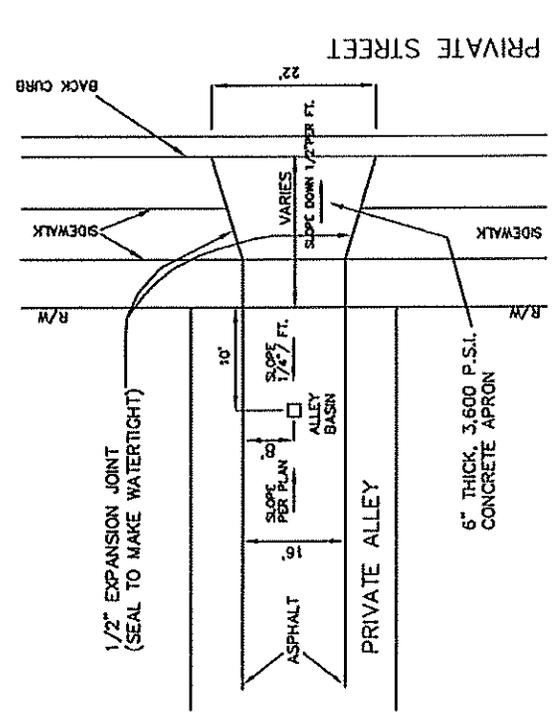
NOTES:

1. THE CROWN (TRANSVERSE SLOPE) FOR THE TYPICAL SECTION ON THIS SHEET IS 3/8" PER FT.
2. ALL ALLEY CONSTRUCTION SHALL USE THE INVERTED CROWN AS SHOWN.

PAYMENT SCHEDULE

- © 1.5" BITUMINOUS CONCRETE SURFACE COURSE, TYPE 1-2
- © 6" COMPACTED AGGREGATE BASE COURSE, OR 4" BITUMINOUS CONCRETE BASE COURSE, TYPE 1B1.

TYPICAL SECTION - 24' R/W (ALLEY)



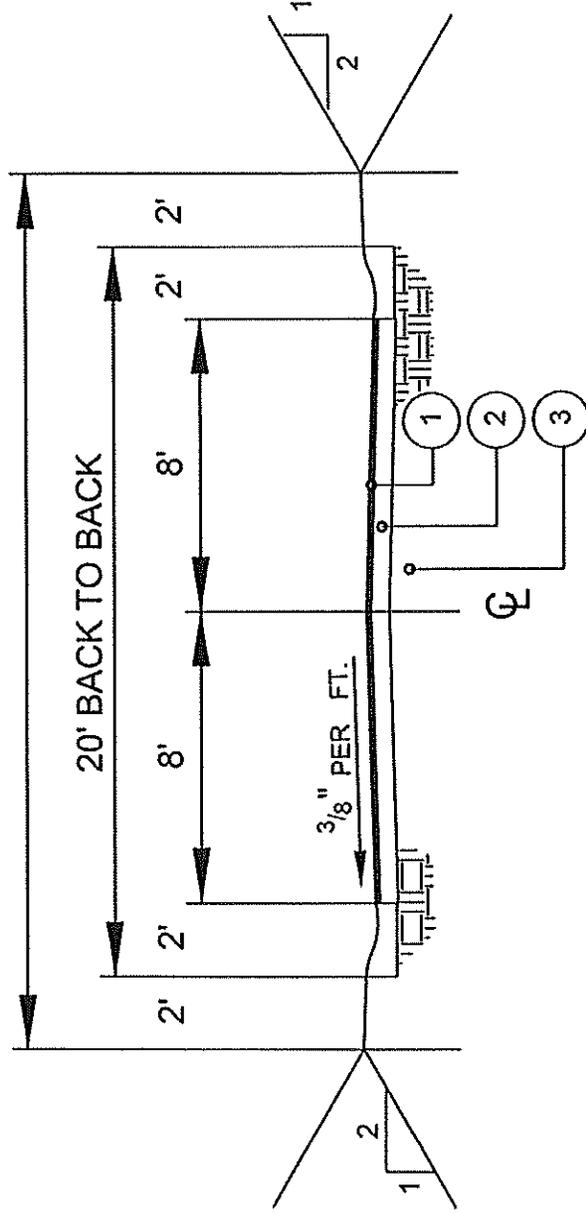
CONCRETE APRON DETAIL FOR ALLEYSWAYS

TOWN OF INDIAN TRAIL  
LAND DEVELOPMENT  
STANDARDS

TYPICAL SECTIONS - PRIVATE ALLEYS  
IN "TND" ZONING

STD. NO.	REV.
1.05-H	

24' RW



- ① 1 1/2" ASPHALT CONCRETE SURFACE COURSE , TYPE SF9.5A  
OVER A 2" BINDER COURSE, TYPE SF9.5A AS PER NCDOT  
HOT MIX ASPHALT QUALITY MANAGEMENT SYSTEM MANUAL.
- ② 6" COMPACTED AGGREGATE BASE COURSE (ABC) (660# / SY)
- ③ COMPACTED SUBGRADE

PRIVATE LOCAL RESIDENTIAL ALLEY  
TYPICAL SECTION FOR 20' BACK TO BACK



**TO:** Mayor and Town Council

**FROM:** Joseph A. Fivas, Town Manager

**DATE:** July 9, 2013

**SUBJECT:** Municipal Code Codification Proposal

---

We have attached a cost quote from the NC League of Municipalities for updating our Municipal Code. For the basic services, the cost of the services will be limited to \$10,800. This process will deliver a new municipal code ready for Council's consideration. There are other costs that could occur with this proposal and the Council will have the opportunity to approve these additional services at a later date. These additional services include putting the searchable code on our website. The draft agreement contains the additional costs and services that the Council can opt to include at another date.

**Staff Recommendation:** Staff recommends approval of this proposal.

jaf

**Codification Proposal**

**Code of Ordinances**  
**Indian Trail, North Carolina**



Richard C. Frommeyer  
Codification Consultant  
1-800-445-5588

## **TABLE OF CONTENTS**

1. Letter
2. Advantages and Benefits
3. Codification Cost and Services Summary; Codification Agreement
4. Sample Code Pages (single and dual column)
5. Folio VIEWS<sup>®</sup> Search & Retrieval Computer Program

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April 19, 2013



Mrs. Peggy Piontek  
Town Clerk  
Town of Indian Trail  
100 Navajo Trail  
Indian Trail, NC 28079

Dear Peggy:

Thank you again for considering the North Carolina League of Municipalities and American Legal Publishing for your codification project. Enclosed is our proposal to recodify Indian Trail's code of ordinances. You may wish to note that the League payment program enables you to budget the cost of the project over two years.

The goal of the League Code Program is to provide you with the highest quality code of ordinances at a reasonable price that fits within your budget. The League selected American Legal Publishing Corporation to help meet this goal. Under the supervision of the League's Legal Staff, American Legal works directly with you to develop the code of ordinances. The League program allows you to draw upon the resources of both the North Carolina League of Municipalities and of American Legal Publishing.

We offer a total solution for municipal document management that includes ordinances, meeting minutes, attorney opinions and other information. In addition to producing high quality print products, we are the industry leader in municipal document computerization. American Legal is a Folio Business publisher using Folio version 4; we also offer training and free technical support.

In future years, new ordinances can be easily added to your code with American Legal's supplement services. This service will be completed in 45 days which is by far the fastest in the industry. And, when you need a model ordinance, simply call us. We welcome the opportunity to help manage Indian Trail's municipal documents. Should you have any questions about the proposal, please call me.

Best regards,

**Richard C. Frommeyer,**  
**Codification Consultant**



## QUALIFICATIONS

- American Legal Publishing Corporation began as the codification division of the Anderson Publishing Company of Cincinnati in **1934**. We became a separate corporation in 1979.
- American Legal currently serves more than 2,100 local government clients across the country. Our clients range in size from Asheboro, Boone, Cary, Greenville, Maggie Valley, Oxford, Rockingham, Wake County, and Wrightsville Beach, to villages with populations under 500.
- We are the codification consultants to the International Municipal Lawyers Association, the North Carolina Municipal League, and eleven other state municipal leagues.

## LEGAL ANALYSIS

- Our legal staff's **Exclusive Editorial and Legal Report** details internal code inconsistencies as well as inconsistencies between your ordinances and state statutes and federal law. We have eight attorneys on staff, including the president of the company.
- We provide the **most comprehensive analysis** in the codification industry: outlining problems, providing you with alternatives, and allowing you to implement desired improvements.
- You receive the Editorial and Legal Report with the **draft** of your code, allowing you to review your code with the assistance of our detailed, written editorial analysis which will ultimately be reviewed with you at a conference in Indian Trail.

## SUBJECT MATTER FORMAT

- We will arrange your ordinances according to logical subject matter. We group all of your land use ordinances together in one section, your business regulations together in one section, your administrative ordinances in another section, etc.
- We can offer you free **Model Ordinances** covering nearly any municipal topic to replace an outdated ordinance or to cover an area where you may not have an ordinance.

## TABLE OF SPECIAL ORDINANCES, PARALLEL REFERENCES AND INDEXING

- As part of your new code, we will create Tables of Special Ordinances covering such topics as annexations, zoning map changes, franchises, easements, etc. These ordinances will be listed in table form by ordinance number, date of passage, and will include a brief description of each ordinance.
- Your code will include Parallel Reference Tables that indicate which code sections are based on state statutes, where prior code sections appear in your new code, and a cross-reference of ordinance numbers to code section numbers. Our comprehensive index includes no dead ends when you search for a topic.

## STYLE OPTIONS

- We offer different typestyles for your code, single or dual column printing and various types of binders.

## TIMELY DELIVERY AND FLEXIBLE BILLING

- We will complete your code within 9 months (excluding your review time).
- We can work with you to schedule the project so that it meets your budgetary needs.
- We complete supplements within 45 days.

## RE-ORDERS AND PAMPHLETS

- We have **no minimum** or maximum orders of extra copies of your code. You can call us at any time and order 1 or 1,000 additional copies of your code.
- You can order only as many codes as you need without having to worry about buying, storing and updating copies that you don't need.
- You can receive specific, bound pamphlets for your police department, zoning department, etc.

## COMPUTERIZATION OF CODE

- You can receive your code on diskette in WordPerfect, Microsoft Word or ASCII at no additional charge.
- Access every word in your code in just seconds with Folio VIEWS. Your code can be linked to your meeting minutes and other municipal documents. We use Folio version 4; we do all the conversion work ourselves and have produced hundreds of Folio codes and infobases.
- Folio VIEWS can run on a standalone computer or across a network.
- Folio users can customize their version by creating color highlights, bookmarks, notes, and pop-up links without affecting the original text.

## SUBSCRIBERS SERVICE

- American Legal can sell current copies of Indian Trail's code (printed and computer versions) via our "800" number directly to Law Firms, Developers and other outside parties.
- Our service relieves Indian Trail of the burden of maintaining and updating inventory of codes and processing individual payments.

## **SUPPLEMENT SERVICE**

- Our fast and efficient supplement service will keep your code current in future years. Delivery is within 45 days or less.
- You can supplement as often as necessary – even after every council meeting.
- Unlike other code companies, our supplement service includes at no additional charge incorporation of changes in state law that affect your code.

## CODIFICATION COST AND SERVICES SUMMARY

North Carolina League of Municipalities proposes to recodify the ordinances for the Town of Indian Trail, North Carolina, at the following price:

I) Base Cost \$10,300.00

*\*The actual page count may vary from the estimate or you might add new ordinances during the codification process. If the page estimate is low, the cost will be higher than the initial base cost.*

**Includes**

- (A) Number of Copies of Town of Indian Trail's Code (includes binders and divider tabs) 5
- (B) Legal Analysis
  - 1) Research Internal Consistency
  - 2) Research State Law Consistency
  - 3) Legal and Editorial Research and Report
- (C) Special Features
  - 1) Tables of Special Ordinances
  - 2) Parallel References
  - 3) Comprehensive Index
  - 4) Tabular Matter (Tables, Charts, Graphs)
  - 5) Code on Diskette (WordPerfect, MS Word, or ASCII)
- (D) Estimated Number Of Pages
  - 8½" x 11" Format
  - 1) Single column (12 point type) 450 pages
  - 2) Dual column (11 point type) 400 pages

II) Variable Cost

- (A) Per Page Increase Rate
  - 8½" x 11" Format
  - 1) Single Column \$19.50
  - 2) Dual Column \$22.50
  - 3) Tables, Graphs, charts \$10.00 per page
- (B) Freight/Shipping TBD

III) Time to Completion

- Number of Months Until Manuscript 3-6 months
- Number of Months Until Completed Code (after return of manuscript) 1-3 months
- Number of Days for Updated Supplements, including Statutory Updates 45 days or less

IV) Optional Services that may be ordered:

(A)	Supplement Service	
	8½" x 11" Format	
1)	Single-column	\$19.50/per reprinted page
2)	Dual-column	\$22.50/per reprinted page
(B)	Reorder Copies of Complete Extra Code.	
1)	Minimum Number of Copies	No minimum
2)	Cost per Extra Code with Binder	\$75.00
3)	Cost per Extra Code without Binder	\$50.00
(C)	Subscription Service	
	Surplus revenue credited to your account	YES
(D)	Pamphlets (With cardstock cover)	
	Per Impression (Printed Page)	
1)	1-50 copies	\$.075
2)	51-99 copies	\$.070
3)	100 copies or greater	\$.065
4)	Pamphlet Binders	\$11.50 each
(E)	Folio VIEWS Search and Retrieval Software (Folio 4)	
	<u>Folio:</u>	
1)	Code of Ordinances	\$650.00
2)	Supplements of Folio \$2.50/page* ('page' refers to printed supplement page)	
	*Minimum Charge per supplement (assuming Folio update is in conjunction with update to printed supplement; special pricing to be provided if Folio is updated more often than the printed book):	
	Annual update	\$250.00
	Update every 6 months	\$195.00 each
3)	Phone Support	No Extra Charge
	<u>Optional Services:</u>	
1)	On-Site Installation & Training	\$695.00/day + travel
2)	Additional bound/read-only licenses (one time fee)	\$50.00 each
(F)	Code on the Internet (after conversion into Folio)	\$495.00 per year

V) Terms (**can be budgeted over two fiscal years**)

- 1) Forty Percent (40%) due upon acceptance of this agreement.
- 2) Forty Percent (40%) within 30 days of receiving the manuscript.
- 3) Balance 30 days after receiving and reviewing legal report and delivery of the completed code.

North Carolina League of Municipalities  
P.O. Box 3069  
Raleigh, North Carolina 27602

Town of Indian Trail  
100 Navajo Trail  
Indian Trail, NC 28079

## **CODIFICATION AGREEMENT**

April 19, 2013

WHEREAS, Town of Indian Trail, a municipal corporation in the State of North Carolina (hereinafter referred to as "Municipality"), has need of codification or recodification of its existing charter and ordinances, as well as other optional related services; and

WHEREAS, The North Carolina League of Municipalities, (hereinafter referred to as "LEAGUE"), desires to perform such services for Municipality, in cooperation with its code contractor, American Legal Publishing Corporation of Cincinnati, Ohio (hereinafter referred to as "AMERICAN LEGAL");

NOW THEREFORE, in consideration of the mutual benefits to be derived from entering into and performing this Agreement and the mutual promises and covenants contained herein, the parties agree as follows:

### **I. THE LEAGUE (THROUGH AMERICAN LEGAL) SHALL:**

- (1) Examine the Municipality's Charter, and prior code of ordinances (if any), and all ordinances provided by the Municipality, select the materials to be recodified, and provide the Municipality with a listing of materials to be included as well as a questionnaire regarding pertinent details of the Municipality's ordinances.
- (2) Classify all ordinances which are of a general and permanent nature into titles, chapters, and sections, according to subject matter.
- (3) Make changes to effect uniformity of style and to correct typographical and spelling errors, grammar, and usage.
- (4) Revise and update the ordinances, placing into their proper location all amendments to original ordinances, and deleting from such ordinances provisions that have been repealed expressly or by implication. In addition, new ordinances will be included on subjects which, in the League's opinion, should be covered in the code. This work shall be in consultation with the Municipality.
- (5) Prepare title, chapter, and section headings.
- (6) Prepare a legislative history of each section, citing the ordinance number and date of passage of the current ordinance, as indicated on copies of ordinances supplied to the LEAGUE.
- (7) Prepare a complete and comprehensive index to the Code.
- (8) Prepare a table of contents and sectional analysis for each chapter.
- (9) Prepare statutory cross-references to sections of the state statutes and references to other pertinent parts of the Code where applicable. These references shall appear at the end of the section to which they apply.

- (10) Prepare Tables of Special Ordinances listing chronologically in groups those ordinances in certain subject areas that the Municipality and the League mutually agree to be pertinent.
- (11) Prepare Parallel Reference Tables showing:
  - (a) The disposition of ordinances (in numeric sequence) included in the codification (Ordinance to Code).
  - (b) A listing of code sections based on state statutes (Statute to Code).
  - (c) A listing of prior code sections incorporated into the new code (Old Code to New Code).
- (12) Deliver to the Municipality, within 180 days from receipt of the materials deemed necessary by the League to begin the codification 5 copies of a manuscript of the Code for the Municipality's examination.
- (13) If necessary, hold a conference to make final corrections, additions, and deletions to the Code. The Municipality will be billed for the travel expenses of the American Legal staff attorney. The Municipality may present changes to pages of the draft at the conference. After the final conference, no additional changes are to be made. Any further changes, additions, or deletions shall be made in the future supplements to the Code in accordance with IV(1) of this Agreement. When the draft, and any changes thereto made by the Municipality, is returned to AMERICAN LEGAL, such return of the draft shall be deemed final authorization by Municipality to publish the Code as returned. If additional conferences are requested by the Municipality which require the travel of a member of the staff of AMERICAN LEGAL, then the Municipality shall be advised what the additional cost, if any, for such conference will be.
- (14) Deliver to the Municipality, within 90 days of receipt of the corrected manuscript, a suggested adopting ordinance plus 5 printed copies of the Code meeting the following specifications:
  - (a) Type to be as shown in the attached Exhibit A or B, at the option of the Municipality.
  - (b) Margins to be justified.
  - (c) Page size to be 8 ½" x 11".
  - (d) Printed on high quality paper.
  - (e) All copies to be in hard cloth-covered, 3-ring loose leaf binders. All binders shall have the Municipality's name stamped in gold and shall contain divider tabs.
- (15) If requested by the Municipality, undertake a subscription service to the Municipality's code for the purpose of providing copies of the code and subsequent supplements to interested subscribers (minimum: 15 current subscribers). The terms and procedures of the subscription service will be mutually agreed upon by AMERICAN LEGAL and the Municipality.

II. THE MUNICIPALITY SHALL:

- (1) Designate one official as the contact person with AMERICAN LEGAL and shall use its best efforts to cooperate with the LEAGUE and AMERICAN LEGAL to ensure timely completion of its responsibilities under this agreement.
- (2) Make available two copies of all material necessary to complete the recodification process to be sent directly to AMERICAN LEGAL. If necessary, the LEAGUE will photocopy incidental legislation at no additional expense.
- (3) (a) Return to AMERICAN LEGAL one corrected copy of the manuscript of the Code including deletions or additions thereto within 90 days after receipt of manuscript.
- (b) Extension of Time Charge. In the event that the municipal officials should require more than 90 days to review and revise the manuscript, the Municipality agrees to make the final payment to the League at that time in accordance with this contract. If more than a total of 120 days are required for the Municipality's review, the LEAGUE and AMERICAN LEGAL reserve the right to delay the final delivery of the codes and to add additional reasonable charges not to exceed 10% of the adjusted base price.
- (4) (a) Pay to the League as a base price, the sum of \$10,300.00 for its services set out in Section I, payable as follows:

Forty percent (40%) upon execution of this agreement;

Forty percent (40%) within 30 days after submission of the manuscript and invoice;

The balance within 30 days after delivery of the printed code books and invoice.

- (b) The base price in paragraph 4(a) above is based upon a code of the following number of pages according to the format option of the Municipality. Should the final code number more pages than this estimate, the base price will increase accordingly at the time of final invoice:

FORMAT	NUMBER OF PAGES	INCREASE
8 ½ X 11 Single column page	450	\$19.50 per page
8 ½ x 11 Double column page	400	\$22.50 per page

There shall, however, be no decrease or increase in the base price for any pages that cause the estimated number of pages above to vary by 5% or less.

- (c) If a table, graph, image, picture, chart, or formula is on the page there will be an additional \$10.00 charge for that page. This charge will be added to the final bill.
- (5) Pay any invoices within 30 days of the invoice date. Invoices outstanding beyond the 30 day period shall be subject to a late payment equal to 1½% of the unpaid balance per month, or part thereof.

- (6) Advise AMERICAN LEGAL prior to the start of the ordinance review of any substantive ordinances that may be in the process of revision so that AMERICAN LEGAL will not perform editorial review of ordinances that are soon to be amended or repealed. In such cases, AMERICAN LEGAL shall reserve those code sections and include the new ordinance during the codification process or in a future supplement, depending on when the material is received. Once editorial work has been completed by AMERICAN LEGAL on any ordinance containing more than five code pages and a replacement ordinance is passed, the Municipality shall pay the additional sums at the supplemental service rates outlined in Paragraph IV below.

### III. DISTRIBUTION.

AMERICAN LEGAL shall ship, by common carrier, the number of codes or supplements ordered and the Municipality may direct that different portions of the shipment be made at various locations within the municipality at no additional cost. The Municipality will be charged for the direct shipping costs and a handling fee.

### IV. SUPPLEMENTAL SERVICES.

- (1) Supplemental Service Plan: After delivery of the Code:

- (a) AMERICAN LEGAL shall:

1. Examine the ordinances as submitted by the Municipality.
2. Incorporate those materials to be included in the Code according to the subject matter in the existing code, or where there is no existing legislation on the subject, at a logical location in the Code.
3. Make necessary changes in wording of the materials to bring about uniformity of style and to correct typographical errors.
4. Prepare a legislative history of each affected section citing the ordinance or resolution number and date of passage of the ordinance or resolution.
5. Revise or make additional entries to chapter summaries, tables of special ordinances, cross-reference tables, and general index as necessary to reflect the incorporation of additional, changed or deleted material.
6. Advise the Municipality of changes in state statutes that materially affect provisions of the Code of ordinances based upon such statutes and, unless otherwise directed by the Municipality, make changes in those provisions in order to bring the Code into conformity with same.
7. Deliver to Indian Trail 5 printed copies of supplemental pages including an instruction sheet to insure correct replacement of pages.

- (b) The Municipality shall:

1. Provide AMERICAN LEGAL two copies of each ordinance as it is enacted;

2. Pay to the LEAGUE the current LEAGUE supplement rates. (At the present time, these rates are \$19.50 per single column page or \$22.50 per double column page.) Pay the LEAGUE for shipping and handling of the supplements.
3. Pay the LEAGUE the current LEAGUE rates if there is a table, graph, image, picture, chart or formula on the page. The current rate is \$10.00 per page.
4. The prices above are for a five-year period and cannot be changed except for adjustments in the second, third, fourth, and fifth years of this agreement to reflect any decrease or increase in the United States Consumer Price Index calculable from the month of delivery of the Code.
5. Cooperate with AMERICAN LEGAL in updating the Code of Ordinances at least once every 12 months provided that no payment or penalty shall be due for failing to honor this commitment.

(c) Term and Termination:

1. Either party has the right to terminate or alter the terms of the supplemental service plan at any time by serving written notice. This written notice shall be sent at least thirty days before the projected delivery date of the next supplement. Unless otherwise specifically agreed upon by the parties, the projected delivery date shall be the anniversary of the date the Municipality received the Code.
2. This agreement shall automatically renew itself from year to year except that either party may alter or cancel the terms of this agreement at any time upon thirty days written notice.

V. FOLIO VIEWS

(1) Folio Version 4 Search and Retrieval program:

- (a) The Publisher shall provide the Municipality's code in the Folio format on diskette or CD with complete instructions and one copy of a manual for \$650.00.
- (b) Supplements of Folio \$2.50/page\* (page refers to printed supplement page)  
(cost is in addition to editing charge for printed pages)

\*Minimum charge per supplement (assuming Folio update is in conjunction with update to printed supplement; special pricing to be provided if Folio is updated more often than the printed book):

Annual update	\$250.00
Update every 6 months	\$195.00 each

- (c) Additional Bound/Read-Only license fees (one-time fee of \$50.00)
- (d) Optional on-site installation & training at \$695.00/day + travel expenses  
(Not Recommended)
- (e) Code on the Internet (after Folio conversion) at \$495.00 per year



**CHAPTER 71: TRAFFIC REGULATIONS**

Section

*General Provisions*

- 71.01 Speed limit in city alleys
- 71.02 Operation of motor vehicles on unpaved public or private property prohibited

*Motorcycles; Motor Scooters and Motor Bikes*

- 71.25 Safety helmet or headgear required
- 71.26 Operator's permit required

71.99 Penalty

***Cross-reference:***

*Speed limits on designated streets, see Chapter 76, Schedule I*  
*Citations for traffic and parking violations, see §§ 72.150 through 72.157*

**GENERAL PROVISIONS**

**§ 71.01 SPEED LIMIT IN CITY ALLEYS.**

(A) For purposes of this chapter an *ALLEY* shall mean every street or way within a block, which is set apart for public use, vehicular traffic and local convenience. ('72 Code, § 34-4)

(B) No person shall drive a motor vehicle upon any alley in the city at a speed in excess of ten miles per hour. ('72 Code, § 34-5)  
(Ord. 2087, passed - - ; Am. Ord. O-87-72, passed 12-23-87) Penalty, see § 71.99

**§ 71.02 OPERATION OF MOTOR VEHICLES ON UNPAVED PUBLIC OR PRIVATE PROPERTY PROHIBITED.**

(A) It shall be unlawful for any person to operate a motor vehicle, as defined by the Florida Uniform Traffic Control Law, F.S. Chapter 316, as may be amended from time to time, on any unpaved public property, or on any paved or unpaved shoulder of a public road.

CHAPTER 71: TRAFFIC REGULATIONS

Section

§ 71.02 OPERATION OF MOTOR VEHICLES ON UNPAVED PUBLIC OR PRIVATE PROPERTY PROHIBITED.

General Provisions

- 71.01 Speed limit in city alleys
- 71.02 Operation of motor vehicles on unpaved public or private property prohibited

(A) It shall be unlawful for any person to operate a motor vehicle, as defined by the Florida Uniform Traffic Control Law, F.S. Chapter 316, as may be amended from time to time, on any unpaved public property, or on any paved or unpaved shoulder of a public road.

Motorcycles; Motor Scooters and Motor Bikes

- 71.25 Safety helmet or headgear required
- 71.26 Operator's permit required

(B) It shall be unlawful for any person to operate a motor vehicle on any unpaved private property, not owned by the operator or his immediate family, without the express written consent of the owner, lessee, tenant or other person entitled to possession and use of such premises; said written consent to be carried on the operator's person.

71.99 Penalty

Cross-reference:

Speed limits on designated streets, see Chapter 76, Schedule I

Citations for traffic and parking violations, see

§§ 72.150 through 72.157

(C) The foregoing provisions shall not apply to the following:

GENERAL PROVISIONS

§ 71.01 SPEED LIMIT IN CITY ALLEYS.

(A) For purposes of this chapter an ALLEY shall mean every street or way within a block, which is set apart for public use, vehicular traffic and local convenience. ('72 Code, § 34-4)

(1) A licensed and franchised public utility in the conduct of its business;

(2) Any federal, state or local governmental agency;

(3) Any licensed emergency vehicle;

(4) Any situation where such operation is necessary to avoid collision with other traffic;

(B) No person shall drive a motor vehicle upon any alley in the city at a speed in excess of ten miles per hour. ('72 Code, § 34-5) (Ord. 2087, passed - - ; Am. Ord. O-87-72, passed 12-23-87) Penalty, see § 71.99

(5) Where such operation is in compliance with other laws or the directions of a law enforcement officer or official traffic-control devices.('72 Code, § 34-13) (Ord. O-73-51, passed 6-27-73) Penalty, see § 71.99

AMERICAN LEGAL PUBLISHING CORPORATION  
FOLIO VIEWS<sup>®</sup> SEARCH & RETRIEVAL

Below is information on Folio VIEWS 4.2, the computer search and retrieval program American Legal offers. Folio VIEWS allows you to create electronic text as well as access any section, word, or reference in that text (i.e. your code or meeting minutes) instantaneously. Folio can operate in Windows and Macintosh formats. Folio also provides you with a complete word index. Every word in your code is catalogued. **Over 500 commercial publishers have made Folio Views their choice in publishing over 2,000 different titles.**

With Folio you can conduct searches by word, phrase, section number, date, or anything you want. You can also perform stem searches when you are not sure of the ending of the words you want to find (e.g. go% = going, gone, went, etc.) proximity searches (e.g. find "penalty within 5 words of jail"), and more. You can also do searches by title, chapter, table of contents, and in multiple infobases (such as in the Code of Ordinances, Charter, Council Minutes, and anything else in the Folio format) at the same time. Additionally, Folio allows each user to customize his or her version by creating a shadow file with color and style highlights, bookmarks, notes, and pop-up links within the text without affecting the original text.

This program has been recognized by the computer industry to be the leader in search and retrieval. In a review of computer programs in an issue of *PC Magazine*, Folio VIEWS was said to be:

*"fast, flexible, and rock solid. It imported files that made other programs crash, and made virtually every step of creating and using an infobase simple and enjoyable. You'll need very convincing reasons for choosing anything else."*

American Legal Publishing can provide your  
Code and other material in Folio on computer disk and CD.

## SAMPLE SEARCHES IN FOLIO VIEWS®

Search	Result	Example of Findings
21 years of age	finds every paragraph in the code in which 21 and the words: years, of, age appear	1) 21 years of age 2) age of 21 years
"21 years of age"	finds only the exact phrase "21 years of age"	1) 21 years of age
21 or 18 years of age	finds every place where either 21 years or 18 years of age appears in the code	1) 21 years of age 2) age of 21 years 3) 18 years of age 4) age of 18 years
"21 18"@5	finds every place in the code where 21 and 18 appear within five words of each other	1) anyone between the age of 18 to 21... 2) the prior age of majority of 18 has been changed to 21
go%	finds all words which are variations	1) go 2) gone 3) going 4) went
good\$	finds synonyms	1) good 2) advantage 3) benefit 4) usefulness
council*	finds all words beginning with "council"	1) council 2) council's 3) councilman 4) councilwoman 5) councilmember

**JUMP LINKS** - when clicked on, they will take you directly to another section of the code. For example, clicking on the link [Penalty, see § 70.99](#) (underlined and in green) following a section, will take you directly to that penalty section.

**SHADOW FILE** (customized by the user; secures integrity of main data):

Shadow files allow each user to highlight phrases in the computer version of the code for emphasis just as can be done with a printed version of the code. Each user can also add personal notations to the code which do not affect the actual text of the code.

**AMERICAN LEGAL PUBLISHING CORPORATION  
FOLIO VIEWS® HARDWARE REQUIREMENTS**

Folio VIEWS 4 Windows minimum system requirements:

3. 486 processor or higher (Pentium® recommended)
4. Windows 95 (or later) or Windows NT 3.51 (or later) recommended
5. VGA or EGA display capability
6. Minimum 16 MB hard disk space and 16 MB RAM for standard installation of program files.
7. Approximately 10 MB for infobase (Folio-version code of ordinances). Infobases vary in size depending on amount of text and size and number of graphics; an average infobase requires less than 10 MB of hard disk space.

## Town of Indian Trail

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# Memo

**TO:** Mayor and Town Council  
**FROM:** Joe Fivas, Town Manager  
**DATE:** July 3, 2013  
**SUBJECT:** Approval for Event



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The Union County Fire Marshall requires Council approval for an event to be held by Banchee Productions on July 30-31. Staff recommends approval.



**TO:** Mayor and Town Council

**FROM:** Joseph A. Fivas, Town Manager

**DATE:** July 9, 2013

**SUBJECT:** Law Enforcement Assessment

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The Town Council approved a Law Enforcement Assessment in the new Fiscal Year 2013-14 budget. This discussion will generate Council direction on the time line for this project, who will write the Request for Proposal, process of this Assessment, and to begin discussion on the scope of this Assessment.

jaf



P.O. Box 2430  
Indian Trail, North Carolina 28079  
Telephone (704) 821-5401

**PLANNING AND NEIGHBORHOOD SERVICES DEPARTMENT**

To: Mayor Michael Alvarez & Town Council  
From: Rox Burhans, Senior Planner  
Via Shelley DeHart, Planning Director  
Date: July 2, 2013  
Meeting: July 9, 2013 Town Council Regular Meeting  
**RE: 2013 COMPREHENSIVE PLAN UPDATE STATUS**

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**BACKGROUND**

The Indian Trail Comprehensive Plan: *The Villages of Indian Trail-A Plan for Managed Growth and Livability* is intended to be a long term road map for the Town to guide future growth and community development. The Town Council adopted the previous Comprehensive Plan in November 2005 and it was later updated in July 2008 to help address the changing landscape occurring due to rapid growth. The plan recommended two benchmarks regarding when an update should occur. These benchmarks include:

1. When the final alignment for the Monroe Connector is determined and a construction schedule is set; and
2. At five years after the Plan's initial adoption or when the population of the Planning Area reaches 30,000 persons.

Both of these recommended benchmarks have been reached, and this, combined with other growth factors, necessitated Town Council consideration of an update to the Plan. Town Council approved a contract and project scope of work with the firm HNTB to initiate an update Plan at their August 14, 2012 meeting. The plan update process is intended to be approximately one year in duration. The following will provide a brief summary of the progress made since Town Council approval of the contract and project scope of work.

**COMPREHENSIVE PLAN UPDATE STATUS**

The Comprehensive Update kicked off with a series of Stakeholder Group interviews conducted with a broad cross section of Indian Trail stakeholders on October 17, 18, and 30, 2012. This information was used to help identify key topics and issues that should be addressed by the plan update. Following these interviews, an Advisory Committee was formed to serve as a sounding board for plan update proposals. The Committee includes a diverse group of Indian Trail representatives such as residents, land developers, business owners, a Town Council member (Mayor Pro Tem David Cohn), Town Board/Committee members, and Town staff. The Advisory Committee has met five times on the following dates: October 30, 2012, November 15, 2012, January 23, 2013, March 28, 2013, and May 23, 2013. The Comprehensive Plan update project was presented to the entire Indian Trail community at a public workshop held on December 6, 2012. The workshop was attended by approximately 60-citizens and provided valuable feedback.

As the Comprehensive Plan Update approaches its one-year anniversary, it will be coming before the Indian Trail Town Council for final review and approval in late summer/early fall 2013. This memo is intended to provide Council with a brief snapshot of the update status and provide an opportunity to schedule a more detailed briefing prior to the final approval date, if desired by the Town Council.

Please feel free to contact me at 704.821.5401 or [RBurhans@planning.indiantrail.org](mailto:RBurhans@planning.indiantrail.org) should you have any questions.



**TO:** Mayor and Town Council

**FROM:** Joseph A. Fivas, Town Manager

**DATE:** July 9, 2013

**SUBJECT:** Old Monroe Road Widening Update

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Staff will give an update of the Old Monroe Road widening project, and the on-going environmental study being conducted by the North Carolina Department of Transportation.

jaf



**TO:** Mayor and Town Council

**FROM:** Joseph A. Fivas, Town Manager

**DATE:** July 9, 2013

**SUBJECT:** Entertainment & Shopping District

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One of the Fiscal Year 2013-14 budget priorities was to discuss and potentially form an area within the Town as an Entertainment & Shopping District. The staff will discuss options to include in this topic in the on-going Comprehensive Plan update.

jaf