

Town of Indian Trail Parks & Recreation Department

Phone: (704) 821-4207
 100 Navajo Trail Rd
 Indian Trail, North Carolina 28079

SPECIAL EVENT APPLICATION			
1. Name of Event:	2. Date(s):	3. Time Event will begin:	
4. Type of Event: Community Festival/ Concert/ Birthday Party / Family Reunion (circle one) Other: _____			
5. Park Request Choice 1 _____ Choice 2 _____			
6. Please list other spaces or shelters needed: _____ _____			
7. Set-Up: Day of week: Date: Time:	8. Take Down: Day of week: Date: Time:	9. Estimated Attendance Participants: _____ Volunteers: _____	
10. Alcoholic Beverages Selling or Serving [] Yes [] No	11. Health Department Contacted: [] Yes [] No	12. Rental Equipment Contacted: [] Yes [] No	13. Amplified Sound () Yes () No
14. Organization Name:			
15. Contact Person:	16. Address: Street: Apt: City: State: Zip:	17. Telephone: Day Time: Evening: Cellular: Pager: Fax: Email:	
Secondary Contact Person:			
18. Please give a summary (purpose) of your event: (You can attach brochures, literature,etc) 			
19. Signature (or name if form is transmitted electronically):			20. Date:
21. Application received by:			22. Date:

SUBMISSION OF THIS FORM DOES NOT GUARANTEE APPROVAL OF THE EVENT. Failure to complete all sections of this form and meet all requirements may result in delay, limitations or cancellation of your event. Town of Indian Trail Parks & Recreation Department reserves the right to deny approval of special events that do not comply with Town of Indian Trail's ordinances and/or policies.