INDIAN TRAIL
north carolina

APPOINTMENT POLICY

SECTION I: SCOPE:

This Policy serves to provide procedures for the acceptance of names, interview process, selection, and appointment of citizens interested in serving on Boards and Committees which are appointed by the Town Council. This Policy is in place to assist the Town Council in making informed choices for Boards/Committees.

SECTION II: GENERAL:

A. RESIDENCY: No person shall be eligible to apply for board/committee seats unless he/she is a property owner or resident of the Town, with the exception of the Business Owner's Advisory Committee and the ABC Board. Ex Officio members are exempt from the residency requirement.

B. PUBLIC NOTICE OF OPENINGS: There will be a public notice of board/committee seats which are being appointed posted in at least two (2) public places, and inserted in the local newspaper before April 1st (Boards & Committees) of each year. This notice will include both vacant and expiring positions.

C. SUBMISSION OF CANDIDACY IN WRITING: Interested citizens must submit their candidacy by filing a Committee Appointment Application with the Town Clerk no later than May 1st (Boards & Committees) in order to be considered. The application is available at the Town Clerk's Office or at www.indiantrail.org. Current members seeking reappointment and Alternates who desire to be appointed as regular members must also apply in writing.

D. DATE OF APPOINTMENT: Appointments will be made at a Council meeting before July 1st for Boards & Committees.

E. RE-ADVERTISING: If all positions are not filled at that time, the Town Clerk may re-advertise for citizens to fill the empty positions.

Adopted May 24, 2011
Revised: 6-24-2014; 12-08-2015/1-12-2016;

F. EMPTY POSITIONS: If empty positions still remain, these positions may be filled by the Town Council at any time during the year, following the procedures as outlined in A - C above. The time frames shall allow for a minimum of two weeks posting for filing.

G. UNEXPIRED TERMS: If the Board/Committee intends to make appointments to fill unexpired terms, created by vacancies, as expeditiously as possible. The Board/Committee recognizes that the urgency of filling such vacancies may vary depending upon the circumstances of the vacancy. The Board/Committee shall make every effort to make appointments during the month for which they are due. In an effort to expedite the filling of an early vacated seat, the Town Council may consider any applications currently on-file at the Clerk's Office for appointment without following procedure A – C above only after announcing the vacancies at a Council meeting and advertising said vacancies on the Town Website not less than a two week period.

H. PROMOTION OF ALTERNATE MEMBERS: Alternate members are appointed to Boards/Committees to serve if a regular member is unable to take his/her seat. Alternate positions are an excellent method of allowing a citizen to become familiar with the requirements of the Board/Committee, and to gauge his/her ability to assume regular membership. It also gives the Town Council an opportunity to assess the citizen's qualifications to serve as a regular member. Whenever feasible, **if an Alternate has been seated for at least twelve (12) months, and if the Board/Committee Chair recommends that an Alternate be promoted to a full position, the Council shall make this appointment. (revised 6-24-2014)**

I. LIMITATION: It is Council's goal to engage as many citizens as possible. If any one person could serve on every Board/Committee it would limit the opportunity for other citizens to serve. Therefore, no one person shall be appointed to serve on more than two (2) Boards and/or Committees at the same time (i.e. a citizen may only serve on one Board and one Committee at one time; or on two Boards at one time; or on two Committees at one time). The only exception to this is that because the Planning Board's membership also sites as the Tree Advisory Board (per ordinance) these members may be appointed to one additional Board or Committee if properly applied for and appointed by Council as prescribed herein. (revised 12-08-2015/1-12-2016)

SECTION III: APPOINTMENT PROCEDURE:

A. BOARD MEMBER APPOINTMENT (Planning Board, Board of Adjustment and ABC Board):

1. All applicants interested in serving on a Board will need to have the recommendation or non-recommendation from the Board Chair upon

their review of applicant's information. It is also recommended that they attend at least one Committee meeting before being considered by the Town Council.

2. New Board applicants shall be interviewed by the Town Council. Reapplying members will only be interviewed upon request of Town Council.

B. COMMITTEE MEMBER APPOINTMENT:

3. Any citizen interested in serving on a Committee must be interviewed by the Committee Chair and/**or** the Staff Liaison the first time he/she applies for the Committee. It is also recommended that they attend at least one Committee meeting before being considered by the Town Council. **(revised 6-24-2014)**

4. The application will be submitted to the Town Council for review. The Town Council will be provided contact information for the applicant. The Town Council members may contact the applicant if they have any questions for the applicant. The applicant's application will be placed on the agenda for appointment.

5. Once placed on the agenda, the applicant will need to be nominated by a member of Town Council for consideration and a recorded vote will be taken for each nomination.

C. FACTORS FOR CONSIDERATION:

1. CURRENT MEMBERS - It is expected that regular members who are performing satisfactorily be reappointed. In determining performance, the Chair and Staff Liaison may consider the following, both for regular members seeking reappointment and alternates seeking regular appointment:

   a. Attendance: It is expected that the members understand the commitment required and attend meetings. Members which have more than three (3) unexcused absences should not be considered for reappointment. Members which have more than 20% or six (6) excused absences (whichever is less) should not be considered for reappointment as regular members. Extenuating circumstances may be considered.

   b. Effort: Members who have not become knowledgeable about their duties, or who have failed to comply with State law or Town ordinances should not be considered for reappointment.

   c. Attitude: While differences of opinion are anticipated and encouraged, and members must be allowed full voice, members are expected to be civil, and observe recognized rules of order and procedures. Members who are quarrelsome,

disruptive, use their authority inappropriately, either on the Committee, or with other Town officials should not be considered for reappointment.

2. NEW MEMBERS - Criteria Considered

   a. Service on other Board/Committee: Candidates who have served on other Committees and performed well.

   b. Background: Education, experience, business, professional, or occupation which qualifies him/her for serving on the Committee.

   c. Commitment: Effort should be taken to verify that the candidate is aware of the time commitment and any other factors in the appointment.

   d. Potential Conflict of Interest: Candidates should be queried concerning possible conflicts between the appointment sought and business or other possible conflicts.

D. NOTIFICATION OF ACCEPTED MEMBERS: Candidates who have been appointed should be notified by the Town Clerk within two business days.

E. NOTIFICATION OF REJECTED MEMBERS/CITIZENS: Candidates who have been rejected should be notified in writing within two business days by the Town Clerk.

F. SWEARING IN: Candidates who have been appointed must be sworn in by a Notary Public at the next scheduled Board/Committee meeting.

SECTION IV: AMENDMENT PROCEDURE:

This Policy may, from time to time, be amended by a majority vote of the Town Council at a regularly scheduled Council meeting.

SECTION V: EFFECTIVE DATE:

This Policy shall take effect immediately following a majority vote of the Town Council at a regularly scheduled Council meeting.

REVISION ADOPTED JANUARY 12, 2016

(SEAL)

Michael L. Alvarez, Mayor

Attest:

Kelley Southward, Town Clerk

Adopted May 24, 2011
Revised: 6-24-2014; 12-08-2015/1-12-2016;

Master List of Board/Committee Members and Terms
revised January 2016

Contact Information

Stormwater Committee

Meets bi-monthly, 2nd Thursday @ 6:00 pm TH (Jan, March, May, July, Sept & Nov)

	Member Name (7regs/2alts)	Phone	Email	Appointment Term
Seat 1	VACANT			7/1/13 - 6/30/16
Seat 2	Kris Rowe	704-821-2556 (H)	krowe93@gmail.com	7/1/13 - 6/30/16
Seat 3	Jeremia Murphy	(h)704-307-3018/ 882-0392 (O)	jmurphy@colejeneststone.com	7/1/15 - 6/30/18
Seat 4	VACANT			7/1/15 - 6/30/18
Seat 5	Alan Moseley	704-248-6287	moseeng@yahoo.com	7/1/15- 6/30/18
Seat 6	Larry Miller - Chair	704 576-1389	millerl@cadmus.com	7/1/14 - 6/30/17
Seat 7	VACANT			7/1/13 - 6/30/16
Seat 8 Alt	VACANT			7/1/14 - 6/30/17
Seat 9 Alt	Jason Klinger	704-293-3939	jtkling1@ndsu.edu	7/1/14 - 6/30-17
	Staff Liason - Adam McLamb	704-821-1314	ajm@engineering.indiantrail.org	

Parks, Arts, Recreation, and Cultural Committee (PARC)

Meets every 1st Wednesday @ 6:00 pm CB

	Member Name (9regs/2alts)	Phone	Email	Appointment Term
Seat 1	VACANT			7/1/13 -6/30/16
Seat 2	Ana Pavletic' Franks	no phone # given	frankstacular@aol.com	7/1/14- 6/30/17
Seat 3	VACANT			
Seat 4	Brian Olin	704-218-8000	olin.brian@gmail.com	7/1/13 - 6/30/16
Seat 5	Gabe Ortiz	704-763-7608	gabe.ortiz@me.com	7/1/12 - 6/30/18
Seat 6	VACANT			7/1/13 - 6/30/16

Seat 7	VACANT			
Seat 8	Jeff Sullivan Rec.	704-591-4090	jeffsullivan@windstream.net	7/1/14 - 6/30-17
Seat 9	VACANT			7/1/14 - 6/30/17
Seat 10 - Alt 1	Steven Smith	704-290-5244	ssmith@spcc.edu	7/1/12 - 6/30/18
Seat 11 - Alt 2	VACANT			7/1/14 - 6/30/17
	Staff Liaison - Jason Tryon	704-821-4207	jtryon@admin.indiantrail.org	

Transportation Advisory Committee (TAC)

Meets every 1st Tuesday
@ 6:30 pm

	Member Name (7regs/2alts)	**Phone**	**Email**	Appointment Term
Seat 1	VACANT			7/1/13 - 6/30/16
Seat 2	Michelle Simmons	704-506-3884	msimmons@cruiseone.com	7/1/13 - 6/30/16
Seat 3	Dr. Shamir Ally	484-347-0422	shamirally@outlook.com	7/1/15 - 6/30/18
Seat 4	Dan Jencka - Vice Chair	704-661-5204	djenck78@yahoo.com	7/1/13 - 6/30/16
Seat 5	Mike Knight	704-607-8545	FLK53@aol.com	7/1/12 - 6/30/18
Seat 6	VACANT			7/1/14 - 6/30/17
Seat 7	Jorge Aponte	704-684-0407	jorge.e.aponte@cajaholdings.com	7/1/15 - 6/30/18
Seat 8 -Alt 1	VACANT			
Seat 9 -Alt 2	VACANT			7/1/14 - 6/30/17
	Staff Liaison - Adam McLamb	704-821-1314	ajm@engineering.indiantrail.org	

Board of Adjustment (BOA)

Meets every 4th Thursday
@ 7:00 pm

	Member Name (5regs/3alts)	Phone	Email	Appointment Term
Seat 1	Tripp Melton	704-200-1843	tmelton@waltperry.com	7/1/15 - 6/30/18
Seat 2	Daniel Takah-Chair	704-507-4081	dan_takah@yahoo.com	7/1/13 - 6/30/16
Seat 3	Shirley Howe	704-882-2856	kenlespaul@aol.com	7/1/14- 6/30/17
Seat 4	Christopher Chopelas - Vice Chair	704-724-4975	cchopelaqs@windstream.net	7/1/15 - 6/30/18
Seat 5	VACANT			7/1/14 - 6/30/17
Alt 1	VACANT			7/1/14 - 6/30/16
Alt 2	Robert Thurbon	704-408-5911	robertthurbon@windstream.net	7/1/13 - 6/30/16
Alt 3	Patrick O'Connor	704-882-0894	patoconnor1@hotmail.com	7/1/15 - 6/30/18
	Attorney - Keith Merritt			

Planning Board (PB)

Meets every 3rd Tuesday
@ 6:30 pm

	Member Name (7regs/3alts)	Phone	Email	Appointment Term
Seat 1	Jan Brown	704-517-1537	bushanpops1@aol.com	7/1/15 - 6/30/18
Seat 2	VANCANT			7/1/14 - 6/30/17
Seat 3	Larry Miller - Vice Chair	704-289-3569	kpudge1714@frontier.com	7/1/13 - 6/30/16
Seat 4	Cathi Higgins	704-635-8121	cathi_higgins@hotmail.com	7/1/15 - 6/30/18
Seat 5	Sidney Sandy	704-242-0628	smsandypls@aol.com	7/1/15 - 6/30/18
Seat 6	Patricia Cowan, Chair	704-713-3076	cowantjp@aol.com	7/1/13 - 6/30/16
Seat 7	Alan Rosenberg	704-628-0172	arosenerg@ctc.net	7/1/13 - 6/30/16
Alt 1	Jorge E. Aponte	704-684-0407	jorge.e.aponte@cajaholdings.com	7/1/14 - 6/30/17
Alt 2	VACANT			7/1/14 - 6/30/17
Alt 3	VACANT			7/1/13- 6/30/16

Tree Advisory Board (TB)

	Meets every 3rd Tuesday immediately following PB *Member Name*	**Phone**	**Email**	
Seat 1	Jan Brown	704-517-1537	bushanpops1@aol.com	7/1/15 - 6/30/18
Seat 2	VACANT			7/1/14 - 6/30/17
Seat 3	Larry Miller	704-289-3569	Kpudge1714@frontier.com	7/1/13 - 6/30/16
Seat 4	Cathi Higgins	704-635-8121	cathi_higgins@hotmail.com	7/1/15 - 6/30/18
Seat 5	Sidney Sandy	704-242-0628	smsandypls@aol.com	7/1/15 - 6/30/18
Seat 6	Patricia Cowan	704-713-3076	cowantip@aol.com	7/1/14 - 6/30/17
Seat 7	Alan Rosenberg	704-361-2028	aresenberg@ctc.net	7/1/13 - 6/30/16
Alt 1	Jorge Aponte	704-684-0407	jorge.e.aponte@cajaholdings.com	7/1/14 - 6/30/17
Alt 2	VACANT			7/1/14 - 6/30/17
Alt 3	VACANT			

ABC Board

	Meets the 3rd Thursday @6pm at the ABC Store#180; 5880 HWY 74 East, Indian Trail, NC **Member Name (3 reg)**	**Phone**	**Email**	Appointment Term	
Seat 1	Robert Laatz	704-526-7505	rlaatz@bucainc.com	4/1/13 - 3-30-16	
Seat 2	Jeffrey Sullivan- Chair	704-591-0321	jeffsullivan@windstream.net	4/1/15 - 3/30/18	Updated 3/11/15
Seat 3	Jan Brown	704-517-1537	bushanpops1@aol.com	4/1/14 - 3/30/17	

Public Safety Committee

Meets every 1st Thursday
@ 6:30 pm

	Member Name (7regs/2alts)	Phone	Email	Appointment Term
Seat 1	Suzanne Schooler	917-292-5896	suzkers@carolina.rr.com	7/18/15 -6/30/18
Seat 2	Sherry L. Waddell - Chair	704 635 1658	sherwaddell@aol.com	7/1/13- 6/30/16
Seat 3	Arthur Spurr	704-582-1541	aspurr@carolina.rr.com	3/13/14 - 6/30/17
Seat 4	Frances Knight - Vice Chair	704-661-7108	FLK53@aol.com	7/1/13- 6/30/16
Seat 5	Steven Smith	704-290-5244	ssmith@spccedu	7/1/13- 6/30/16
Seat 6	VACANT			7/1/13- 6/30/16
Seat 7	John Krohn	704-684-5351	krohnr1@gmail.com	7/1/14 - 6/30/17
Alternate 1	VACANT			7/1/13- 6/30/16
Alternate 2	William Connell	704-292-8796	billconnell@windsream.net	7/1/15 - 6/30/18
	Staff - Scott Kaufhold	704-550-7650	townmanager@admin.indiantrail.org	

Alliance of South Charlotte Communities

1 seat VACANT 7/1/14 - 6/30/17

TO: Mayor Alvarez and Town Council Members

FROM: Kelley Southward, Town Clerk

DATE: March 18, 2016

SUBJECT: Stormwater Advisory Committee Appointments for March 22nd

Of the 7 Regular Member Seats and 2 Alternate Member seats on the Stormwater Advisory Committee there are 3 Regular Seat vacancies and 1 Alternate Seat vacancy. We have received 2 applications. A written recommendation from the Chair or Staff Liaison will be forthcoming.

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Planning Board**
- ☐ **Board of Adjustment**
- ☒ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: William Dennis Gay

ADDRESS: 4705 Pioneer Lane, Indian Trail

PHONE: (Home) 704-345-8616 (Office) same (Fax) NA

Email: Stainless6@AOL.com Education: BS Industrial Technology Appalachian State Univ.

Do you have any conflicts with night meetings? NO

How long have you lived in Union County? Co 1 years

Name of City and/or County Boards/Committees/Commissions currently serving on:
NONE

Business and Civic Experience: President and owner of two Steel Companies

Areas of expertise and interest/skills: management and planning, operations

Please explain your interest in serving on the above named committee:
I have lived in Whatley Indian Trail for 61 years and would like to give back to the community by assisting please management of storm water protects Citizens properties and way of life.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A-381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

_____

_____

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 1-7-2016 **Signature:** [signature]

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

This application and the information provided on this application is public record and will be produced in response to a request for public records

From: 10/01/2015 17:08 #822 P.001/002

704-821-9045

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Economic Development Advisory Committee**
- ☐ **Planning Board**
- ☐ **Board of Adjustment**
- ☑ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: Robin McGrath

ADDRESS: 4210 Yaupon Court

PHONE: (Home) 704-608-3300 (Office) 704-821-2960 (Fax) 704-821-8420

Email: robinmcgrath2@hotmail.com Education: Associates

Do you have any conflicts with night meetings? Depends on Funeral services

How long have you lived in Union County? 10 years

Name of City and/or County Boards/Committees/Commissions currently serving on:

Stallings Transportation Committee.

Business and Civic Experience:

Heritage Funeral Home

Union West Rotary

Areas of expertise and interest/skills:

Transportation
Storm Water - directly effects my home.

Please explain your interest in serving on the above named committee:

To be involved in the town I live in.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A-381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 10-1-2015 **Signature:** Robin F. McGuire

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

TO: Mayor Alvarez and Town Council Members

FROM: Kelley Southward, Town Clerk

DATE: March 18, 2016

SUBJECT: Planning Board/Tree Board Appointments for March 22nd

The Planning Board Membership also sits as the Tree Board, per the UDO. Currently there is one Regular Member seat vacancy and two Alternate seats vacant. The one Alternate Member, Mr. Aponte, has applied for the Regular Member vacancy. In total we have received six applications for these three mid-year vacancies. Please note that three Regular Member Seats and one of the currently vacant Alternate seats expire June 30, 2016. So, Council could consider applicants that may not get appointed this month for the appointments that will be made in May or June for the terms beginning July 1st.

Enclosed, please find the 6 applications as well as 5 written recommendations from the Planning Board Chair, Patricia Cowan (one written recommendation is still forthcoming).

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Economic Development Advisory Committee**
- ☑ **Planning Board**
- ☐ **Board of Adjustment**
- ☐ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: SAMANTHA B. TOWNS

ADDRESS: 104 PINE LAKE DRIVE MONROE NC 28110

PHONE: (Home) (704) 282-0847 (Office) _____ (Fax) _____

Email: STOWNS@CAROLINA.RR.COM Education: 34 HRS COLLEGE

Do you have any conflicts with night meetings? NO

How long have you lived in Union County? 8 ½ YRS

Name of City and/or County Boards/Committees/Commissions currently serving on:

NONE

Business and Civic Experience:

OPERATIONS MANAGER (LEGAL); UNIT ADMINISTRATOR - NYS MENTAL HEALTH
CREATIVE ASSISTANT - ADVERTISING - NC DEMOCRATIC EXECUTIVE COMMITTEE
VOLUNTEER WITH ARKANSAS EMERGENCY MGT - HURRICANE KATRINA
VP - SOBERING UP STATION - NYC

Areas of expertise and interest/skills:

REVIEWED RECORDS FOR COMPLIANCE TO JCAH STANDARDS, FEDERAL, STATE AND LOCAL RULES, REGULATIONS AND LAWS IN ADDITION TO MAINTAINING THESE STANDARDS FOR FACILITY WHICH INCLUDED SPACE PLANNING

Please explain your interest in serving on the above named committee:

INDIAN TRAIL IS A GROWING COMMUNITY. I FEEL WITH SOME OF MY EXPERIENCE, IT WILL GROW IN A SAFE, RESPONSIBLE WAY TO FURTHER ENHANCE A STABLE QUALITY OF LIFE FOR RESIDENTS AND THE BUSINESS COMMUNITY.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A- 381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: January 12, 2016 **Signature:** Samantha D. Lewis

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

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APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☒ **Planning Board**
- ☐ **Board of Adjustment**
- ☐ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: William Dennis Gay

ADDRESS: 4705 Pioneer Lane, Indian Trail

PHONE: (Home) 704-345-8616 (Office) same (Fax) N/A

Email: Stainlessbk@AOL.com Education: BS Industrial Technology

Do you have any conflicts with night meetings? NO

How long have you lived in Union County? 61 years

Name of City and/or County Boards/Committees/Commissions currently serving on:
NONE

Business and Civic Experience: President and owner of two steel companies

Areas of expertise and interest/skills: Management and Planning, operations

Please explain your interest in serving on the above named committee:
I have lived in what is now Indian Trail for 61 years and would like to give back to the community by helping a safe growth is managed in the proper way as to protect the integrity of the community.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A-381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

_____

_____

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 1-7-2016 **Signature:** [signature]

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

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INDIAN TRAIL
north carolina

11-20-15 P04:11 IN

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- [x] **Planning Board**
- [ ] **Board of Adjustment**
- [ ] **Stormwater Advisory Committee**
- [ ] **Transportation Advisory Committee**
- [ ] **Parks, Arts, Recreation & Cultural Committee**
- [ ] **Public Safety Committee**

NAME: Joseph Lytch

ADDRESS: 2004 Clover Hill Rd

PHONE: (Home) 704-779-5401 (Office) _____ (Fax) _____

Email: joe_lytch@ymail.com Education: BS-Biology

Do you have any conflicts with night meetings? NONE

How long have you lived in Union County? 1 year

Name of City and/or County Boards/Committees/Commissions currently serving on:
Church board - UCC

Business and Civic Experience: Banking

Areas of expertise and interest/skills: Banking/project management

Please explain your interest in serving on the above named committee:
I would like to be an integral contributor to local decisions and policies. I would like to present a positive and progressive culture to my local community

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A-381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: X (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 11/20/15 **Signature:**

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

This application and the information provided on this application is public record and will be produced in response to a request for public records

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Economic Development Advisory Committee**
- ☒ **Planning Board**
- ☐ **Board of Adjustment**
- ☐ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: Jayson Derosier

ADDRESS: 4004 Tremont Dr

PHONE: (Home) 704-776-1900 (Office) Same (Fax) _____

Email: JDerosier1@Gmail.com Education: Technical College

Do you have any conflicts with night meetings? None

How long have you lived in Union County? Almost 10 years.

Name of City and/or County Boards/Committees/Commissions currently serving on:

None

Business and Civic Experience:

Territory Manager with Heartland Payment Systems, President, NC-955 AFJROTC Booster Club (Porter Ridge/Piedmont H.S.)

Areas of expertise and interest/skills:

Sales professional and sales manager/mentor. Leadership. Team dynamics. Speaking. Planning. Time Management.

Please explain your interest in serving on the above named committee:

Having lived in I.T. for almost 10 years I love this town! I want to volunteer my time and energy towards continueing this towns amazing reputation as the best in Union County and North Carolina!

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A- 381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: X (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 1/15/16 **Signature:**

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Economic Development Advisory Committee**
- ☑ **Planning Board**
- ☐ **Board of Adjustment**
- ☐ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☐ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: Helen Killough

ADDRESS: 5125 Old Monroe Rd.

PHONE: (Home) 704 241-7642 (Office) _____ (Fax) _____

Email: hsk2219@yahoo.com Education: Univ. of Maryland.

Do you have any conflicts with night meetings? No

How long have you lived in Union County? 11 yrs.

Name of City and/or County Boards/Committees/Commissions currently serving on:

none

Business and Civic Experience:

Former Town of Indian Trail employee in the Planning Dept.

Areas of expertise and interest/skills:

Former employee in regards to expertise. I have knowledge of the process. My interest is as a resident.

Please explain your interest in serving on the above named committee:

As a resident I am concerned with growth of the town I have full confidence in our Planning Dept and would like to have a part of the process

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A- 381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

_____

_____

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: Jan 6, 2014 **Signature:** Helen Kellough

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- [ ] **Economic Development Advisory Committee**
- [x] **Planning Board** (Regular Seat)
- [ ] **Board of Adjustment**
- [ ] **Stormwater Advisory Committee**
- [ ] **Transportation Advisory Committee**
- [ ] **Parks, Arts, Recreation & Cultural Committee**
- [ ] **Public Safety Committee**

NAME: Jorge Aponte → currently an Alt. Mem.

ADDRESS: 1032 Whipporwill Ln, Indian Trail, NC 28079

PHONE: (Home) 704 684 5769 (Office) 704-821-0165 (Fax) _____

Email: Jorge@CajaholdingJ.com Education: MBA, Supply Chain

Do you have any conflicts with night meetings? None

How long have you lived in Union County? 11 yrs

Name of City and/or County Boards/Committees/Commissions currently serving on:

Indian Trail Transportation Advisory

Business and Civic Experience:

25 yrs of experience in OPS, Logistic and Supply Chain.

Areas of expertise and interest/skills:

Budget, logistic, Transportation, Accounting

Please explain your interest in serving on the above named committee:

I would like to be part of A community that I can make a healthy future for my kids and others too.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A- 381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: X (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: 2/16/16 **Signature:**

***GS 160A381(d)** A City council member shall not vote on any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member. Members of appointed boards providing advice to the city council shall not vote on recommendations regarding any zoning map or text amendment where the outcome of the matter being considered is reasonably likely to have a direct, substantial, and readily identifiable financial impact on the member.

Mayor and Town Council,

I had the opportunity to speak with the applicant William Dennis Gay on the phone last week. He goes by Dennis. I also had the opportunity to speak with him in person yesterday. He is a life long resident of this area and has some good insight on seeing the town grow and change over the years. If we have an alternate seat available after the other applicants have been reviewed, Dennis would be a good fit for an alternate seat on the Planning Board/Tree Board.

Thank you for your considerations on all my recommendations for all current applicants.

Patti Cowan

Chair Person Indian Trail Planning Board/Tree Board

Town Council and Mayor,

These are my reccomendations for the immediate openings on the Indian Trail Planning Board/Tree Board:

Jorge Apponte holds current alternate seat should be moved to a regular seat. He has learned so much as serving with the current Planning Board/Tree Board.

Helen Killough's application has been reviewed and should be appointed to an alternate seat. She has worked as a staff member for many years for theTown and would be a perfect fit for the Planning Board/Tree Board.

Jayson Derosier's application has been reviewed and should be appointed to an alternate seat. He has been a town resident for over ten years. He has business and committee experience that would make him a great fit for the Planning Board/Tree Board.

Joseph Lytch's application has been reviewed

and should be appointed to an alternate seat. He is a town resident. Also he has business and volunteer experience that would make him a excellent fit for the Planning Board/Tree Board.

Thank you for you consideration for these open seats on our town Planning Board/Tree Board.

Patricia Cowan
Chair Person
Town of Indian Trail
Planning Board/Tree Board

TO: Mayor Alvarez and Town Council Members

FROM: Kelley Southward, Town Clerk

DATE: March 18, 2016

SUBJECT: Parks, Arts, Culture & Recreation (PARC) Committee Appointments for March 22nd

PARC has 9 Regular Members and 2 Alternates. Currently there are 5 Regular Seat vacancies and 1 Alternate Seat vacancy. We have received one application; a written Chair or Staff Liaison recommendation will be forthcoming.

INDIAN TRAIL
north carolina

APPLICATION TO SERVE ON TOWN BOARDS OR COMMITTEES
TOWN OF INDIAN TRAIL

Name of Committee:

- ☐ **Economic Development Advisory Committee**
- ☐ **Planning Board**
- ☐ **Board of Adjustment**
- ☐ **Stormwater Advisory Committee**
- ☐ **Transportation Advisory Committee**
- ☒ **Parks, Arts, Recreation & Cultural Committee**
- ☐ **Public Safety Committee**

NAME: Susan R. Bryant

ADDRESS: 1019 Craven St, Indian Trail 28079

PHONE: (Home) 704-249-9271 (Office) _____ (Fax) _____

Email: susrebbry@yahoo.com Education: BS + HS Education, MA: Management + Supervision

Do you have any conflicts with night meetings? NO

How long have you lived in Union County? 7 years

Name of City and/or County Boards/Committees/Commissions currently serving on:

None

Business and Civic Experience:

Retired Middle School Teacher, Former US Army Officer, Girl Scouts

Areas of expertise and interest/skills:

Education, Planning, Organization, Leadership Cooperation

Please explain your interest in serving on the above named committee:

I am interested in promoting opportunities in the arts and cultural experiences for all residents of Indian Trail.

Is there any possible conflict of interest as defined in the North Carolina State Statute G.S. 160A- 381 (d)* that would create problems or prevent you from fairly and impartially discharging your duties as an appointee of the Indian Trail Town Committee?

Yes: _____ No: ✓ (If yes, explain conflict)

I certify that the facts contained in this application are true and correct to the best of my knowledge.

Date: Oct. 13, 2015 **Signature:** Susan R. Bryant

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