

MAYOR
Michael L. Alvarez

MAYOR PRO TEM
David L. Cohn

INTERIM TOWN MANAGER
Scott J. Kaufhold



TOWN COUNCIL

Gordon B. Daniels

Gary M. Savoie

Amy R. Stanton

Mark A. Wireman

**Indian Trail Town Council
Regular Meeting
Tuesday, February 23, 2016
Civic Building—6:30 PM**

AGENDA

- 1. CALL MEETING TO ORDER & PLEDGE OF ALLEGIANCE**
- 2. AGENDA ADDITIONS & DELETIONS**
- 3. MOTION TO APPROVE AGENDA** **Action**
- 4. PRESENTATIONS/INTRODUCTIONS**
 - a) Founder's Day Presentation—Recognition of Quentin Kindley
 - b) Union County Board of Education Update by Mr. Gary Sides
- 5. PUBLIC COMMENTS**
- 6. LAW ENFORCEMENT UPDATE**
- 7. CONSENT AGENDA** **Action**
 - a) Street Closure Ordinance for 4th of July and Christmas Parades 2016 (Ordinance #0160223-233)
 - b) Deer Urban Archery Season Renewal for 2017
- 8. PUBLIC HEARINGS** **NONE**

– Please adhere to the following guidelines:

 - *Proceed to the podium, and state your name and address clearly;*
 - *Be concise; avoid repetition; limit comments to three (3) minutes or less;*
 - *Designate a spokesperson for large groups*
- 9. OLD BUSINESS ITEMS** **Action**
 - a) Council consideration of property tax interest releases
 - b) Town Hall Update: Council to select an interior architectural design/redesign
 - c) Council consideration of changes to ABC Board Member pay—Update from Town Attorney
- 10. NEW BUSINESS ITEMS** **Action**
 - a) Council consideration of making a donation to the Artist Music Guild (AMG). Mr. David L. Cook of AMG gave a presentation to Council on February 11th showing how the organization is helping schools in Union County/Indian Trail and respectfully requested the Town of Indian Trail partner with them in their endeavors by making a \$3,000 donation.

- b) Council consideration of 2014 Stormwater Maintenance Contract Renewal
- c) Council approval of creating the “Business Friendly Act” that will cut red tape for businesses and entrepreneurs and reduce their barriers to entry by reducing the Town fee’s for businesses. (Councilman Daniels)
- d) Council approval of reducing the Town’s tax rate from 18.5 cents to 17.5 cents. (Councilman Daniels)
- e) Council Approval of neighborhood street construction and resurfacing. (Councilman Daniels)
- f) Direct staff/Planning Board to draft a modification to the Sign Ordinance to allow a Grand Opening sign without a permit within 30 days of opening a new business. (Councilman Wireman)

11. DISCUSSION ITEMS

- a) Policy to not allow Private Roads for new Residential developments. (Councilman Wireman)

12. UPDATES

- a) Manager’s Update: Scott Kaufhold, Interim Town Manager
- b) Department Head Update: Community & Economic Development—Kelly Barnhardt
- c) Department Head Update: Planning & Neighborhood Services—Rox Burhans

13. COUNCIL COMMENTS

14. CLOSED SESSION

Action

15. ADJOURN

Action



TOWN OF INDIAN TRAIL

Agenda Request

Submitted By: Susan Didier **Title:** Community Development Specialist

Department: Community and Economic Development **Date Submitted:** 2/16/16

Date of Town Council Meeting: 2/23/16

Time Allowance: 10 min

Description: Founders Day Presentation- The Indian Trail Arts and Historical Society will recognize Quentin Kindley for significant contributions to the growth and development of Indian Trail during and following his years of service, as both Councilman and Mayor, of the Town of Indian Trail.

Check all that apply:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Schedule Public Hearing** | <input type="checkbox"/> Discussion |
| <input checked="" type="checkbox"/> Presentation/Recognition | <input type="checkbox"/> Closed Session | <input type="checkbox"/> Work Session |
| <input type="checkbox"/> New Business | <input type="checkbox"/> Old Business | |

Has this item been reviewed by Town Attorney? Yes No n/a

What action is requested of the Council? n/a

What action is requested of Town Staff? n/a

Are Town funds required? Yes No

Kelley Southward

From: Susan Didier
Sent: Thursday, February 11, 2016 3:07 PM
To: Kelley Southward
Subject: Founders Month
Attachments: Quentin R Kindley_2016 Founder's Day.docx; Sample_ Certificate of Recognition_Founders Day

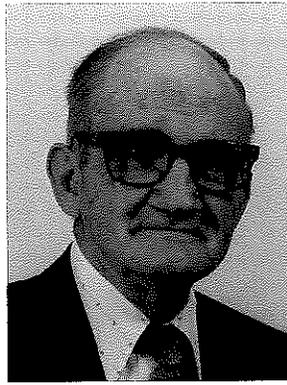
Hi Kelley,

Founder's Month was established a couple of years ago, "to honor an individual, family business or organization that has made significant contributions to IT". The Indian Trail Arts and Historical Society determines who will be recognized- this year they've nominated Quentin R. Kindley (bio attached). His family will be invited to the February 23rd Town Council Meeting where we'll ask the Mayor and Council to present them a Certificate of Recognition for

In the past, Arts and Historical would write a short bio (ok-a little more than some) and Town Clerk would create the certificate. Information for Quentin Kindley came directly from a few of his family members and I was assured anything else they included was verified and approved for us to use. Is it possible to get a certificate written up by early sometime early next week - I will take it to the Mayor to be signed and handle the mounting, framing, photos, etc.

FYI- We expect some family to be present for the presentation but no firm numbers, as of right now. I will share that # with you, as soon as I'm told. The presentation will be followed by a reception in the Cultural Arts Center for the Kindley family and friends. That will all be taken care of by the ITAHS and myself. Would love to invite you, but Council frowns upon Clerks leaving in the middle of a meeting ;) We will also be hosting a History of IT exhibit in the CAC on Sunday Mar 6th --that is the actual anniversary of the town- 109 years. Now you are officially an Historian lol

As always, thanks for your assistance.
Susan



Quentin R. Kindley

1/19/1919 - 6/25/1996

Quentin R. Kindley (Quent or Q.R.) was born at home on what is now Navajo Trail. His parents were John V. Kindley, Sr. and Ellie Vickery Kindley. He was one of four boys and two girls. The brothers were Theron W. Kindley (Dutch), James R. Kindley (Jim) and John V. Kindley, Jr. (JV). The girls were Nannie Raye and Lillie Maye, both of whom died in infancy.

The Kindley's attended the local Indian Trail School, which during their time consisted of grades one thru eleven. They were farmers by trade and public servants by choice. John Sr. held the office of town councilman at one point in his lifetime and Jim served as councilman and later mayor. Likewise, Quentin served six years as councilman and sixteen years as mayor. In 1988, after 22 years he decided not to seek re-election. Quent, as he was called, continued to farm the family land to make ends meet and get the family thru the winters. He eventually went to work full time for Concrete Supply Company and held that job until retirement at age 65.

During the time of Quent's service he helped usher in change, growth and improvements to Indian Trail. In the days when the Union County Library would provide bookmobile units to travel throughout the county to supply books to citizens Quent saw a need for Indian Trail to have a more stable availability of reading material. He was able to convince the Union County Library to place a permanent bookmobile unit in Indian Trail on land fronting the railroad and the council agreed to pay the expense of a part time person to staff the unit. The part time person was a local lady, Mrs. Beverly Huneycutt.

As time progressed the council needed to move from their usual meeting place of Benton Brothers Store. Bart and Angus Benton had allowed the council to meet after closing hours in the store but with the growth of the town and the abundant use of the bookmobile the council decided to build the first town hall for Indian Trail.

Local resident Shorty Vickery supervised the construction of the building. This building was constructed on property purchased from Keith Williams and happened to be the land where the bookmobile was currently located. The town used one corner of the building for an office staffed part time by the town clerk, Mrs. Doris Howard, while the greater portion was used for the library. The council utilized the library after hours to hold their council meetings. The library use continued to grow and a decision was made to double the size of the building to allow for more library and town council space. This building later in years housed the planning department and eventually all the space was used by the Indian Trail division of the Sheriff's Office.

Quent along with local pharmacy owner Charles Stine were able to recruit a fulltime dentist and medical doctor to locate in Indian Trail with permanent offices. Dr. Michael Rhyne was the first dentist and his office was located on Liberty Lane and Dr. George Tsai was the first medical doctor with his office on the corner of Indian Trail Road and Unionville Indian Trail Road.

He along with the town council worked their way through several annexations that grew the town to more than double its size. Areas along Old Monroe Road, Chestnut Lane, Gribble Road, Crowell Sub-division along Highway 74 and Matthews Indian Trail Road were a few of these annexations.

The continued housing growth was putting a strain on the local soil to handle absorption of the increased sewer needs for the housing industry. Several efforts had been put forth by the county to have a county sewer system built but had been defeated at the ballot box. Not one to give up and knowing the desperate need for sewer service Quent made one more attempt to be successful. Quent left work early one afternoon and walked into Union County Public Works manager Bill Summerlin's office with a determination about him. Bill was in the process of putting all the records of the last failed attempt in boxes for storage but stopped to give Quent some time. He told Bill the Indian Trail area badly needed the sewer service and convinced him to give it one more try. Bill and Quent reviewed a relatively new method of providing sewer and decided to give it a try. An all out effort to educate the local people on the benefits to approving this service was rewarded with a successful vote approving the sewer system, thus began the life of Crooked Creek Wastewater treatment station.

A local senator, Aaron Plyler, knew of funds available for paving gravel streets that existed using a small town project fund and asked the Indian Trail officials to participate in using these funds. The town was successful in getting several gravel roads paved utilizing the funds at that time. Several years later Aaron called Quent for help to widen Indian Trail Road 12 inches on each side and repave the road. Quent was able to secure the necessary approvals and the project was completed.

During his time of service he was instrumental in having the first Union County contract deputy placed in Indian Trail, Officer Don Huneycutt. Quent also represented the town to Duke Power to have street lights put into place throughout the town.

Quent relied on his wife, Frances Kindley for help with his town duties. She would travel with him to many night meetings where he represented Indian Trail. Frances would also ride with him at night to make a list of the street lights that were not working so he could report them to Duke Power for repairs.

Quent always called Indian Trail home, having never moved from the street on which he was born. He and his wife Frances raised 5 children, 3 daughters and 2 boys. The daughters are Rebecca Kindley Plyler, Janice Kindley Barbour, and Nancy Summerville. The sons are Theron Q. Kindley and Larry D. Kindley, who passed away in August 2014.

Quent also served the Indian Trail community in additional ways. He was a lifelong member of Indian Trail Methodist Church and held many positions within the church. He worked with the original Indian Trail Men's Club which was the predecessor of the Indian Trail Athletic Association. He was a founding member of the Indian Trail Lion's Club and had the privilege of doing so with his son Theron and son-in-law Butch Plyler. He served on the local American Bank board of directors and was a member of the local site committee for Sun Valley High School. He along with several other fathers in the local area helped form Boy Scout troop 276. He served as a local director for the troop and Thomas Hinson with Richard Keziah were the first troop leaders.

Quent's life ended while serving his church at a board meeting. Quent suffered a massive heart attack and graduated to heaven on June 25, 1996. True to his love of Indian Trail his burial is in the Indian Trail Cemetery.

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mayor Alvarez Department: Town Council

Contact Phone # (704) 821-5401 Date Submitted: 2/17/16

Date of Town Council Meeting to consider this item: 2/23/16
(Meetings are generally 2nd & 4th Tuesday of each month. All meetings now begin @ 6:30 p.m.)

Please indicate how much time you expect this matter to take: 5 min

Description (Give short summary of topic. This is how item appears on the Agenda.)

Union County Board of Education Update by Mr. Gary Sides

Who will attend Council meeting able to respond to questions? Give name & title:

District 3 Board of Education Member Gary Sides

Where does this item need to appear? Check all that apply:

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Consent Agenda | <input type="checkbox"/> Schedule Public Hearing** | <input type="checkbox"/> Discussion |
| <input checked="" type="checkbox"/> Presentation/Recognition | <input type="checkbox"/> Closed Session | <input type="checkbox"/> Work Session |
| <input type="checkbox"/> New Business | <input type="checkbox"/> Old Business | |

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item.

Stormwater Control and Management

Has this item been reviewed by Town Attorney? Yes No (Attach recommendation)

What action is requested of the Council?

What action is requested of the Manager? None

Are Town funds required? Yes No Funding Source

PLEASE PROVIDE:

- You no longer have to print out your staff reports.
- You will need to put your staff reports and any supporting documentation on the "O" drive in PDF format, so we can attach to the agendas. The Clerk's Office will take care of this.
- All reports still need to be on the "O" drive by end of business the Tuesday before the meeting.

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****



TOWN OF INDIAN TRAIL
Agenda Request

Submitted By: Susan Didier **Title:** Community Development Specialist

Department: Community and Economic Development **Date Submitted:** 2/16/16

Date of Town Council Meeting: 2/23/16

Time Allowance: 5 min

Description: Street Closure Ordinance

Check all that apply:

- | | | |
|--|--|---------------------------------------|
| <input checked="" type="checkbox"/> Consent Agenda | <input type="checkbox"/> Schedule Public Hearing** | <input type="checkbox"/> Discussion |
| <input checked="" type="checkbox"/> Presentation/Recognition | <input type="checkbox"/> Closed Session | <input type="checkbox"/> Work Session |
| <input type="checkbox"/> New Business | <input type="checkbox"/> Old Business | |

Has this item been reviewed by Town Attorney? Yes No

What action is requested of the Council?

What action is requested of Town Staff? None required

Are Town funds required? Yes No

STATE OF NORTH CAROLINA)

) **ORDINANCE #**
TOWN OF INDIAN TRAIL
)

**AN ORDINANCE AMENDING CHAPTERS 520, BUSINESS AND
COMMERCIAL ZONING DISTRICTS AND 1610 USE GROUP AND
CATEGORIES, OF THE INDIAN TRAIL UNIFIED DEVELOPMENT
ORDINANCE (UDO) RELATED TO MINOR AND MAJOR
UTILITIES
IN INDIAN TRAIL, NORTH
CAROLINA**

WHEREAS, the Mayor and Town Council of the Town of Indian Trail acknowledges a long tradition of providing community events for the pleasure of its citizens; and

WHEREAS, the Mayor and Town Council of Indian Trail acknowledges its citizens realize a quality of life benefit from holding such event: and

WHEREAS, the Mayor and Town Council of Indian Trail acknowledges these events require approximately two (2) hours to install signing and traffic control, and also require two (2) hours for removal of signs, traffic control and litter;

WHEREAS, , to authority granted by G.S. 20-169 that they do hereby declare the temporary closure during day(s) and time(s) set forth below on the described portion of a State Highway System route:

Date(s):	Monday, July 4, 2016
Time(s):	9:00 a.m. to 2:00 p.m.
Route Description:	Indian Trail Rd. between Post Office Dr. and Old Monroe Rd Matthews Indian Trail Rd between Old Monroe and Smith Farm

Rd.

Dates (s):	Sunday, Dec. 4, 2016
Time(s):	2:00 p.m. to 7:00p.m.
Route Description:	Indian Trail Rd. between Post Office Dr. and Old Monroe Rd Matthews Indian Trail Rd between Old Monroe and Smith Farm

Rd.

NOW THEREFORE, BY THE TOWN COUNCIL OF THE TOWN OF INDIAN TRAIL,
NORTH CAROLINA HEREBY TAKES THE FOLLOWING ACTION:

Section 1 – This ordinance to become effective when signs are erected giving notice of the limits and times of said event, and implantation of the adequate traffic control to guide through vehicles around the event route for these and future events.

Section 2- This ordinance shall be effective immediately upon adoption.

SO ORDAINED THIS ----THE TOWN COUNCIL OF INDIAN TRAIL

By _____
Honorable Michael L. Alvarez, Mayor

Attest:

Kelly Weston, Interim Town Clerk

APPROVED AS TO FORM:

TOWN ATTORNEY

Town of Indian Trail

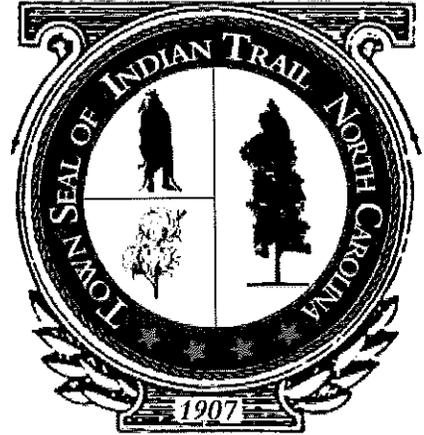
Memo

TO: Mayor and Town Council

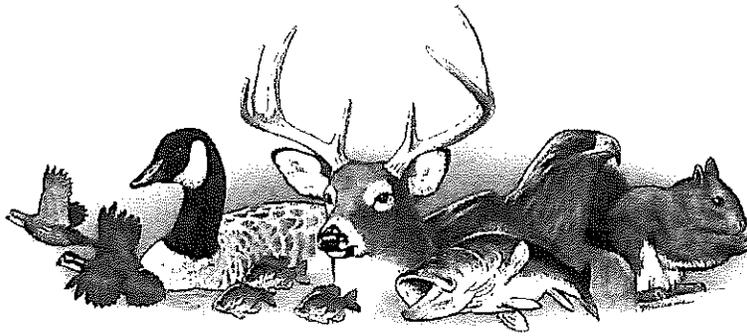
FROM: Kelley Southward, Town Clerk

DATE: February 23, 2016

SUBJECT: Deer Urban Archery Season Renewal 2017



Indian Trail has participated in the Urban Archery for the past several years upon Council approval. The application is attached for your consideration. If approved, we will submit the application by the April 1st deadline so that we can participate in the 2017 Season (January 14, 2017—February 18, 2017).



North Carolina Wildlife Resources Commission

Gordon S. Myers, Executive Director

Deer Urban Archery Season Renewal Form

Name of Municipality: Town of Indian Trail

February 3, 2016

County: Union

Participation in the 2017 Season (dates are Jan. 14 to Feb. 18) [X] Yes [] No

It is Wildlife Management policy to provide a complete list of participating municipalities to the hunting public in the Regulations Digest.

Please indicate a phone number and/or Internet address for listing in the 2016-2017 Inland Fishing, Hunting and Trapping Regulations Digest:

Phone: 704-821-5401

Internet address: WWW.indiantrail.org (Please Print)

Are there any changes to the map submitted with your participation letter? [] Yes [] No

If yes, please attach new map to this form. (No larger than 11" X 17")

Name of Municipality Representative: (Please Print)

Signature of Municipality Representative:

Thank you for your interest in the management of our state's wildlife resources. Please complete and return this form to: Division of Wildlife Management, 1722 Mail Service Center, Raleigh, N.C. 27699-1722 by April 1, 2016.

[Handwritten Signature]

David T. Cobb, Ph.D., Chief
Division of Wildlife Management
(919) 707-0050

Town of Indian Trail

Memo

TO: Mayor and Town Council
FROM: Alicia Massey
CC: Scott Kaufhold
DATE: February 23, 2016
SUBJECT: Property Tax Interest Release



Last spring the Revenue division went through a process to reconcile all parcels having property taxes and fees. During the process two parcels were discovered to have been annexed into the Town, however the parcels were not included on the subsequent tax scrolls by Union County.

During the August 11, 2015 Regular Meeting Council was made aware of the exclusion of the two parcels and the Town's obligation to bill and collect for all years due from the date of annexation. Afterwards staff was not released to send billings to the property owners.

In accordance with NC General Statute 105-381 Council can take action to release the prior year interest accrued for each parcel. Listed below are the principle, interest and total amount due for each parcel:

Parcel	Owner	Principle Due	Interest	Total Due
07024028	T Haigler	\$558.78	\$277.07	\$835.85
07024028A	R McNair	\$1833.33	\$856.31	\$2689.64

Staff Recommendation:

Staff recommends Council release the accrued prior year interest for parcel 07024028 in the amount of \$277.07 and parcel 07024028A in the amount of \$856.31.

Town of Indian Trail

Memo

TO: Mayor and Town Council

FROM: Kelley Southward, Town Clerk

DATE: February 23, 2016

SUBJECT: Artist Music Guild (AMG) donation request



During a presentation on February 11, 2016 Mr. David L. Cook of the AMG showed evidence of the organization is helping children in Union County/Indian Trail by keeping music programs and equipment in the schools. He requested that the Town of Indian Trail partner with AMG in their endeavors to keep music in the schools with a donation of \$3,000. Council directed staff to review the Town's Donation Policy and donation budget. The Donation Policy is attached. Staff has confirmed that \$4,000 was allocated in the current budget and none of those funds have been expended to date.



TOWN OF INDIAN TRAIL DONATION & SPONSORSHIP POLICY

PURPOSE:

The Town of Indian Trail (Town) occasionally has a public interest in supporting local organizations with donations and sponsorships with public funds. The allocation of public funds shall be transparent, consistent, and assist the community relations within Indian Trail.

PROCESS:

During the annual budget process the Town Council may allocate a dedicated amount of public funds to be used on an annual basis for donations and sponsorships. The Town Council may only allocate a public fund donation or sponsorship of up to \$2000.00 per organization or cause per every 2 (two) annual budget cycles.

The local organization shall fill out the Donation & Sponsorship Form and submit the form to the Town Manager. The Town Clerk shall contact the local organization and request they send a member representative to attend a regular Town Council meeting before the donation and/or sponsorship is considered by the Town Council. After a presentation by the person or organization, the Town Council may allocate the funds with guidelines in how the funds shall be spent.

CRITERIA:

- 1) The Town Council may only give to organizations that are based within the jurisdiction of Indian Trail.

- 2) The Town Council shall only give to causes which have a direct benefit to Indian Trail residents as a whole. This includes funds to non-profit or private events that are open to the public, contributions to residents for travel purposes in representing Indian Trail, for fundraising events in which the public funds will assist a capital purchase that benefits Indian Trail residents, or capital projects that show substantial benefit to the community as a whole.
- 3) The organization shall show receipts on how the funds were spent. If the funds are not spent within the guidelines approved by the Town Council, then the Town Council will expect to be reimbursed by the local organization.
- 4) The funds shall not be used for any annual operating budget for a program, non-profit organization, private organization, or school organization.
- 5) If the Town Council gives a donation for travel expenses the person or organization shall make a report to the Town Council on the educational aspects of the event or traveling experience.

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Scott Kaufhold Department: Engineering

Contact Phone # (704) 821-1314 Date Submitted: 02/17/16

Date of Town Council Meeting to consider this item: 2/23/16
(Meetings are generally 2nd & 4th Tuesday of each month. All meetings now begin @ 6:30 p.m.)

Please indicate how much time you expect this matter to take: 5 minutes

Description (Give short summary of topic. This is how item appears on the Agenda.)

2014 Stormwater Maintenance Contract Renewal

Who will attend Council meeting able to respond to questions? Give name & title:

Scott J. Kaufhold, P.E., Interim Town Manager

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work Session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	

*Board, commission, or group requesting joint meeting: _____

Supply General Statute or local ordinance that governs this item. (attach copy)

Has this item been reviewed by Town Attorney? Yes No (Attach recommendation)

What action is requested of the Council? Approval

What action is requested of the Manager? None

Are Town funds required? Yes No Stormwater Utility Fund

PLEASE PROVIDE:

- You no longer have to print out your staff reports.
- You will need to put your staff reports and any supporting documentation on the "O" drive in PDF format, so we can attach to the agendas. The Clerk's Office will take care of this.
- All reports still need to be on the "O" drive by end of business the Tuesday before the meeting.

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****



Town of Indian Trail

Memo

TO: Mayor and Town Council

FROM: Scott J. Kaufhold, P.E., Director of Engineering and Public Works

COUNCIL DATE: February 23, 2016

SUBJECT: 2014 Stormwater Maintenance Contract Renewal

General Information:

The Stormwater Maintenance Contract is a source of funds for continuous work to improve and maintain the existing stormwater system. The 2014 contract was awarded to Bullseye Construction on July 22, 2014 in the amount of \$261,951.50. Renewals are subject to the terms and conditions of the original contract including but not limited to work availability, termination and unit price. Renewal amendments will be executed by the Town Council.

Staff recommends renewal extension of the 2014 Stormwater Maintenance Contract.

Required Action:

Approval

Attachment:

2014 Stormwater Maintenance Contract Extension Agreement

CONTRACT EXTENSION

**STORM WATER MAINTENANCE CONTRACT FY 2014
PROJECT NUMBER:
750-2014-006**

The Town of Indian Trail ("Town") and the contractor identified below by its signature ("Contractor") hereby mutually agree to extend the contract between them, which is identified above and was executed by them on or about August 6, 2014 (hereafter, the "Contract").

The Contract shall be extended through and including 11:59 p.m. on _____, 20____. All other terms and conditions within the Contract, specifically including those for payment, remain in full force and effect.

Contractor shall provide the required performance and payment bonds and insurance certificates, as specified in the Contract, at execution of this contract extension ("Extension").

AGREED TO:

**OWNER:
TOWN OF INDIAN TRAIL
INDIAN TRAIL, NORTH CAROLINA**

ATTEST:

By: _____ By: _____
Town Manager Town Clerk

Date: _____ Date: _____

This instrument has been pre-audited in the manner required by the "Local Government Budget and Fiscal Control Act".

By: _____
Finance Officer

Date: _____

CONTRACTOR:

Printed legal name of entity: Bullseye Construction, Inc.
581 North Polk Street
Pineville, NC 28134

By: _____

Printed name of person signing: _____

Title of person signing: _____

Date: _____

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: *GORDON B. DANIELS*

Department:

Contact Phone # *704 907 1688*

Date Submitted *2/17/16*

Date of Town Council Meeting to consider this item: *Tuesday, February 23, 2016*
(Meetings are generally 2nd & 4th Tuesday of each month starting at 6:30 pm)

Please indicate how much time you expect this matter to take: *15 MIN.*

Description (give short summary of topic, this is how item appears on the Agenda.)
see Attachment

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion Items
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> Business Item	<input type="checkbox"/> Continued Item	

*Board, commission, or group requesting joint meeting:

Who will attend Council meeting able to respond to questions? Give name & title:
GORDON B. DANIELS, Council Member

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes No (Attach recommendation.)
What action is requested of the Council? *Create the "Business Friendly Act" which will include the 7 items on the attachment and be fully implemented before 2/1/16.*
What action is requested of the Manager?
Are Town funds required? *Yes* / No \$ Funding Source

PLEASE PROVIDE: Ten (10) copies of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.
** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

Tuesday, February 23, 2016

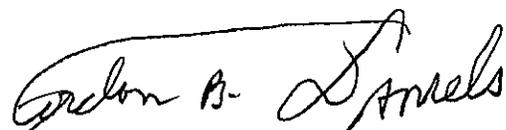
Business Item:

Action Item: Council Approval of Creating the 'Business Friendly Act' that will Cut Red Tape for Businesses and Entrepreneurs and Reduce their Barriers to Entry by Reducing the Town Fee's for Businesses.

The Town of Indian Trail needs to create the Business Friendly Act that will reduce our Town's red tape on our current and future business investors. I've spoken to many business owners and they feel our UDO regulations are overbearing and negatively impact their business strategies in the Town. They speak highly of our Economic Development staff who frequently assists in cutting this red tape, but more needs to be done. I am proposing the 'Business Friendly Act' to actively work with these investors to make these business owners benefit from their investment in Indian Trail.

Motion: I make a motion to have the Indian Trail Town Council to create the 'Business Friendly Act' which will include the following and be fully implemented before July 1st, 2016.

- 1) Eliminate the Following Business Fees in FY 2015/16 & FY 2016/17 Budget:
 - Special Use Permit Fees
 - Variance Fees
 - Zoning Map Amendment- Conditional Zoning Fees
 - Zoning Test Amendment fees
 - Sketch Plan & Site Plan Review Fees
 - Stormwater Review Fees
 - Surety Fees
 - All Sign Fees
- 2) Give direction to staff to give the Council a recommended change to allow businesses much more flexibility in allowing off-site signage and smaller temporary signs on premise w/o permits.
- 3) Give direction to staff to give Council a recommended change to allow more materials for trash enclosures. Current material are very cost prohibitive.
- 4) Give direction to Town Manager and Economic Development staff to meet with 100 businesses over the next 6 months. Provide a detailed report with each meeting.
- 5) Give direction to staff to develop a new Traffic Impact Analysis that reduces the overall cost for these businesses. I've heard we lose many business due to street/infrastructure costs
- 6) Give direction to staff to develop a business Facade Improvement Program, similar to the town of Matthews.
- 7) Give each new business a grand opening, and create a 'New Business Packet' for any new business coming to Indian Trail. Give Council a monthly report on business activities.



TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: *Gordon B. Daniels*

Department:

Contact Phone # *704 907 1688*

Date Submitted *2/17/16*

Date of Town Council Meeting to consider this item: *Tuesday, February 23, 2016*
(Meetings are generally 2nd & 4th Tuesday of each month starting at 6:30 pm)

Please indicate how much time you expect this matter to take: *15 MIN.*

Description (give short summary of topic, this is how item appears on the Agenda.)

*see Attachment
see Attachment-1*

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion Items
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> Business Item	<input type="checkbox"/> Continued Item	

*Board, commission, or group requesting joint meeting:

Who will attend Council meeting able to respond to questions? Give name & title:

GORDON B. DANIELS, Council Member

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes No (Attach recommendation.)

What action is requested of the Council? *Motion to give direction to Town staff to prepare a budget recommendation*

What action is requested of the Manager? *with a reduction of the Indian Trail tax rate from 18.5 cents*

Are Town funds required? Yes No \$ *Funding Source to 17.5 cents*

PLEASE PROVIDE: Ten (10) copies of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

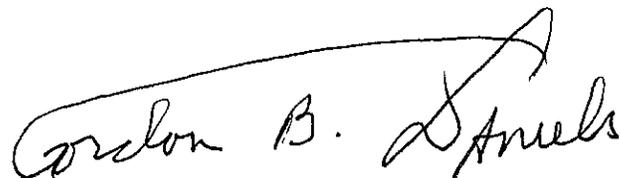
Tuesday, February 23, 2016

Business Item:

Action Item: Council Approval of Reducing the Town's Tax Rate from 18.5 cents to 17.5 cents

At the last meeting, the Council approved a report to the state that shows the Town had approximately \$32 million in total cash on hand on December 31st, 2015. I believe we should share these excess funds with all residential and business owners in Indian Trail in the form of a tax decrease for all property owners. This reduction will also continue to make Indian Trail a special place to live, and will assist in recruiting new businesses to Indian Trail. Keeping our local taxes low is the greatest asset in our community.

Motion: I make a motion to have the Indian Trail Town Council give direction to Town staff to prepare a budget recommendation with a reduction of the Indian Trail tax rate from 18.5 cents to 17.5 cents.

A handwritten signature in black ink that reads "Gordon B. Daniels". The signature is written in a cursive style with a large, sweeping flourish over the top of the name.

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: *GORDON B. DANIELS*

Department:

Contact Phone # *704 907 1688*

Date Submitted *2/17/16*

Date of Town Council Meeting to consider this item: *Tuesday, February 23, 2016*
(Meetings are generally 2nd & 4th Tuesday of each month starting at 6:30 pm)

Please indicate how much time you expect this matter to take: *15 MIN -*

Description (give short summary of topic, this is how item appears on the Agenda.)

see Attachment

Where does this item need to appear? Check all that apply:

Consent Agenda

Schedule Public Hearing**

Discussion Items

Presentation/Recognition

Closed Session

Work session

Business Item

Continued Item

*Board, commission, or group requesting joint meeting:

Who will attend Council meeting able to respond to questions? Give name & title:

GORDON B. DANIELS, Council Member

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes No (Attach recommendation.)

What action is requested of the Council? *To APPROVE recommendation.*

What action is requested of the Manager? *Direct STAFF to bring bid results to the Town Council before*

Are Town funds required? Yes / No \$ Funding Source *7/1/16*

PLEASE PROVIDE: Ten (10) copies of all attachments for Council's Agenda to the Clerk no later than 5:00 pm the Tuesday before for above referenced meeting.

** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper **

Tuesday, February 23, 2016

Business Item:

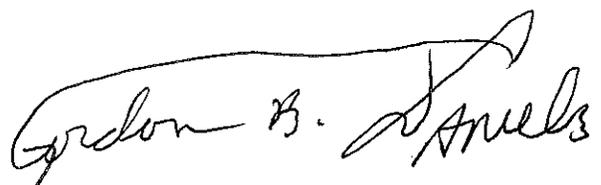
Action Item: Council Approval of Neighborhood Street Construction & Resurfacing

On July 7th, 2015, the Transportation Advisory Committee voted unanimously to repair and resurface all streets that scored below a 40 in our comprehensive street analysis. Neighborhood streets are the heartbeat of our community, and I believe we should act quickly to resurface these streets. The Interim Town Manager should provide Council a list of the 21 worst neighborhood streets.

Motion: I motion to have the Town Council to approve the Transportation Committee's unanimous recommendation to resurface the worst 21 town-maintained neighborhood streets in Indian Trail as determined by our 3rd party comprehensive street analysis, and direct staff to bring these bid results to the Town Council before July 1st, 2016.

The 21 worst town-owned neighborhood streets are:

- Oakwood Lane section (completed)
- Rogers Road section (Holly Park neighborhood)
- Wynnview Rd- 2 sections (Beacon Hills neighborhood)
- Mustang Drive- 2 sections (Brandon Oaks neighborhood)
- Grover Moore Rd (residential)
- Lighthouse Way (Beacon Hills neighborhood)
- Marcus Lane (Beacon Hills neighborhood)
- Carissa Ct (Holly Park neighborhood)
- Talbot Ct (Colton Ridge neighborhood)
- Gail Drive- 2 sections (Beacon Hills neighborhood)
- Innsbrook Ct (Brandon Oaks neighborhood)
- Navajo Trail (Downtown neighborhood)
- Independence Dr (residential)
- Shumard Cr (Brandon Oaks neighborhood)
- Fox Hunt Rd (Beacon Hills neighborhood)
- Pioneer Lane (Deerstyne and Wadsworth neighborhoods)
- Tuckaway Ct (Beacon Hills neighborhood)
- Shortcut Lane (residential)



TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mark Wireman Department: Council

Contact Phone # (704) 989-9213 Date Submitted 2/17/16

Date of Town Council Meeting to consider this item: 2/23/16

Please indicate how much time you expect this matter to take: 15 min

Description (give short summary of topic, this is how item appears on the Agenda.)

Modify Sign Ordinance to allow a Grand Opening sign without a Permit within 30 days of opening a new business

Who will attend Council meeting able to respond to questions? Give name & title:

Town Planner, Town Manager, Code Enforcement

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input checked="" type="checkbox"/> New Business	<input type="checkbox"/> Old Business	<input type="checkbox"/> Update

*Board, commission, or group requesting joint meeting.

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No X (Attach recommendation.)

What action is requested of the Council? Modify the Sign Ordinance that will allow a new business in Indian Trail to place a Grand Opening sign to draw customers and advertise the establishment of the business within 30 days of occupancy, adhering to the sign requirements that are in place, without having to submit a request for a permit to place the Grand Opening sign.

What action is requested of the Manager? Direct Staff to draft the modification to the Sign Ordinance for approval at the next scheduled Council meeting

Are Town funds required? No \$ _____

**** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ****

TOWN OF INDIAN TRAIL AGENDA ITEM REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Indian Trail Town Council Agenda.

Submitted By: Mark Wireman Department: Council

Contact Phone # (704) 989-9213 Date Submitted 2/17/16

Date of Town Council Meeting to consider this item: 2/23/16

Please indicate how much time you expect this matter to take: 15 min
Description (give short summary of topic, this is how item appears on the Agenda.)

Policy to not allow Private Roads for new Residential developments.

Who will attend Council meeting able to respond to questions? Give name & title:

Town Planner, Town Manager

Where does this item need to appear? Check all that apply:

<input type="checkbox"/> Consent Agenda	<input type="checkbox"/> Schedule Public Hearing**	<input checked="" type="checkbox"/> Discussion
<input type="checkbox"/> Presentation/Recognition	<input type="checkbox"/> Closed Session	<input type="checkbox"/> Work session
<input type="checkbox"/> New Business	<input type="checkbox"/> Old Business	<input type="checkbox"/> Update

*Board, commission, or group requesting joint meeting.

Supply General Statute or local ordinance that governs this item (attach copy)

Has this item been reviewed by Town Attorney? Yes _____ No X (Attach recommendation.)

What action is requested of the Council? Discuss the establishment of a policy that will disallow the use of Private roads for the purpose of developing a Residential community.

What action is requested of the Manager? Direct Staff to research the required changes by developing a policy and potentially modifying the UDOs, if necessary

Are Town funds required? No \$ _____

*** If requesting a Public Hearing, attach a copy or sample Ad to run in newspaper ***